

St. Cloud Math and Science Academy Board of Directors

Charter School #4223

Proposed and Tentative Minutes

Virtual Meeting via ZOOM

1025 18th St. N

St. Cloud, MN 56303

January 20, 2021

4:30 - ~6:00 pm



Topic: January 20, 2021 Board Meeting

Time: January 20, 2021 04:30 PM Central Time (US and Canada)

Join Zoom Meeting: <https://zoom.us/j/97246300400> Meeting ID: 972 4630 0400

1. Call to Order

Reading and Reflection on the school's Mission Statement: **With kindness and respect as our foundation, our highly skilled educators prepare students to become lifelong learners through the integrated instruction of Science, Technology, Engineering and Math in a safe and caring environment.**

1. ROLL CALL PRESENT/ ABSENT: Mohamad Ali –absent, Amy Cross –present, Alex Johnson – present, Michael Mullin – present, Andrew Schultz – present, Mary White-Levilain- present

*Quorum has been met

(Please Note: All virtual; e.g., ZOOM, open meetings in Minnesota, require ALL roll call votes.)

Staff and/or Guests present – note for the record and anyone wishing to speak (10.a.1.)- Tammy Bengtson, Jill Waldvogel, Jean Neuman (NEO)

1. Conflict of Interest Declarations - none

1. CONSENT AGENDA:

2. The consent agenda consists of routine matters that the Board considers without debate. Any Director may remove an item from the consent agenda and add it to the ACTION ITEMS by requesting removal of the item at the time the consent agenda is moved for approval. (Roll Call)

Alex Johnson made a motion to approve the consent agenda, Seconded by Mary White-Levilain

Roll Call- Mohamad Ali –absent, Amy Cross – yes, Alex Johnson – yes, Michael Mullin – yes, Andrew Schultz – yes, Mary White-Levilain- yes

Unanimous Approval

- November 18, 2020 Board Minutes
- Today's Board Meeting Agenda

1. Program Report(s)

a. **Alex Johnson** – Physical Education – Guest Teacher/ Staff, Alex is very happy to be back to hybrid/in person learning. He found Virtual Physical Education very successful. Students will be starting "Swedish Tennis" soon.

b. **Novation Education Opportunities report/comments** – Wendy Swanson-Choi- none

1. Executive Director/ Principal Report – Tammy Bengtson

a. Enrollment Report – 232 students (lost 5 but gained 4 last week)

1. Started back to Hybrid Learning 1/19/21

1. Kindergarten – Second Grade are in person Monday- Thursday and Virtual on Fridays

2. Third – Sixth grade is on an A/B schedule with Fridays virtual

3. Students that attended in person learning/daycare are all in person Monday – Thursday

4. Plan on starting back to full in person February 3rd (following District 742)

5. January 29th Teachers have a planning day to prepare for full in person

6. Feb 1 and 2 Students will be distance learning

7. We have 6 families that chose to continue Distance Learning

1. 1 family has moved to Shokopee but is continuing DL with us

2. Tashia Maland is teaching 2nd – 6th grade Distance Learning

3. Kindergarten and 1st grade students are Zooming with their teachers

b. On site COVID saliva testing starting January 21st

1. There is a 2 day turn around for results

c. School events are not to exceed 25% capacity so we will not be having STEM nights or assemblies

d. Marketing Committee will be meeting to discuss how to proceed with Kindergarten Registration this year

e. Our school has been allotted 2 COVID vaccines and are hoping to get more soon

f. Staff and students are screen daily upon arrival, everyone is wearing a mask, teachers/staff working with more than 1 cohort or students are also wearing shields, keeping 3-6 feet apart

g. ACCESS testing begins February 8

h. February 17th NEO compliance meeting and February 24th NEO walk through

- i. Food Service
 - 1. Students are eating both breakfast and lunch in the classroom (cold lunches)
 - 2. Meals are sent home with third through sixth grade for the following day
- 1. Student Progress Report – Jill Waldvogel
 - a. Jill presented the change requests for our NEO contract due to changes in academic performance of our students. Also Access data will be proposed to be used in our performance framework due to the high percentage of EL students at our school. The school board looked at all the change proposals in Red ink from the performance framework. The school board voted to approve the change request in the performance framework and our contract.

