

# St. Cloud Math and Science Academy Board of Directors

Charter School #4223

## Tentative Board Meeting Minutes

1025 18th Street North

St. Cloud, MN 56303

Thursday afternoon **September 26, 2024**

4:30 - ~6:00 PM

This is an **in-person OPEN** meeting with NO virtual participation or accommodation



### 1. Call to Order

Reading and Reflection on the school's Mission Statement: **With kindness and respect as our foundation, our highly skilled educators prepare students to become lifelong learners through the integrated instruction of Science, Technology, Engineering and Math in a safe and caring environment.**

### 2. ROLL CALL PRESENT/ ABSENT: Abdulkadr Abdullah –absent, but present a few minutes after the start of the meeting, Erika Cowley –absent, Rebecca Keniston –present, Michael Mullin –present, Jen Olufson –present, Tessa Soltis –present, Michelle VanHauen -present

\*Quorum has been established

Staff and/or Guests present – Sam Poppen, Therese Gabois, Tammy Bengtson, Nancy Benson, Ryan

### 3. Conflict of Interest Declarations- none

### 4. CONSENT AGENDA:

The consent agenda consists of routine matters that the Board considers without debate. Any Director may remove an item from the consent agenda and add it to the ACTION ITEMS by requesting removal of the item at the time the consent agenda is moved for approval. (Roll Call)

- August 8, 2024 Board Meeting Minutes
- Today's Board Meeting Agenda (September 26, 2024)
- Tessa Soltis made a motion to approve the consent agenda, Rebecca Keniston seconded the motion

### 5. Presentation of the June 30, 2024 Audited Financial Statements by Luke Vogt (ABDO)

- a. Michelle VanHauen made a motion to approve the June 30, 2024 Audited Financial Statements as presented , Tessa Soltis seconded the motion
- b. Consideration of the Audit – Rebecca Keniston –aye, Michael Mullin –aye, Jen Olufson-aye, Tessa Soltis –aye, Michelle VanHauen- aye
- c. All in favor- motion carries

6. GUESTS: Inventure – Doug Boser, Jim Schleper, Etc., et al. Construction Update -Ryan
  - a. Room 128 exit should be finished tomorrow and inspected - addition will start as soon as inspection done
  - b. Parking Lot - working after AM busses leave and wrap up before PM busses come-working during MEA to get it finished
  
7. Finance Report; Statements of Operation & Balance Sheets for August 31, 2024- Bridget Merrill-Myhre
  - a. Reviewed the August 31, 2024 Financial Report
  
8. Program Report(s)
  - a. Guest teacher and/or staff member: **Sam Poppen (Middle School)**
    - i. good start to the year
    - ii. switching classes every 50 minutes has been beneficial for students
    - iii. coaching Cross Country for middle school
  - b. **Novation Education Opportunities report/comments – none**
  
9. Executive Director/ Principal Report – Tammy Bengtson
  - a. Enrollment Report- currently 352 at students
  - b. Hired many new staff and they are doing well
  - c. READ Act training has started for K-6 teachers (OLLA)
  - d. Emergency Procedures have been practiced
  - e. Bus Chute - safety
  - f. STEM night October 10- parent meeting and student activities
  - g. Picture Day October 11
  - h. Bus Safety in the classroom happening
  - i. Assistant Principal report, if any – Nancy Benson
    - i. went over 2023-2024 MCA scores
  
10. Action Items:
  - a. Michelle VanHauen made a motion to approve the August 31, 2024 Financial Statements, Rebecca Keniston seconded the motion
  - b. Rebecca Keniston – aye, Michael Mullin –aye, Jen Olufson-aye, Tessa Soltis –aye, Michelle VanHauen- aye

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  - c. All in favor- motion carries
  
11. Announce date/ time of next meeting: **October 24, 2024**
  
12. Adjourn at 5:25pm

August 8, 2024 at 4:30 PM

Organizational Meeting – Election of Officers  
Procurement Policy – Pro Forma Delegations

September 26, 2024 at 4:30 PM

October 24, 2024 at 4:30 PM

November 21, 2024 at 4:30 PM

January 16, 2025 at 4:30 PM

February 20, 2025 at 4:30 PM

March 20, 2025 at 4:340 PM

April 17, 2025 at 4:30 PM

May 15, 2025 at 4:30 PM

May 15, 2025 at 5:00 PM

Board In-Service Education (3:00 PM)

Annual Meeting – Evaluation of Executive Director

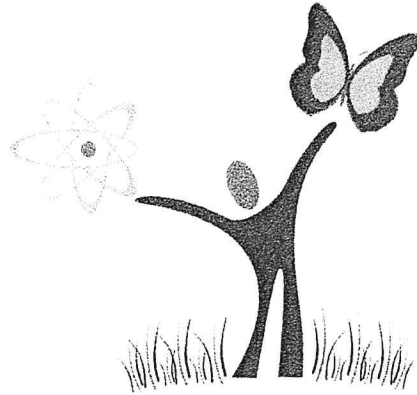
DRAFT Minutes Respectfully Submitted by Recording Secretary/ Clerk, Kim Hess

Certified/ Approved: Michelle VanHauen, Board of Directors Secretary

These *Minutes* are official only after approval by a majority vote of the Board of Directors; prior to that action, these *Minutes of the Meeting* must be referred to as a DRAFT, unofficial, or pending.







**ST. CLOUD  
MATH AND SCIENCE  
ACADEMY  
ISD 4223**

**St. Cloud Math & Science Academy  
St. Cloud, MN  
District 4223**

**Financial Report**

**August 31, 2024**

**St. Cloud Math & Science Academy**  
**St. Cloud, MN**  
August 31, 2024  
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**St. Cloud Math & Science Academy**  
**St. Cloud, Minnesota**  
**August 31, 2024**  
**Executive Summary**

**Summary of Key Financial Indicators**

- \* Average Daily Membership (ADM) Overview –
  - o Original Budget: 359 ADM
  - o Revised Budget: TBD
  - o Actual: TBD
- \* The School's original budget projects a net surplus for the year of \$199,358. A projected cumulative fund balance of \$2,029,841 or 32% of expenditures at fiscal year-end.
- \* Projected Days Cash on Hand for the projected fiscal year-end is 93 days. Above 30 days meets best practices.

