

St. Cloud Math and Science Academy Board of Directors

Charter School #4223

Proposed and Tentative Board Agenda

1025 18th Street North

St. Cloud, MN 56303

January 26, 2022

4:30 - ~6:00 PM



MINUTES OF THE MEETING

1. Call to Order at 4:30pm

Reading and Reflection on the school's Mission Statement: **With kindness and respect as our foundation, our highly skilled educators prepare students to become lifelong learners through the integrated instruction of Science, Technology, Engineering and Math in a safe and caring environment.**

2. ROLL CALL PRESENT/ ABSENT: Mohamad Ali –absent, Amy Cross –present, Alex Johnson –absent, Michael Mullin- present, Andrew Schultz –present, Mary White-Levilain-present

*Quorum has been met

Staff and/or Guests present – note for the record and anyone wishing to speak (10.a.1.)

3. Conflict of Interest Declarations- none

4. CONSENT AGENDA:

The consent agenda consists of routine matters that the Board considers without debate. Any Director may remove an item from the consent agenda and add it to the ACTION ITEMS by requesting removal of the item at the time the consent agenda is moved for approval.

- November 17, 2021 Board Minutes
- Today's Board Meeting Agenda
- Amy Cross motions to approve the consent agenda, Andrew Schultz seconds the motion. All in favor- motion carries

5. Program Report(s)

- a. Guest teacher and/or staff member: **Maria Bodette- Reading interventionist**
 - i. Pulls students individually and get to know them and work on their needs for reading
- b. **Novation Education Opportunities report/comments** – Jean Neuman, Wendy Swanson- Choi, Tu Nguyen
 - i. Presented Performance Framework

6. Executive Director/ Principal Report – Tammy Bengtson

- a. Enrollment Report - currently at 234 students
 - b. COVIDs-related plague and Response(s) to laws, rules, regulations, policies
 - i. currently we have 3 staff and 7 students out due to COVID
 - ii. All Staff are testing weekly- PCR tests
 - iii. Rapid tests are available if having symptoms
 - iv. Testing students with parent permission when needed
 - c. Submittal of Reports/ Forms, Information to Minnesota Department of Education and to Novation Education Opportunities- Contract Renewal 2024
 - d. NEO learning walk February 16th
 - e. Kindergarten Registration February 1 and 8, mass mailing postcards and handing out to families and daycares
 - f. Parent Engagement meeting & Virtual STEM night February 10th
 - g. Luul Enow and Tammy are having a Zoom meeting every Friday with parents to get parent involvement
 - h. 2 Snow Days January 7th and 10th- sending devices home when needed to have Digital Learning Days
7. Assistant Principal/ Student Progress Report – Nancy Benson (See also 8.b.)
- a. Finishing FAST Bridge testing
 - i. presented data showing growth from Fall to Winter
 - b. Starting ACCESS testing and MCA's
8. Standing Committee Reports (Please provide relevant documents prior to the meeting)
- A. Finance Committee Report – Amy Cross/ Mary White-Levilain/ Bridget (Nick Taintor)
 - a. November and December 2021 Financial Statements and Management Reports
 - i. Reviewed November and December Financial Reports
 - b. Discussions regarding any proposed adjustments to 2022 budget
 - B. Educational Programs and Accountability Report – Andrew Schultz
 - a. Met as a “Book Club” Monday (January 24th) “Through My Eyes”
 - b. Mentor Meeting - focusing on Teacher Retention
 - C. Facilities Committee Report – Michael Mullin
 - a. none
 - D. Executive Committee Report – Michael Mullin
 - a. Elections for the 2023 Board of Directors - Andrew and Michael are eligible for re-election, open seat is available for a community member, 2 parent seats available
 - b. Preliminary review of Director/ Principal Evaluation Template- be thinking about any changes you would like to make
 - c. Novation Education Opportunities Annual Inspection Results (per January 12, 2022)
9. Action Items:
- a. Consideration of November and December 2021 Financial Statements
 - i. Andrew Schultz made a motion to accept the November 2021 and December 2021 Financial Statements, Mary White- Levilain seconded the motion
 - ii. Roll Call - Amy Cross -aye, Michael Mullin- aye, Andrew Schultz- aye, Mary White- Levilain - aye
 - b. Consideration of adjustments to June 30, 2022 operating budget
 - i. Amy Cross made a motion to approve the adjustment to the June 2022 Operating Budget as presented, Andrew Schultz seconded the motion

- ii. Roll Call- Amy Cross -aye, Michael Mullin- aye, Andrew Schultz- aye, Mary White- Levilain - aye
- c. Consideration of Amendment of Policy #__; *Student Disability Non-Discrimination*
 - i. Mary White- Levilain made a motion to approve the amendments to the Student Disability Non - Discrimination Policy, Andrew Schultz seconded the motion
 - ii. All in Favor - Motion carries

10. Any further business

- a. Public Comment, if any (Please register in advance of the meeting)- none
 - i. List guests who wish to speak/ did speak:

11. Announce date/ time of next meeting: February 16, 2022 at 4:30 PM

- a. 3:30 training

12. Adjourn at 5:39pm

2021-2022 St. Cloud Math and Science Academy Charter School #4223
Tentative Board Meeting Calendar -- Tentative/ Policy Review Schedule – Subject to change

Board Meeting Date	Policy to Review
August 11, 2021 4:30 PM	Annual Organizational Meeting/ Officers Elected
*September 22, 2021 4:30 PM *	Staff Notification Violent Behaviour
October 27, 2021 4:30 PM	Student Transportation
November 17, 2021 4:30 PM	Auditor’s Report/ Tobacco Free Environment
January 26, 2022 4:30 PM	Student Disability Non-Discrimination
February 16, 2022 4:30 PM	Parent/ Guardian Involvement
March 23, 2022 4:30 PM	Health Care/ Student Medications
April 20, 2022 4:30 PM	Fund Balance/ Fiscal Management
May 18, 2022 4:30 PM	Hazing/ Bullying
May 18, 2022 = Annual Meeting	Election of Directors
May 18, 2022 4:30 PM	Consideration of FY23 Operating Budget

DRAFT Minutes Respectfully Submitted by Recording Secretary/ Clerk, Kim Hess

Certified/ Approved: Mary White-Levilain, Board Secretary