roll call- Michael Mullin – yes, Mary White – Yes, Amy Cross – Yes, Alex Johnson - Yes, Andrew Schultz – yes, Mohamed Ali - Not present , **Unanimous Approval

1. Standing Committee Reports

- a. Finance Committee Report – Amy Cross/ Mary White-Levilain
- a. November 2020 and December 2020 Financial Statements and Management Reports
 - 1. Currently budgeting for 229 ADM
 - 2. Right on track with 42% expenditures spent
 - 3. Projected cash on hand is 84 days
- b. Report on the deposit of assets into an interest-bearing account(s)- no investments have been made at this time, our bank does not offer what we need, still working on figuring out a bank that will meet our needs
- c. Projections for second half of the fiscal year
- B. Educational Programs and Accountability Report – Andrew Schultz

We have returned to Hybrid learning

January 15th Teachers had a Professional Development that included – blood borne pathogens training, Key warning signs of mental illness, and English Language Learners training

January 29th is a planning day for teachers to prepare for going back in person full time
- C. Facilities Committee Report – Michael Mullin
 - 1. none
- A. Executive Committee Report – Michael Mullin
 - 1. Priority: Identify another parent for the Board = Two (2) open seats
 - b. Michael has been in contact with multiple parents about joining the board
 - i. Amy, Mohamed, Mary terms end June 30, 2021 – all eligible for reelection
 - b. Board education and development; Directors, please report modules completed
 - i. Is the Board interested in working on a couple modules together?
 - 1. Michael proposed that February 17th the board members work on training modules together starting at 3:30 and end at 4:30 for the board meeting- Alex agreed to guide the board through this and set up a few modules
- 1. Action Items:
- 3. Consideration of November 2020 and December 2020 Financial Statements
 - 1. Andrew Schultz made a motion to accept the November 2020 and December 2020 Financial Reports, Amy Cross seconded

Roll Call- Mohamad Ali – absent, Amy Cross – yes, Alex Johnson –yes, Michael Mullin- yes, Andrew Schultz – yes, Mary White-Levilain- yes ****Unanimous Approval

- 4. Review and Consideration of Policy #46, *Data Practices*
 - 1. Mary White-Levilain motioned to reaffirm Policy #46 exactly as it is, Alex Johnson seconded

Roll Call- Mohamad Ali – absent, Amy Cross –yes, Alex Johnson – yes, Michael Mullin- yes, Andrew Schultz – yes, Mary White-Levilain- yes ** Unanimous Approval

- 1. Any further business- none
- a. Public Comment, if any (Please register in advance of the meeting)
- i. List guests who wish to speak/ did speak:

1. Announce date/ time of next meeting: February 17, 2021

1. Adjourn at 5:20pm

2020-2021 St. Cloud Math and Science Academy
Charter School #4223
Board Meeting Calendar -- Tentative/ Policy Review Schedule
Subject to change

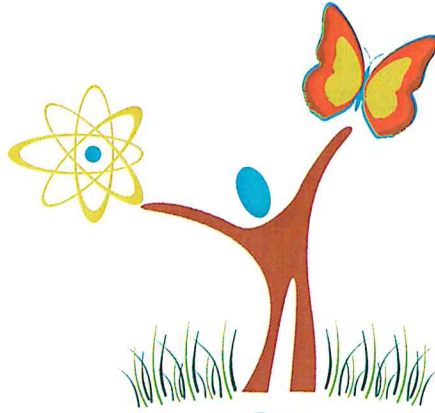
Board Meeting Date	Policy to Review
August 19, 2020 4:30 PM	TBD
September 16, 2020 4:30 PM	Pledge of Allegiance to the United States flag
October 21, 2020 4:30 PM	Travel out of State
November 18, 2020 4:30 PM	Auditor’s Report for June 30, 2020/ + Policy #47
January 20, 2021 4:30 PM	Data Practices, Policy #46
February 17, 2021 4:30 PM	Dress Code, Policy #44
March 17, 2021 4:30 PM	Equal Access to Facilities, Policy #45
April 21, 2021 4:30 PM	Religious Accommodation, Policy #43

May 19, 2021 4:30 PM TBD

May 19, 2021 = Annual Meeting Election of Directors

DRAFT Minutes Respectfully Submitted by Recording Secretary/ Clerk, Kim Hess

Certified/ Approved: Mary White-Levilain, Board Secretary



ST. CLOUD
MATH AND SCIENCE
ACADEMY
ISD 4223

St. Cloud Math & Science Academy
St. Cloud, MN
District 4223

Financial Statements

December 31, 2020

bergankDV | DO MORE.