**Financial Statement Key Points**

- \* As of month-end, 16.7% of the year was complete.
- \* Cash Balance as of the reporting period is \$1,798,242, up from \$1,341,803 the previous month.
- \* Current year holdback estimated balance is \$156,438 as of the reporting period. The holdback amount is approximately 10% of total state aids. The remaining holdback amount will be paid back to the school in fiscal year 2026.
- \* Revenues received at end of the reporting period – 15.5%
- \* Expenditures disbursed at end of the reporting period –8.3%

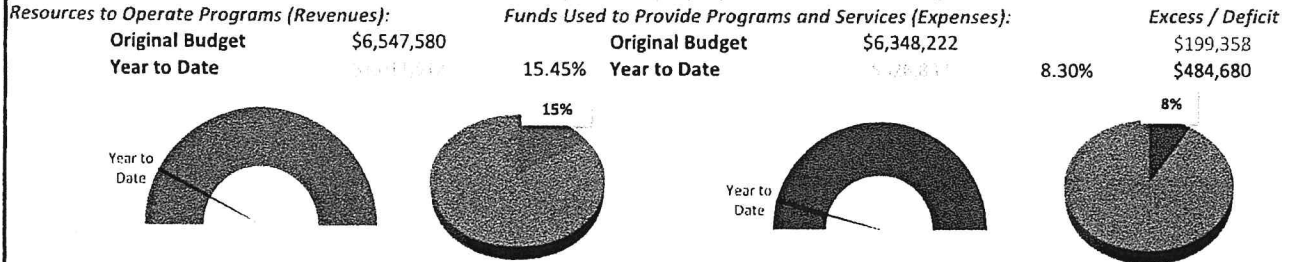
**Other Items**

- \* The Cash Flow will be looked at in more detail this fall as enrollment and spending gets more consistent.
- \* Textbooks and Workbooks line is over budget due to purchase of ELL Books. This line will be adjusted with the revised budget.
- \* FY25 Lease Aid is approved by MDE.

*Prepared by: Bridget Merrill-Myhre, Senior Advisor*

**St. Cloud Math and Science Academy**  
**St. Cloud, MN**  
**Financial Statements Dashboard**  
**August 31, 2024**

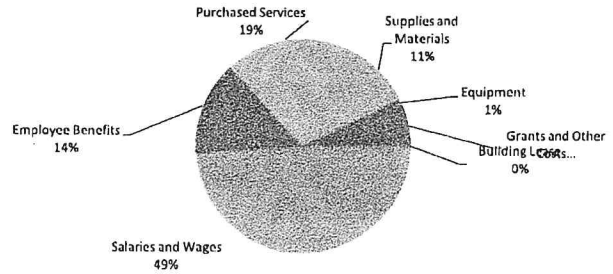
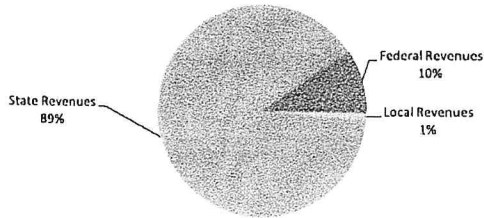
**Financial Summary - Budgeted Amounts and Year to Date Activity**



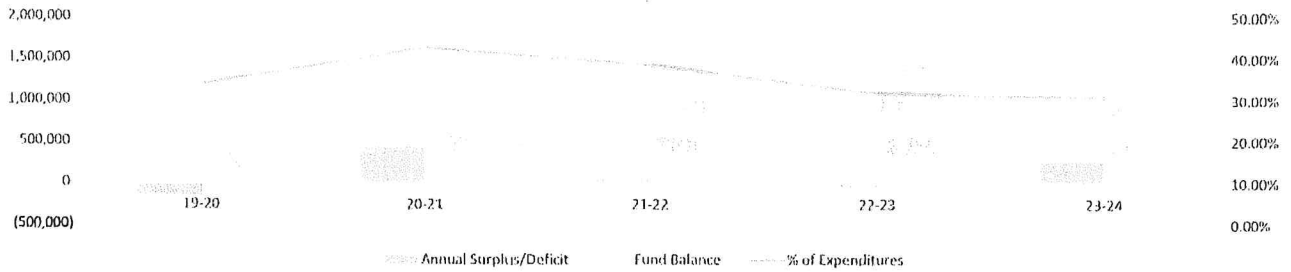
**Budgets for the Year**

**Where funds will come from to operate the school:**

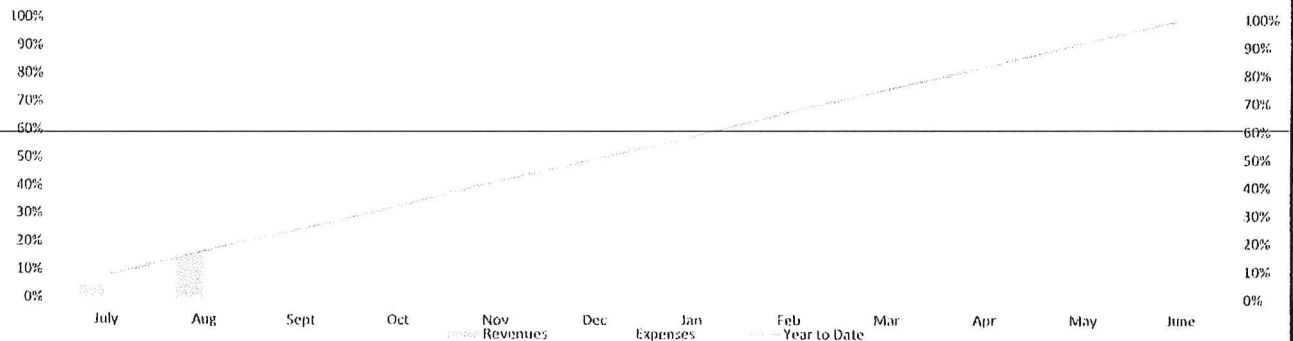
**How the money is budgeted to be spent:**



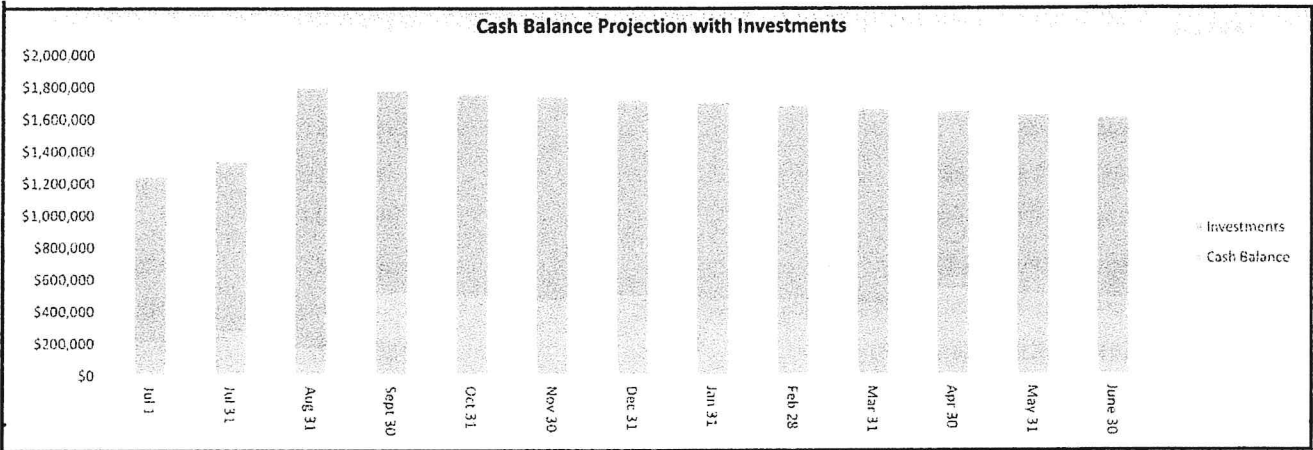
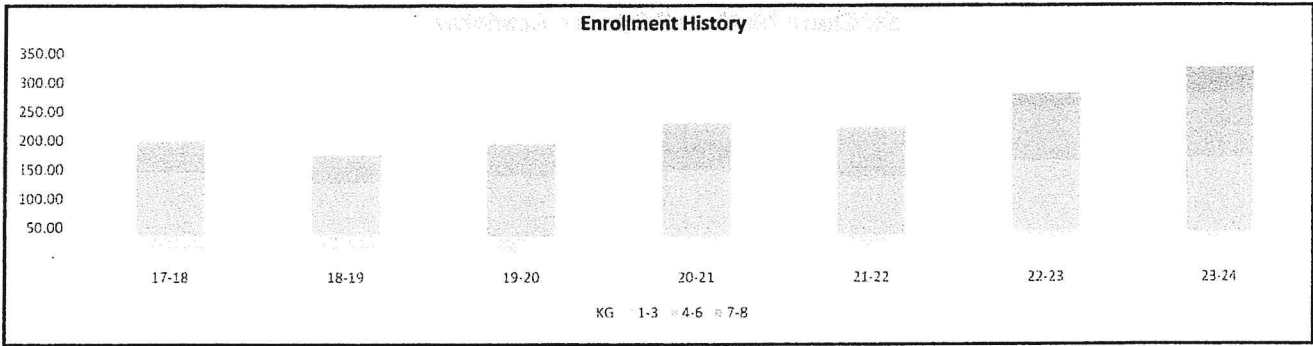
**Fund Balance History**