Prepared by:
Tyler Dehne
Outsourced Controller
01/13/2021

**St. Cloud Math & Science Academy
St. Cloud, MN
December 31, 2020 Financial Statements**

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St. Cloud Math & Science Academy
St. Cloud, MN
December 31, 2020 Financial Statements
Executive Summary

Summary of Key Indicators

- The School is currently budgeting 229 Average Daily Membership (ADM). Actual Membership as of December 31st is 232, with a current ADM of 230. An enrollment summary is presented on page 12 with actual enrollment amounts and ADM for each month through the date of this report.
- The working budget 2020-2021 projects an annual surplus (revenues to exceed expenditures) in all funds in the amount of \$12,600, projected cumulative fund balance of \$1,108,571, 30% of total budgeted expenditures.
- Overall, the school is right on track with 42% of expenditures spent year to date, compared to 50% of the fiscal year completed.
- Projected Days Cash on Hand is 84 days.

Balance Sheet

The beginning balances shown on the Balance Sheet are based on the audited ending information as of June 30, 2020.

The cash balance at the end of the month was \$1,012,331.

The School began receiving State aid holdback payments for FY 2019-2020 in August. The remaining State aid holdback payments of \$38,494 will be received over the next several months once FY 2019-2020 has been finalized.

The State holdback for the current fiscal year is estimated to be a receivable of \$216,555 at the time of this report. The holdback amount is approximately 10% of total state aids. The remaining holdback amount will be paid back to the School in fiscal year 2022.

Salaries and Wages Payable represents the proportion amount as of this reporting period owed to staff who receive a paycheck during the summer. This is an estimate as actual will be calculated on or near June 30.

Accounts Payable represent amounts due for invoices received but not paid as of the end of the period.

Balance Sheet (Continued)

Payroll Deductions and Contributions (Owed) represents the proportion amount as of this reporting period owed to staff who receive a paycheck during the summer. This is an estimate as actual will be calculated on or near June 30.

Statement of Revenue and Expenditures

This report shows the original budget approved, the working budget, and year to date activity (revenues and expenditures).

Per review of the Statement of Revenue and Expenditures, endowment aid has been adjusted in the working budget column to reflect an updated estimate after the first payment this year.

Cash Flow Projection

Nothing significant to note this month. There is a new look to the cash flow projection which should be easier to read and tracks the activity of revenues and expenditures from previous months.

Other Items

- Nothing significant to note this month.

Supplemental Information

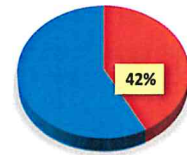
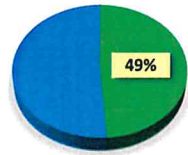
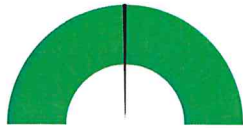
A separate Management Report is provided, which shows checks that were written during the month, receipts that were accounted for, journal entry transactions that were recorded, contracted services details, and food service details.

Please feel free to contact Tyler Dehne at tyler.dehne@bergankdv.com should you have questions related to the financial statements.

St. Cloud Math and Science Academy
St. Cloud, MN
Financial Statements Dashboard
December 31, 2020

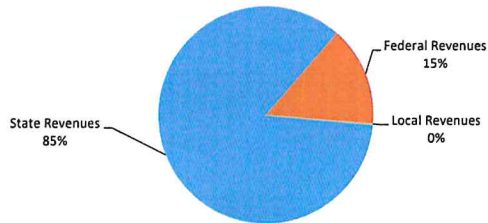
Financial Summary - Budgeted Amounts and Year to Date Activity

<i>Resources to Operate Programs (Revenues):</i>		<i>Funds Used to Provide Programs and Services (Expenses):</i>			<i>Excess / Deficit</i>
Approved Budget	\$3,608,337		Approved Budget	\$3,597,583	\$10,754
Working Budget	\$3,744,676		Working Budget	\$3,732,076	\$12,600
Year to Date	\$1,823,282	48.69%	Year to Date	\$1,566,172	41.97%