**Current Year Financial Trend**



This financial report is prepared in a modified format in that they exclude footnotes and required supplementary information in order to be considered a full set of financial statements. The excluded portions will be included in the School's fiscal year end financial statements. Creative Planning is not a licensed CPA firm and no CPA provides any assurance on this financial report.



**St. Cloud Math and Science Academy**  
**St. Cloud, MN**  
**Balance Sheet**  
**August 31, 2024**

	<b>Audited Balance June 30, 2024</b>	<b>Ending Balance</b>
<b>Assets</b>		
Cash	\$ 211,337	\$ 178,671
Investments	\$ 1,036,845	1,619,571
Accounts Receivable	6,748	835
Due from Other Funds	39,900	-
State Aids Receivable	426,007	319,371
Current Year State Holdback Receivable	-	156,438
Federal Aids Receivable	385,077	34,626
Prepaid Expenses and Deposits	67,363	45,145
Total All Assets	<u>\$ 2,173,277</u>	<u>\$ 2,354,658</u>
 <b>Liabilities and Fund Balance</b>		
Current liabilities		
Salaries and Wages Payable	\$ 202,223	\$ 1,025
Accounts Payable	34,753	37,869
Payroll Deductions and Contributions (Owed)	65,918	602
Deferred Revenue	39,900	-
Total current liabilities	<u>342,794</u>	<u>39,495</u>
 Fund balance		
Fund balance 07-01-2024	\$ 1,830,483	\$ 1,830,483
Net income to date	-	484,680
Total fund balance	<u>1,830,483</u>	<u>2,315,163</u>
<hr/>		
Total liabilities and fund balance	<u>\$ 2,173,277</u>	<u>\$ 2,354,658</u>

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**St. Cloud Math and Science Academy**  
**St. Cloud, MN**  
**Statement of Revenues and Expenditures**  
**August 31, 2024**

	FY 2025 Original Budget 359 ADM	Months: 2 Year to Date Activity	16.67% Percent of Revised Budget
<b>General Fund - 01</b>			
Revenues			
State Revenues			
General Education Aid	\$ 4,469,975	\$ 664,923	14.9%
Charter School Lease Aid	489,334	-	0.0%
Long Term Facilities Maintenance Aid	49,157	-	0.0%
Literacy Incentive Aid	16,211	-	0.0%
School Land Trust Endowment Aid	17,490	-	0.0%
Special Education Aid	753,213	144,535	19.2%
School Library Aid	20,000	-	0.0%
Student Support Aid	20,000	-	0.0%
Other State Aids	-	-	0.0%
Estimated State Holdback Amount	-	156,438	0.0%
Total State Revenues	5,835,380	965,897	16.6%
Federal Revenues			
Federal Title I	138,800	4,353	3.1%
Federal Title II	22,800	-	0.0%
Federal Title III	29,600	(0)	0.0%
Federal Title IV	-	-	0.0%
Federal Special Education	53,400	16,872	31.6%
Federal CEIS	9,500	-	0.0%
Federal GEER/ESSER	-	15,830	0.0%
Total Federal Revenues	254,100	37,055	14.6%
Local Revenues			
Fees from Students	-	-	0.0%
Medical Assistance	8,700	529	6.1%
Contributions and Gifts, Grants	1,100	24	2.2%
Interest Earnings	36,000	7,107	19.7%
Miscellaneous Revenues	700	900	128.6%
Total local revenues	46,500	8,560	18.4%
Total Revenues	\$ 6,135,980	\$ 1,011,512	16.5%

**St. Cloud Math and Science Academy**  
**St. Cloud, MN**  
**Statement of Revenues and Expenditures**  
**August 31, 2024**

	FY 2025 Original Budget 359 ADM	Months: 2 Year to Date Activity	16.67% Percent of Revised Budget
<b>Expenditures</b>			
Salaries and Wages	\$ 2,332,900	\$ 150,352	6.4%
Employee Benefits	724,700	47,802	6.6%
Contracted Services	311,538	24,959	8.0%
Repairs and Technology Maintenance	14,800	101	0.7%
Communication Services	15,300	4,281	28.0%
Postage	1,000	584	58.4%
Utilities	80,200	2,808	3.5%
Property and Casualty Insurance	38,400	17,108	44.6%
Repairs and Maintenance	51,100	7,215	14.1%
Field Trip Transportation	5,600	-	0.0%
Travel and Conferences	20,800	4,182	20.1%
Field Trip Admissions	1,500	-	0.0%
Building Lease	655,998	87,390	13.3%
Other Rentals and Leases	10,000	686	6.9%
Office Supplies/General Supplies	40,800	15,565	38.2%
Maintenance Supplies	20,400	1,512	7.4%
Non-Instructional Software	76,500	24,545	32.1%
Instructional Software	40,700	7,993	19.6%
Instructional Supplies	51,000	16,740	32.8%
Noninstructional Technology	25,000	-	0.0%
Instructional Technology	100,000	24,199	24.2%
Textbooks and Workbooks	2,700	8,975	332.4%
Media/Library Resources	1,500	-	0.0%
Food	10,200	188	1.9%
Furniture and Other Equipment	75,000	5,738	7.7%
Technology Equipment	-	-	0.0%
Dues and Memberships	37,586	153	0.4%
Budget Contingency	50,000	-	0.0%
Taxes and Assessments	-	-	0.0%
Third Party Expenditures	8,000	-	0.0%
<b>State Special Education</b>			
Salaries	599,800	15,170	2.5%
Benefits	114,200	2,571	2.3%
Other	16,700	1,420	8.5%
<b>ADSIS</b>			
Salaries	93,100	3,085	3.3%
Benefits	28,200	468	1.7%

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**St. Cloud Math and Science Academy  
St. Cloud, MN  
Statement of Revenues and Expenditures  
August 31, 2024**

	FY 2025 Original Budget 359 ADM	Months: 2 Year to Date Activity	16.67% Percent of Revised Budget
<b>Federal Programs</b>			
Federal Title I	138,800	4,353	3.1%
Federal Title II	22,800	-	0.0%
Federal Title III	29,600	(0)	0.0%
Federal Title IV	-	-	0.0%
Federal Special Education	53,400	16,872	31.6%
Federal CEIS	9,500	-	0.0%
Federal GEER/ESSER	-	15,830	0.0%
Transfer to food service fund	27,300	-	0.0%
<b>Total expenditures</b>	<b>\$ 5,936,622</b>	<b>\$ 512,843</b>	<b>8.6%</b>
<b>General fund net income</b>	<b>\$ 199,358</b>	<b>\$ 498,669</b>	
<b>Food Services Fund - 02</b>			
<b>Revenues</b>			
State Revenues	\$ 6,900	\$ -	0.0%
Federal Revenues	377,400	-	0.0%
Federal ESSER FIN 169		-	0.0%
Transfer from General Fund	27,300		0.0%
<b>Total revenues</b>	<b>\$ 411,600</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Expenditures</b>			
Salaries and Wages	\$ 85,800	\$ 4,346	5.1%
Employee Benefits	21,900	1,162	5.3%
Purchased Services	100	-	0.0%
Supplies and Materials (Inc. Food and Milk)	299,000	8,480	2.8%
Equipment	-	-	0.0%
Dues and Memberships	4,800	-	0.0%
Federal ESSER		-	0.0%
<b>Total Expenditures</b>	<b>\$ 411,600</b>	<b>\$ 13,989</b>	<b>3.4%</b>
<b>Food Services Fund Net Income</b>	<b>\$ -</b>	<b>\$ (13,989)</b>	

**St. Cloud Math and Science Academy**  
**St. Cloud, MN**  
**Statement of Revenues and Expenditures**  
**August 31, 2024**

	FY 2025 Original Budget 359 ADM	Months: 2 Year to Date Activity	16.67% Percent of Revised Budget
<b>Total All Funds</b>			
Revenues			
State Revenues	\$ 5,842,280	\$ 965,897	16.5%
Federal Revenues	631,500	37,055	5.9%
Local Revenues	73,800	8,560	11.6%
Total Revenues	<u>\$ 6,547,580</u>	<u>\$ 1,011,512</u>	<u>15.5%</u>
Expenditures			
Salaries and Wages	\$ 3,111,600	\$ 172,953	5.6%
Employee Benefits	889,000	52,003	5.9%
Purchased Services	1,223,036	150,733	12.3%
Supplies and Materials	667,800	108,197	16.2%
Equipment	75,000	5,738	7.7%
Grants and Other Costs	381,786	37,208	9.8%
Total Expenditures	<u>\$ 6,348,222</u>	<u>\$ 526,832</u>	<u>8.3%</u>
<b>Total Revenues All Funds</b>	<b>\$ 6,547,580</b>	<b>\$ 1,011,512</b>	<b>15.5%</b>
<b>Total Expenditures All Funds</b>	<b>\$ 6,348,222</b>	<b>\$ 526,832</b>	<b>8.3%</b>
<b>Net Income - All Funds</b>	<u><b>\$ 199,358</b></u>	<u><b>\$ 484,680</b></u>	
<b>Beginning Fund Balance, All Funds, July 1, 2024</b>	<b>\$ 1,830,483</b>	<b>\$ 1,830,483</b>	
<b>Projected Fund Balance, All Funds, June 30, 2025</b>	<b>\$ 2,029,841</b>	<b>\$ 2,315,163</b>	
<b>Projected Fund Balance Percentage</b>	<b>32%</b>		

**St. Cloud Math and Science Academy**  
**Cash Flow Projection Summary**  
**2024-2025 School Year**

Period Ending	Cash Inflows (Revenues)				Total Receipts	Cash Outflows (Expenditures)			Cash Balance
	State Aid Payments	Federal Aid Payments	Other Receipts	Prior Year State and Federal Holdback		Salaries (Cash flow budgeted at Gross but updated at Net)	Other Expenses Actual Includes Benefits (Tax PERA, TRA) and AP	Total Expenses	
Jul 31	401,489	-00	3,176	43,576	448,240	132,002	222,617	354,619	\$ 1,341,803
Aug 31	407,970	87	12,158	450,565	870,779	151,849	262,491	414,340	1,798,242
Sept 30	444,859	56,826	5,847	31,694	539,227	237,775	320,151	557,926	1,779,543
Oct 31	444,859	56,826	5,847	31,694	539,227	237,775	320,151	557,926	1,760,843
Nov 30	444,859	56,826	5,847	31,694	539,227	237,775	320,151	557,926	1,742,143
Dec 31	444,859	56,826	5,847	31,694	539,227	237,775	320,151	557,926	1,723,444
Jan 31	444,859	56,826	5,847	31,694	539,227	237,775	320,151	557,926	1,704,744
Feb 28	444,859	56,826	5,847	31,694	539,227	237,775	320,151	557,926	1,686,045
Mar 31	444,859	56,826	5,847	31,694	539,227	237,775	320,151	557,926	1,667,345
Apr 30	444,859	56,826	5,847	31,694	539,227	237,775	320,151	557,926	1,648,645
May 31	444,859	56,826	5,847	31,694	539,227	237,775	320,151	557,926	1,629,946
June 30	444,859	56,826	5,847	31,694	539,227	237,775	320,151	557,926	1,611,246
Projected	5,258,052	568,350	73,800	811,084		2,661,600	3,686,622	6,348,222	
Totals	5,258,052	568,350	73,800	811,084	6,711,286	2,661,600	3,686,622	6,348,222	1,611,246

Assumptions: 10% State Aid Holdback

This cash flow projection is to be used only to show that if we follow our working budget for the year that we will not encounter cash flow issues and that we will be able to maintain normal operations. It is not meant to be used to accurately predict what expenditures will be incurred in the short-term. Due to the manner in which MDE regulates the funding, abrupt changes may occur in the amounts of the payments. However, the total amount of the state aids should be reasonable given a stable budget.