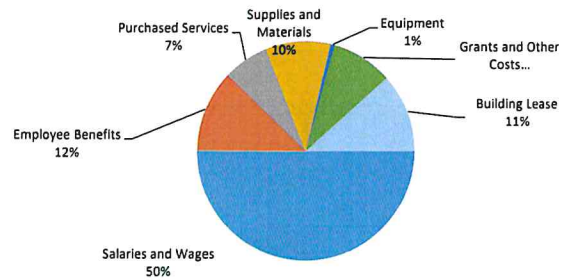


Budgets for the Year

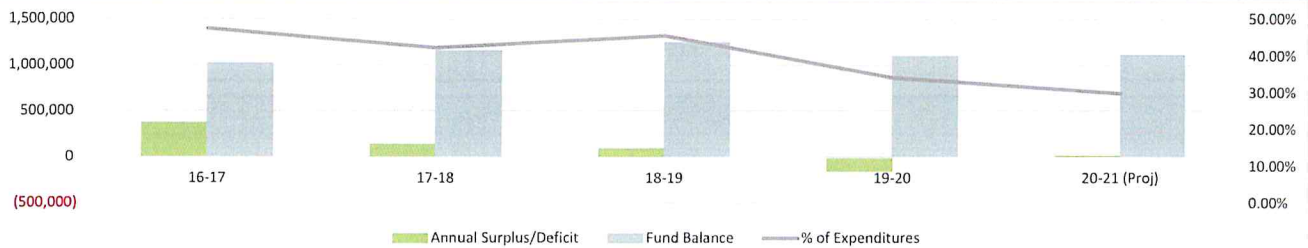
Where funds will come from to operate the school:

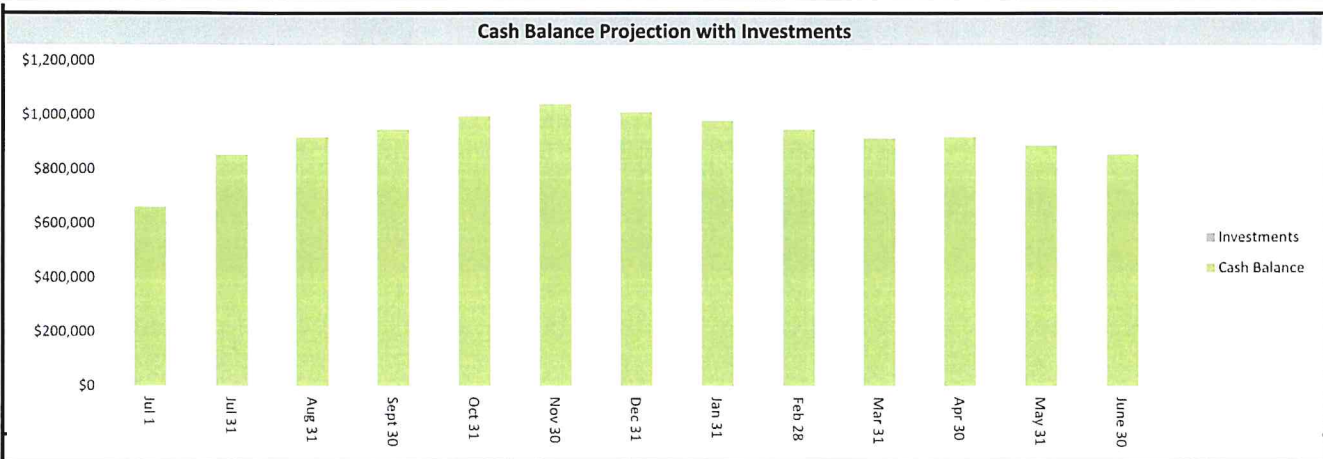
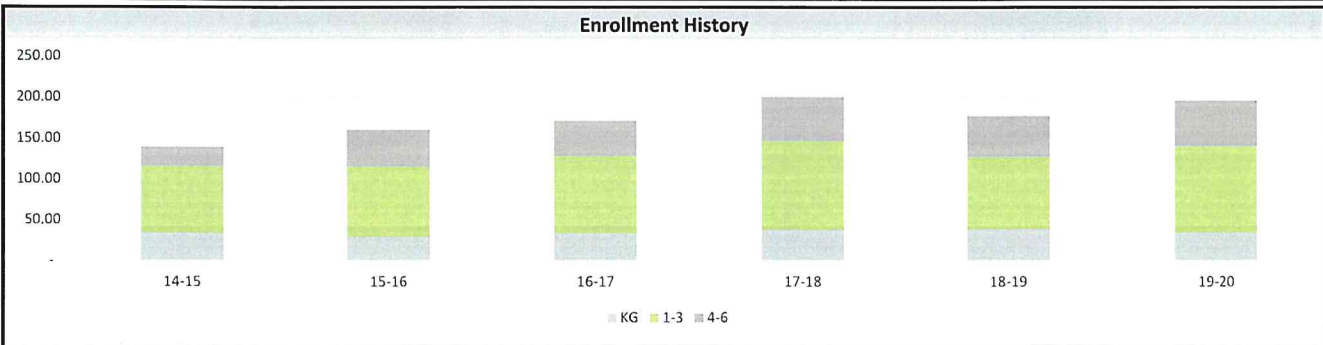
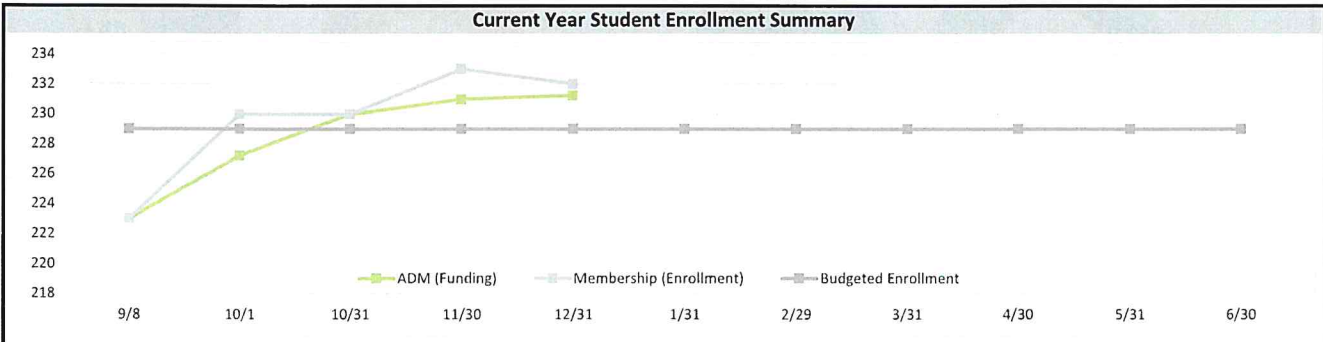
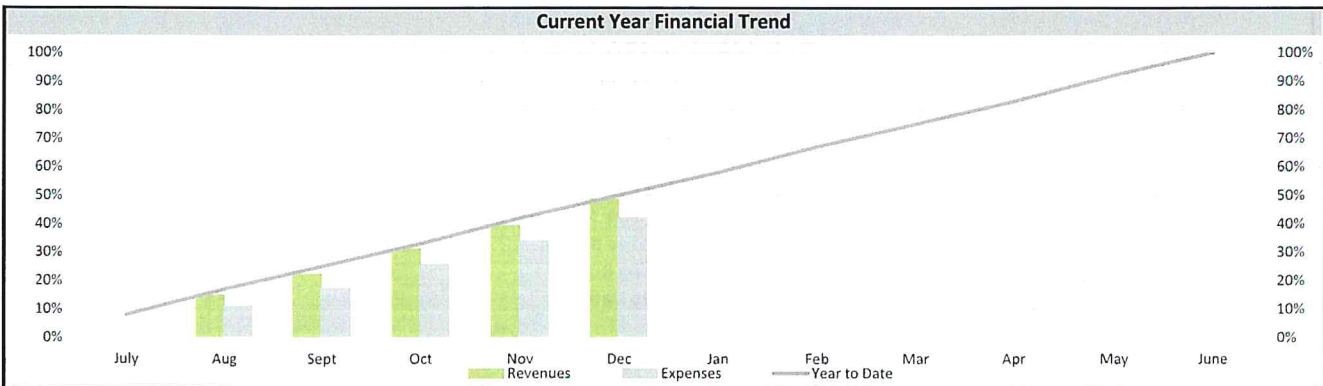


How the money is budgeted to be spent:



Fund Balance History





St. Cloud Math and Science Academy
St. Cloud, MN
Balance Sheet
December 31, 2020

	Audited Balance June 30, 2020	Ending Balance
Assets		
Cash and Investments	\$ 661,722	\$ 1,012,331
Accounts Receivable	5,567	5,707
State Aids Receivable	538,078	38,494
Current Year State Holdback Receivable		216,555
Federal Aids Receivable	19,351	93,764
Prepaid Expenses and Deposits	51,184	36,741
Payroll Deductions and Contributions (Prepaid)	-	26,053
	<hr/>	<hr/>
Total All Assets	\$ 1,275,901	\$ 1,429,645
Liabilities and Fund Balance		
Current liabilities		
Salaries and Wages Payable	\$ 83,372	\$ 54,345
Accounts Payable	29,050	1,720
Payroll Deductions and Contributions (Owed)	67,509	20,500
Total current liabilities	<hr/> 179,931	<hr/> 76,565
Fund balance		
Fund balance 07-01-2020	\$ 1,095,971	\$ 1,095,971
Net income to date		257,110
Total fund balance	<hr/> 1,095,971	<hr/> 1,353,080
	<hr/>	<hr/>
Total liabilities and fund balance	\$ 1,275,901	\$ 1,429,645

Management has elected to omit substantially all disclosures, government-wide financial statements and required supplementary information.

No CPA provides any assurance on these financial statements.

St. Cloud Math and Science Academy
St. Cloud, MN
Statement of Revenues and Expenditures
December 31, 2020

Months: 6 50.00%

	FY 2020 Audited Actuals 196 ADM	FY 2021 Original Budget 229 ADM	FY 2021 Working Budget 229 ADM	Year to Date Activity	Percent of Working Budget
General Fund - 01					
Revenues					
State Revenues					
General Education Aid	\$ 1,972,066	\$ 2,310,941	\$ 2,310,941	\$ 1,175,522	50.9%
Charter School Lease Aid	258,911	300,906	300,906	82,728	27.5%
Long Term Facilities Maintenance Aid	26,009	30,228	30,228	-	0.0%
Literacy Incentive Aid	11,117	11,117	11,117	-	0.0%
Safe School Supplemental Aid	6,942	-	-	-	n/a
School Land Trust Endowment Aid	7,964	6,483	8,329	4,164	50.0%
Special Education Aid	405,524	517,146	517,146	110,364	21.3%
Prior Year Adjustments	10,335	-	-	-	n/a
Estimated State Holdback Amount	-	-	-	216,555	n/a
Total State Revenues	2,698,868	3,176,821	3,178,667	1,589,334	50.0%
Federal Revenues					
Federal Title I	74,497	101,005	79,698	32,274	40.5%
Federal Title II	4,920	10,671	9,876	-	0.0%
Federal Title III	27,061	21,682	19,993	-	0.0%
Federal Title IV	20,000	-	-	-	0.0%
Federal Special Education	30,445	35,753	28,889	16,765	58.0%
Federal CEIS	-	6,323	5,170	-	0.0%
Federal GEER/ESSER	-	-	73,609	2,588	3.5%
Federal CRF	-	-	72,976	72,976	100.0%
Federal Other CRF	-	-	19,716	19,716	100.0%
Federal Other	3,095	4,876	4,876	-	0.0%
Total Federal Revenues	160,018	180,310	314,803	144,319	45.8%
Local Revenues					
Fees from Students	-	-	-	2,700	0.0%
Medical Assistance	3,928	3,500	3,500	1,393	39.8%
Contributions and Gifts, Grants	2,516	-	-	1,000	0.0%
E-Rate Revenues	3,507	2,106	2,106	-	0.0%
Miscellaneous Revenues	19	-	-	132	0.0%
Total local revenues	9,970	5,606	5,606	5,225	93.2%
Total Revenues	\$ 2,868,856	\$ 3,362,737	\$ 3,499,076	\$ 1,738,878	49.7%
Expenditures					
Salaries and Wages	\$ 1,299,165	\$ 1,392,347	\$ 1,392,347	\$ 640,767	46.0%
Employee Benefits	348,730	360,079	360,079	160,344	44.5%
Contracted Services	115,020	146,200	146,200	69,025	47.2%
Repairs and Technology Maintenance	2,163	2,900	2,900	1,632	56.3%
Communication Services	5,399	6,500	6,500	2,790	42.9%
Postage	782	1,300	1,300	494	38.0%
Utilities	40,371	40,800	40,800	18,998	46.6%
Property and Casualty Insurance	16,821	17,200	17,200	6,707	39.0%
Repairs and Maintenance	2,718	4,200	4,200	3,960	94.3%
Field Trip Transportation	1,411	3,500	3,500	-	0.0%
Travel and Conferences	4,683	4,200	4,200	3,714	88.4%
Field Trip Admissions	496	3,435	3,435	-	0.0%
Building Lease	403,656	431,892	431,892	215,946	50.0%
Other Rentals and Leases	6,936	10,200	10,200	3,524	34.6%