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**St. Cloud Math and Science Academy**

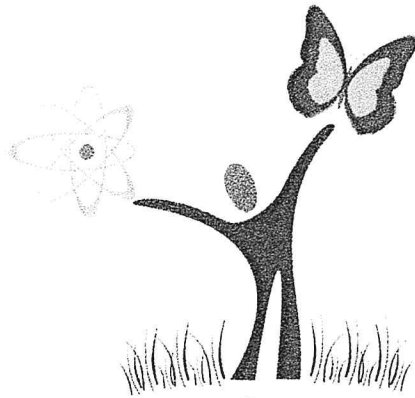
**St. Cloud, MN**

**Contracted Services Report**

**August 31, 2024**

305 - Contracted Services Detail	FY25		
	Original Budget	Actual	
Advertising & Marketing	20,000	-	0.00%
Financial Management Services	72,456	6,156	8.50%
bill.com	1,200	162	13.54%
Audit & Tax Services	22,575	-	0.00%
Elevate OnSite Managed Services	137,257	13,755	10.02%
Background Checks, License Fees	1,000	180	18.05%
Bank Fees	1,500	-	0.00%
E-Rate Consulting	1,050	1,050	100.00%
Shredding Services	1,000	56	5.57%
Kpay Fees - Time Keeping	-	624	0.00%
Benefit Fees	1,000	150	15.00%
Human Resources Consulting Services	8,000	2,600	32.50%
Legal Services	5,000	-	0.00%
Tutoring Services	-	-	0.00%
Translation Services	3,000	-	0.00%
Nursing	10,000	-	0.00%
Staff Development	10,000	-	0.00%
Building Services	15,000	225	1.50%
H.S.A and Other Fees	1,500	-	0.00%
			0.00%
	<u>311,538</u>	<u>24,959</u>	8.01%
<b>820 - Dues and Memberships</b>			
Authorizer Fees	29,980	-	0.00%
CPI	150	-	0.00%
ASCD	350	-	0.00%
Sam's Club	100	110	110.00%
MN Association of Charter Schools	5,506	-	0.00%
Other	1,500	43	2.85%
	<u>37,586</u>	<u>153</u>	0.41%

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**ST. CLOUD  
MATH AND SCIENCE  
ACADEMY  
ISD 4223**

**St. Cloud Math & Science Academy  
St. Cloud, MN  
District 4223**

**Supplemental Information**

**August 31, 2024**

Batch	Post Date	Acct Nbr	Description	Amount
24-50012	08/30/2024	01 A 115 00	FY24 Bill.com Fees refund	132.00
24-50015	08/30/2024	01 A 115 00	McGraw Hill refund--credit for overpayme	5,780.80
24-50007	08/30/2024	01 A 121 00	FY23-24 Special Education Aid	90,825.80
24-50007	08/30/2024	01 A 121 00	FY23-24 Charter Lease Aid	12,288.40
24-50007	08/30/2024	01 A 121 00	FY23-24 LT Facility Maintenance Aid	890.21
24-50007	08/30/2024	01 A 121 00	FY23-24 Literacy Incentive Aid	524.70
24-50007	08/30/2024	01 A 121 00	FY23-24 School Library Aid	600.00
24-50007	08/30/2024	01 A 121 00	FY23-24 Student Support Aid	600.00
24-50008	08/30/2024	01 A 122 00	FIN 419 Draw	62,759.47
24-50008	08/30/2024	01 A 122 00	FIN 425 Draw	14,369.93
24-50010	08/30/2024	01 A 122 00	FIN 169 Draw	4,561.29
24-50010	08/30/2024	01 A 122 00	FIN 414 Draw	4,019.48
24-50010	08/30/2024	01 A 122 00	FIN 417 Draw	688.72
24-50011	08/30/2024	01 A 122 00	FIN 160 Draw	206,939.10
24-50011	08/30/2024	01 A 122 00	FIN 161 Draw	49,026.19
24-50014	08/30/2024	01 E 010 420 000 419 401	Glen Hoppe--Reimbursing school as he was	87.00
24-50016	08/30/2024	01 L 215 10	Boon Chapman-Kurt Gunn Cobra--Medical	848.11
24-50016	08/30/2024	01 L 215 21	Boon Chapman-Kurt Gunn Cobra--Vision	12.13
24-50018	08/30/2024	01 R 005 000 000 000 092	Interest: August 2024	29.97
24-50019	08/30/2024	01 R 005 000 000 000 092	Sweeps Interest - August 2024	3,901.79
24-50017	08/30/2024	01 R 005 000 000 000 096	Coborn's More School Rewards	24.18
24-50014	08/30/2024	01 R 005 000 000 000 099	Stipend from Ordway Center for Performin	900.00
24-50006	08/30/2024	01 R 005 000 000 000 211	FY24-25 General Education Aid	205,488.23
24-50007	08/30/2024	01 R 005 000 000 000 211	FY24-25 General Education Aid	57,946.46
24-50014	08/30/2024	01 R 005 000 000 372 071	State of MN MA IEP Deposit	528.84
24-50007	08/30/2024	01 R 005 000 000 740 360	FY24-25 Special Education Aid	144,534.87
24-50009	08/30/2024	02 A 121 00	FY24 State School Lunches Funds	43.00
24-50009	08/30/2024	02 A 122 00	FY24 IHKFA Lunch Funds	27.52
24-50009	08/30/2024	02 A 122 00	FY24 Free & Reduced Lunches Funds	1,324.40
24-50009	08/30/2024	02 A 122 00	FY24 Regular Lunch CFDA	137.60
24-50009	08/30/2024	02 A 122 00	FY24 Breakfast CFDA Funds	939.12
Total for Cash Receipts				870,779.31

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	454,866.33	413,354.34	87.00	868,307.67
02	Food Service Fd	2,471.64	0.00	0.00	2,471.64
***	Fund Summary Totals ***	457,337.97	413,354.34	87.00	870,779.31

\*\*\*\*\* End of report \*\*\*\*\*

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
08/15/2024	202400096	Adobe Systems Inc	Credit Card Payment AP Invoice.	129.12
08/15/2024	202400098	Amazon.com	Credit Card Payment AP Invoice.	12,942.49
08/15/2024	202400085	Apple Inc	Credit Card Payment AP Invoice.	25.73
08/15/2024	202400086	AT&T	Credit Card Payment AP Invoice.	174.25
08/15/2024	202400090	BigLeaf Networks Inc	Credit Card Payment AP Invoice.	231.88
08/15/2024	202400083	Coborn's	Credit Card Payment AP Invoice.	27.27
08/15/2024	202400092	Divvy	Credit Card Payment AP Invoice.	152.26
08/15/2024	202400051	ESI Billing Trust	Payroll accrual	500.00
08/15/2024	202400052	Further	Payroll accrual	871.27
08/15/2024	202400053	Further	Payroll accrual	4,000.00
08/15/2024	202400054	Horace Mann Life Insurance Co	Payroll accrual	633.34
08/15/2024	202400055	Horace Mann Life Insurance Co	Payroll accrual	35.00
08/15/2024	202400056	Horace Mann Life Insurance Co	Payroll accrual	150.00
08/15/2024	202400057	Internal Revenue Service	Payroll accrual	475.00
08/15/2024	202400058	Internal Revenue Service	Payroll accrual	5,707.91
08/15/2024	202400059	Internal Revenue Service	Payroll accrual	5,837.45
08/15/2024	202400060	Internal Revenue Service	Payroll accrual	1,365.22
08/15/2024	202400061	Internal Revenue Service	Payroll accrual	5,837.45
08/15/2024	202400062	Internal Revenue Service	Payroll accrual	1,365.22
08/15/2024	202400063	MN Dept of Revenue	Payroll accrual	3,854.56
08/15/2024	202400064	MN Dept of Revenue	Payroll accrual	25.00
08/15/2024	202400095	MT's on 8th	Credit Card Payment AP Invoice.	74.12
08/15/2024	202400097	Office Depot/Max	Credit Card Payment AP Invoice.	54.98
08/15/2024	202400065	Public Employees Retirement As	Payroll accrual	856.14
08/15/2024	202400066	Public Employees Retirement As	Payroll accrual	987.87
08/15/2024	202400093	SAM'S CLUB	Credit Card Payment AP Invoice.	40.36
08/15/2024	202400091	SourceWell	Credit Card Payment AP Invoice.	-50.00
08/15/2024	202400088	Studenttreasures Publishing	Credit Card Payment AP Invoice.	115.60
08/15/2024	202400089	TARGET	Credit Card Payment AP Invoice.	982.57
08/15/2024	202400067	Teachers Retirement Assoc	Payroll accrual	6,160.92
08/15/2024	202400068	Teachers Retirement Assoc	Payroll accrual	6,955.86
08/15/2024	202400084	TeachersPayTeachers	Credit Card Payment AP Invoice.	34.00
08/15/2024	202400094	USPS	Credit Card Payment AP Invoice.	584.00
08/15/2024	202400087	Walmart	Credit Card Payment AP Invoice.	2,798.72
08/15/2024	2363	PELGB	MN Tier 1 Minnesota Educator License-T. Taylor	90.25
08/16/2024	325	Access Corp	Shredding Service	55.68
08/16/2024	345	Bengtson, Tammy	Expense Reimbursement: Paid school for Divvy charge that was cancelled (FY24)	25.18



CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
08/16/2024	326	BerganKDV Outsourced Services	Financial management and accounting services-July 2024	6,156.00
08/16/2024	327	BerganKDV Technology & Consult	Onsite Staff Implementation Services Monthly Billing-August (8/22/24-6/13/25)	5,000.00
08/16/2024	327	BerganKDV Technology & Consult	"Elevate Onsite Managed Services-40 workstations, 40 users, 1 email domain (Monthly-August) "	4,377.50
08/16/2024	328	cmERDC	Copier Count	100.98
08/16/2024	329	Crisis Prevention Institute, I	Nonviolent Crisis Intervention Training Workbooks	774.75
08/16/2024	330	Granite Electronics	SPED Walkie Talkies (2 @ \$300 each) & programming fee	645.00
08/16/2024	331	GreatAmerica Financial Service	ELL Books	8,205.46
08/16/2024	331	GreatAmerica Financial Service	Copier Lease Agreement #003-3071010-000	308.57
08/16/2024	332	Hengel Distributor LLC	July Milk	562.50
08/16/2024	333	MASA	2024-2024 MASE Active Membership-N. Benson	480.00
08/16/2024	335	McGraw Hill, LLC	Everyday Math curriculum	8,416.77
08/16/2024	335	McGraw Hill, LLC	WONDERS PRACTICE BOOKS-GRADE 6 & Study Sync Core ELA Grade 7 Subscription	1,200.57
08/16/2024	335	McGraw Hill, LLC	Discovering our Past History curriculum	1,900.53
08/16/2024	335	McGraw Hill, LLC	Reveal Math curriculum	835.99
08/16/2024	335	McGraw Hill, LLC	Study Sync Student Subscription Grade 7	389.40
08/16/2024	335	McGraw Hill, LLC	Everyday Math curriculum	178.44
08/16/2024	335	McGraw Hill, LLC	WONDERS PRACTICE BOOKS-GRADE 1	418.50
08/16/2024	335	McGraw Hill, LLC	WONDERS PRACTICE BOOKS-GRADE 2	725.22
08/16/2024	335	McGraw Hill, LLC	WONDERS PRACTICE BOOKS-GRADE 1	418.50
08/16/2024	335	McGraw Hill, LLC	WONDERS PRACTICE BOOKS-GRADE K	418.50
08/16/2024	335	McGraw Hill, LLC	WONDERS PRACTICE BOOKS-GRADE 3	725.22
08/16/2024	335	McGraw Hill, LLC	WONDERS PRACTICE BOOKS-GRADE 5	638.19
08/16/2024	335	McGraw Hill, LLC	WONDERS PRACTICE BOOKS-GRADE 4	667.20
08/16/2024	335	McGraw Hill, LLC	WONDERS PRACTICE BOOKS-GRADE K	418.50
08/16/2024	336	Minnesota Historical Society	Northern Lights 2 year E-book Subscriptions for Teacher & Students	1,540.00
08/16/2024	337	New Horizon Foods	Food Service: July Meals & Breakfast Supplies	4,201.79
08/16/2024	338	Resource Training & Solutions	SPED Para Trainings	680.00
08/16/2024	339	Ring Central	Phone Service-August 2024	659.26
08/16/2024	340	Roto-Rooter Plumbing & Drain	Service Call: 8/7 Clean out	420.00

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
08/16/2024	341	Safeguard Security Inc.	grease trap in kitchen Monthly Fire Alarm Monitoring w/Service Plan (August) & Wireless Fire Alarm Monitoring	59.95
08/16/2024	342	Schwegel Communications Inc	Installed cable & connect & program new camera; mount 360 camera w/ mounting box & license	1,562.20
08/16/2024	342	Schwegel Communications Inc	Card reader system annual subscription renewal Sept 5	315.00
08/16/2024	343	Spanier Bus Service, Inc.	Bus Transportation Services: July Summer School	14,137.00
08/16/2024	344	The McDowell Agency Inc	Background Check fees	90.20
08/30/2024	202400071	18th Street Campus, LLC	August Rent & CAM	45,202.00
08/30/2024	202400079	Aflac	Premiums	130.06
08/30/2024	202400075	BerganKDV Ltd.	TLM Fees	308.00
08/30/2024	202400070	Bill.com	Monthly subscription fee	81.81
08/30/2024	202400080	Cintas	Facility Services	891.82
08/30/2024	202400100	ESI Billing Trust	Payroll accrual	500.00
08/30/2024	202400101	Further	Payroll accrual	544.18
08/30/2024	202400073	GIS Benefits	Voluntary Insurance Premiums: September	4,658.58
08/30/2024	202400078	Hanover Insurance Group	Commerical Umbrella & Package Policies	7,835.14
08/30/2024	202400077	Hanover Insurance Group	Commerical Umbrella & Package Policies	477.00
08/30/2024	202400069	Healthiest You c/o Teledoc Inc	Healthcare App	512.00
08/30/2024	202400074	HEALTHPARTNERS	Health Insurance Premiums-July	18,666.51
08/30/2024	202400102	Horace Mann Life Insurance Co	Payroll accrual	633.34
08/30/2024	202400103	Horace Mann Life Insurance Co	Payroll accrual	35.00
08/30/2024	202400104	Horace Mann Life Insurance Co	Payroll accrual	150.00
08/30/2024	202400105	Internal Revenue Service	Payroll accrual	356.92
08/30/2024	202400106	Internal Revenue Service	Payroll accrual	6,413.97
08/30/2024	202400107	Internal Revenue Service	Payroll accrual	6,791.43
08/30/2024	202400108	Internal Revenue Service	Payroll accrual	1,588.32
08/30/2024	202400109	Internal Revenue Service	Payroll accrual	6,791.43
08/30/2024	202400110	Internal Revenue Service	Payroll accrual	1,588.32
08/30/2024	202400076	Kraus-Anderson Insurance	Premier HR-October	650.00
08/30/2024	202400111	MN Dept of Revenue	Payroll accrual	4,315.67
08/30/2024	202400112	MN Dept of Revenue	Payroll accrual	75.00
08/30/2024	202400113	Public Employees Retirement As	Payroll accrual	798.03
08/30/2024	202400114	Public Employees Retirement As	Payroll accrual	920.79
08/30/2024	202400081	Sproutwp.com	Website Monthly eCommerce Package	82.32
08/30/2024	202400115	Teachers Retirement Assoc	Payroll accrual	7,308.33
08/30/2024	202400116	Teachers Retirement Assoc	Payroll accrual	8,251.38
08/30/2024	202400072	West Central Sanitation, Inc	August - Waste & Recycling Services	1,409.65
08/30/2024	202400082	Zoom Video Communications Inc	Yearly Subscription Renewal	2,790.00
08/16/2024	334	McGraw Hill, LLC		0.00
Totals for checks				262,491.36