*Management has elected to omit substantially all disclosures, government-wide financial statements and required supplementary information.
No CPA provides any assurance on these financial statements.*

St. Cloud Math and Science Academy
St. Cloud, MN
Statement of Revenues and Expenditures
December 31, 2020

Months: 6 50.00%

	FY 2020 Audited Actuals 196 ADM	FY 2021 Original Budget 229 ADM	FY 2021 Working Budget 229 ADM	Year to Date Activity	Percent of Working Budget
Office Supplies/General Supplies	22,580	26,400	26,400	10,992	41.6%
Maintenance Supplies	20,755	29,900	29,900	5,002	16.7%
Non-Instructional Software	13,372	16,800	16,800	11,699	69.6%
Instructional Software	15,763	10,800	10,800	11,209	103.8%
Instructional Supplies	19,973	22,900	22,900	19,155	83.7%
Noninstructional Technology	133	700	700	272	38.8%
Instructional Technology	34,772	23,760	23,760	201	0.8%
Textbooks and Workbooks	14,631	22,381	22,381	1,361	6.1%
Media/Library Resources	937	1,200	1,200	906	75.5%
Food	2,325	3,100	3,100	617	19.9%
Furniture and Other Equipment	23,300	19,300	19,300	-	0.0%
Dues and Memberships	20,105	23,156	23,156	18,482	79.8%
Third Party Expenditures	-	3,500	3,500	-	0.0%
State Special Education					
Salaries	360,079	452,342	452,342	115,638	25.6%
Benefits	64,494	82,168	82,168	19,935	24.3%
Other	6,836	15,645	15,645	3,446	22.0%
Federal Programs					
Federal Title I	74,497	101,005	79,698	32,274	40.5%
Federal Title II	4,920	10,671	9,876	-	0.0%
Federal Title III	27,061	21,682	19,993	-	0.0%
Federal Title IV	20,000	-	-	-	0.0%
Federal Special Education	30,445	35,753	28,889	16,765	58.0%
Federal CEIS	-	6,323	5,170	-	0.0%
Federal GEER/ESSER	-	-	73,609	2,588	3.5%
Federal CRF	-	-	72,976	72,976	100.0%
Federal Other CRF	-	-	19,716	19,716	100.0%
Federal Other	-	4,876	4,876	-	0.0%
Transfer to food service fund	-	-	-	-	0.0%

Total expenditures	\$ 3,025,328	\$ 3,359,115	\$ 3,493,608	\$ 1,489,409	42.6%
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General fund net income	\$ (156,473)	\$ 3,622	\$ 5,468	\$ 249,469	
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Food Services Fund - 02

Revenues					
State Revenues	\$ 2,984	\$ 5,600	\$ 5,600	\$ 813	14.5%
Federal Revenues	198,548	240,000	240,000	83,592	34.8%
Total revenues	\$ 201,531	\$ 245,600	\$ 245,600	\$ 84,405	34.4%

Expenditures					
Salaries and Wages	\$ 25,400	\$ 25,500	\$ 25,500	\$ 7,320	28.7%
Employee Benefits	5,605	6,500	6,500	1,114	17.2%
Purchased Services	40	100	100	75	75.0%
Supplies and Materials (Inc. Food and Milk)	157,661	199,768	199,768	68,195	34.1%
Equipment	6,435	6,500	6,500	-	0.0%
Dues and Memberships	60	100	100	60	60.0%

Total Expenditures	\$ 195,202	\$ 238,468	\$ 238,468	\$ 76,764	32.2%
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Food Services Fund Net Income	\$ 6,330	\$ 7,132	\$ 7,132	\$ 7,641	
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St. Cloud Math and Science Academy
St. Cloud, MN
Statement of Revenues and Expenditures
December 31, 2020