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	115,647.70	0.00	140,846.42	256,494.12
02	Food Service Fd	1,232.95	0.00	4,764.29	5,997.24
***	Fund Summary Totals ***	116,880.65	0.00	145,610.71	262,491.36

\*\*\*\*\* End of report \*\*\*\*\*

Post Date	Batch	Acct Nbr	Description	Amount
08/30/2024	24-10006	01 A 101 02	Transfer to Sweeps-August	481,107.18
08/30/2024	24-10006	01 A 101 00	Transfer to Sweeps-August	-481,107.18

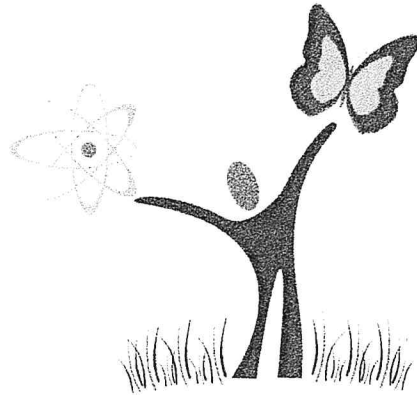
Total for Journal Entries 0.00

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	0.00	0.00	0.00	0.00
***	Fund Summary Totals ***	0.00	0.00	0.00	0.00

\*\*\*\*\* End of report \*\*\*\*\*





**ST. CLOUD  
MATH AND SCIENCE  
ACADEMY  
ISD 4223**

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**St. Cloud Math & Science Academy  
St. Cloud, MN  
District 4223**

**Supplemental Information**

**July 31, 2024**

Batch	Post Date	Acct Nbr	Description	Amount
24-50004	07/31/2024	01 R 005 000 000 000 092	Interest: July 2024	32.12
24-50005	07/31/2024	01 R 005 000 000 000 092	Sweeps Interest - July 2024	3,143.61
24-50001	07/31/2024	01 R 005 000 000 000 211	FY24-25 General Education Aid	182,620.60
24-50002	07/31/2024	01 R 005 000 000 000 211	FY24-25 General Education Aid	218,868.00
24-50003	07/31/2024	02 A 121 00	FY24 State School Lunches Funds	837.62
24-50003	07/31/2024	02 A 121 00	FY24 State Special Milk Funds	26.60
24-50003	07/31/2024	02 A 122 00	FY24 HHKFA Lunch Funds	536.08
24-50003	07/31/2024	02 A 122 00	FY24 Free & Reduced Lunches Funds	25,798.85
24-50003	07/31/2024	02 A 122 00	FY24 Regular Lunch CFDA	2,680.40
24-50003	07/31/2024	02 A 122 00	FY24 Breakfast CFDA Funds	13,696.41
Total for Cash Receipts				448,240.29



FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	0.00	404,664.33	0.00	404,664.33
02	Food Service Fd	43,575.96	0.00	0.00	43,575.96
***	Fund Summary Totals ***	43,575.96	404,664.33	0.00	448,240.29

\*\*\*\*\* End of report \*\*\*\*\*

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/03/2024	300	BerganKDV Outsourced Services	Financial management and accounting services-June 2024	5,862.00
07/03/2024	301	Foreman, Edwin	Expense Reimbursement: water purifier for fish tank	9.18
07/03/2024	302	Sherwin Williams	Paint & paint supplies	178.06
07/03/2024	303	Shutterfly Lifetouch LLC	School ID Services	1,931.78
07/03/2024	304	Vacuum Center & Sewing Room	"Vacuum cleaner repair, vacuum nozzle"	64.99
07/03/2024	304	Vacuum Center & Sewing Room	"Vacuum, vacuum bags, stiff brushes & bees wax cleaner for desks"	1,566.54
07/03/2024	304	Vacuum Center & Sewing Room	Upholstery Kit	128.07
07/05/2024	318	ISCorp	FY25 Hosting for Skyward-Finance (8/1/24-7/31/25)	3,000.00
07/15/2024	202400021	Amazon.com	Credit Card Payment AP Invoice.	3,480.09
07/15/2024	202400020	BigLeaf Networks Inc	Credit Card Payment AP Invoice.	231.88
07/15/2024	202400001	ESI Billing Trust	Payroll accrual	500.00
07/15/2024	202400002	Further	Payroll accrual	871.27
07/15/2024	202400003	Horace Mann Life Insurance Co	Payroll accrual	633.34
07/15/2024	202400004	Horace Mann Life Insurance Co	Payroll accrual	35.00
07/15/2024	202400005	Horace Mann Life Insurance Co	Payroll accrual	150.00
07/15/2024	202400006	Internal Revenue Service	Payroll accrual	475.00
07/15/2024	202400007	Internal Revenue Service	Payroll accrual	6,230.05
07/15/2024	202400008	Internal Revenue Service	Payroll accrual	5,736.27
07/15/2024	202400009	Internal Revenue Service	Payroll accrual	1,341.55
07/15/2024	202400010	Internal Revenue Service	Payroll accrual	5,736.27
07/15/2024	202400011	Internal Revenue Service	Payroll accrual	1,341.55
07/15/2024	202400012	MN Dept of Revenue	Payroll accrual	3,995.58
07/15/2024	202400013	MN Dept of Revenue	Payroll accrual	25.00
07/15/2024	202400014	Public Employees Retirement As	Payroll accrual	1,060.51
07/15/2024	202400015	Public Employees Retirement As	Payroll accrual	1,223.68
07/15/2024	202400018	School Nurse Supply, Inc.	Credit Card Payment AP Invoice.	314.95
07/15/2024	202400019	TARGET	Credit Card Payment AP Invoice.	15.98
07/15/2024	202400017	Teachers Retirement Assoc	Payroll accrual	5,939.19
07/15/2024	202400016	Teachers Retirement Assoc	Payroll accrual	6,705.57
07/15/2024	2362	Wells Fargo Financial Leasing	Copier Lease Payment-Remaining Rent to terminate lease	145.68
07/17/2024	305	4M Building Solutions LLC	Carpet Cleaning Services-Ticket #288358 6/14/24	3,550.00
07/17/2024	306	A Maze'n Farmyard	Summer School Field Trip 6/27/24	672.00
07/17/2024	307	Access Corp	Shredding Service	55.32
07/17/2024	308	Benson, Nancy	Exp Reimb: Mileage-Compass	97.82
07/17/2024	308	Benson, Nancy	Exp Reimb: Mileage-Compass	97.82
07/17/2024	308	Benson, Nancy	Exp Reimb: Mileage-CPE (SPED)	202.34
07/17/2024	309	cmERDC	Copier Count	201.85
07/17/2024	310	Granite Electronics	SPED Walkie Talkie antennas	30.93
07/17/2024	311	Hengel Distributor LLC	June Milk	360.00
07/17/2024	312	Menards - St. Cloud	Facility Supplies	65.78

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
07/17/2024	313	MobyMax, LLC	FY25 MobyMax ALL Schoolwide License-3 years	12,136.00
07/17/2024	324	MobyMax, LLC	FY25 MobyMax ALL Schoolwide License-3 years	12,136.00
07/17/2024	314	Nelson, Courtney	Expense Reimbursement: Mileage to field trip at A'Mazen Farmyard	49.58
07/17/2024	315	Rupp, Anderson, Squires & Wald	Legal Services: June 2024	865.00
07/17/2024	316	Spanier Bus Service, Inc.	Bus Transportation Services: June Summer School & Summer School Field Trip	10,618.00
07/17/2024	317	The McDowell Agency Inc	Background Check fees	135.30
07/18/2024	319	BerganKDV Technology & Consult	"Elevate Onsite Managed Services-40 workstations, 40 users, 1 email domain (Monthly-July)"	4,377.50
07/18/2024	320	Safeguard Security Inc.	Monthly Fire Alarm Monitoring w/Service Plan (July) & Wireless Fire Alarm Monitoring	59.95
07/18/2024	321	SFM Insurance	"Work Comp Insurance - Installment, Installment Charge & MN Special Comp Fund Assessment (7/1/24-7/1/25)"	3,515.00
07/26/2024	322	Mid Minnesota Storage	Rent 40' Container (April-June)	405.00
07/26/2024	323	New Horizon Foods	Food Service: June Meals & Breakfast Supplies	2,372.96
07/31/2024	202400024	18th Street Campus, LLC	July Rent & CAM	45,202.00
07/31/2024	202400032	Aflac	Premiums	130.06
07/31/2024	202400029	BerganKDV Ltd.	TLM Fees	316.00
07/31/2024	202400023	Bill.com	Monthly subscription fee	80.61
07/31/2024	202400033	Cintas	Facility Services	891.82
07/31/2024	202400034	ESI Billing Trust	Payroll accrual	500.00
07/31/2024	202400035	Further	Payroll accrual	871.27
07/31/2024	202400026	GIS Benefits	Voluntary Insurance Premiums: August	4,286.34
07/31/2024	202400031	Hanover Insurance Group	Commerical Umbrella & Package Policies	1,765.66
07/31/2024	202400022	Healthiest You c/o Teledoc Inc	Healthcare App	544.00
07/31/2024	202400027	HEALTHPARTNERS	Health Insurance Premiums-July	23,427.99
07/31/2024	202400036	Horace Mann Life Insurance Co	Payroll accrual	633.34
07/31/2024	202400037	Horace Mann Life Insurance Co	Payroll accrual	35.00
07/31/2024	202400038	Horace Mann Life Insurance Co	Payroll accrual	150.00
07/31/2024	202400039	Internal Revenue Service	Payroll accrual	475.00
07/31/2024	202400040	Internal Revenue Service	Payroll accrual	5,332.99
07/31/2024	202400041	Internal Revenue Service	Payroll accrual	5,534.83
07/31/2024	202400042	Internal Revenue Service	Payroll accrual	1,294.46
07/31/2024	202400043	Internal Revenue Service	Payroll accrual	5,534.83
07/31/2024	202400044	Internal Revenue Service	Payroll accrual	1,294.46
07/31/2024	202400030	Kraus-Anderson Insurance	Premier HR-September	650.00
07/31/2024	202400028	Mitel	Phone Service-August 2024	1,098.44
07/31/2024	202400045	MN Dept of Revenue	Payroll accrual	3,774.80
07/31/2024	202400046	MN Dept of Revenue	Payroll accrual	25.00
07/31/2024	202400047	Public Employees Retirement As	Payroll accrual	831.02

CHECK		CHECK		INVOICE	
<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
07/31/2024	202400048	Public Employees Retirement As	Payroll accrual	958.88	
07/31/2024	202400049	Teachers Retirement Assoc	Payroll accrual	5,436.87	
07/31/2024	202400050	Teachers Retirement Assoc	Payroll accrual	6,138.38	
07/31/2024	202400025	West Central Sanitation, Inc	July - Waste & Recycling Services	1,398.30	
Totals for checks				229,545.53	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	123,785.45	0.00	101,999.92	225,785.37
02	Food Service Fd	1,011.22	0.00	2,748.94	3,760.16
***	Fund Summary Totals ***	124,796.67	0.00	104,748.86	229,545.53

\*\*\*\*\* End of report \*\*\*\*\*

Post Date	Batch	Acct Nbr	Description	Amount
07/01/2024	24-10004	01 A 118 00	Reverse FY24 Due to/Due From for Fund 2 negative cash	-39,899.70
07/01/2024	24-10004	01 A 101 00	Reverse FY24 Due to/Due From for Fund 2 negative cash	39,899.70
07/01/2024	24-10004	02 A 101 00	Reverse FY24 Due to/Due From for Fund 2 negative cash	-39,899.70
07/01/2024	24-10004	02 L 205 00	Reverse FY24 Due to/Due From for Fund 2 negative cash	39,899.70
07/01/2024	24-10005	01 A 101 00	MobyMax Invoice voided from FY24 expense	12,136.00
07/01/2024	24-10005	01 L 206 00	MobyMax Invoice voided from FY24 expense	-12,136.00
Total for Journal Entries				0.00

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	0.00	0.00	0.00	0.00
02	Food Service Fd	0.00	0.00	0.00	0.00
***	Fund Summary Totals ***	0.00	0.00	0.00	0.00

\*\*\*\*\* End of report \*\*\*\*\*