	Months: 6				50.00%
	FY 2020 Audited Actuals 196 ADM	FY 2021 Original Budget 229 ADM	FY 2021 Working Budget 229 ADM	Year to Date Activity	Percent of Working Budget
Total All Funds					
Revenues					
State Revenues	\$ 2,701,851	\$ 3,182,421	\$ 3,184,267	\$ 1,590,146	49.9%
Federal Revenues	358,566	420,310	554,803	227,911	41.1%
Local Revenues	9,970	5,606	5,606	5,225	93.2%
Total Revenues	\$ 3,070,387	\$ 3,608,337	\$ 3,744,676	\$ 1,823,282	48.7%
Expenditures					
Salaries and Wages	\$ 1,684,644	\$ 1,870,189	\$ 1,870,189	\$ 763,725	40.8%
Employee Benefits	418,829	448,747	448,747	181,394	40.4%
Purchased Services	607,333	688,072	688,072	330,311	48.0%
Supplies and Materials	302,902	357,709	357,709	129,608	36.2%
Equipment	29,735	25,800	25,800	-	0.0%
Grants and Other Costs	177,088	207,066	341,559	161,135	47.2%
Total Expenditures	\$ 3,220,530	\$ 3,597,583	\$ 3,732,076	\$ 1,566,172	42.0%
Total Revenues All Funds	\$ 3,070,387	\$ 3,608,337	\$ 3,744,676	\$ 1,823,282	48.7%
Total Expenditures All Funds	\$ 3,220,530	\$ 3,597,583	\$ 3,732,076	\$ 1,566,172	42.0%
Net Income - All Funds	\$ (150,143)	\$ 10,754	\$ 12,600	\$ 257,110	
<hr/>					
Beginning Fund Balance, All Funds, July 1, 2020	\$ 1,246,113	\$ 1,095,971	\$ 1,095,971	\$ 1,095,971	
Projected Fund Balance, All Funds, June 30, 2021	\$ 1,095,971	\$ 1,106,725	\$ 1,108,571	\$ 1,353,080	
Projected Fund Balance Percentage	34%	31%	30%		

The Working Budget estimates shown on this report are prepared using both the school's estimates and consultant estimates and are prepared for internal use only.

St. Cloud Math and Science Academy
Cash Flow Projection Summary
2020-2021 School Year

Period Ending	Cash Inflows (Revenues)			Total Receipts	Cash Outflows (Expenditures)			Cash Balance
	State Aid Payments	Federal Aid Payments	Other Receipts		Salaries (Cash flow budgeted at Gross but updated at Net)	Other Expenses Actual Includes Benefits (Tax Payments, PERA, TRA) and AP	Total Expenses	
Jul 31	\$ 199,668	\$ -	\$ -	\$ 434,616	\$ 102,040	\$ 138,041	\$ 240,081	\$ 661,722
Aug 31	199,863	-	-	297,019	101,089	131,538	232,626	920,649
Sept 30	211,676	-	39	339,171	135,962	174,572	310,534	949,286
Oct 31	292,593	20,189	456	374,951	167,870	158,813	326,683	997,554
Nov 30	241,364	71,807	73	313,242	162,004	105,998	268,002	1,042,794
Dec 31	228,428	39,975	4,976	273,373	162,010	141,825	303,836	1,012,331
Jan 31	248,708	61,225	10	309,944	173,202	168,517	341,719	980,556
Feb 28	248,708	61,225	10	309,944	173,202	168,517	341,719	948,781
Mar 31	248,708	61,225	10	309,944	173,202	168,517	341,719	917,006
Apr 30	248,708	61,225	10	346,107	173,202	168,517	341,719	921,394
May 31	248,708	61,225	10	309,944	173,202	168,517	341,719	889,619
June 30	248,708	61,225	10	309,944	173,202	168,517	341,719	857,844
Projected	2,865,840	499,323	5,606	3,928,198	1,870,189	1,861,887	3,732,076	-
	2,865,840	499,323	5,606	557,429	1,870,189	1,861,887	3,732,076	-
Totals	2,865,840	499,323	5,606	3,928,198	1,870,189	1,861,887	3,732,076	857,844

Assumptions: 10% State Aid Holdback

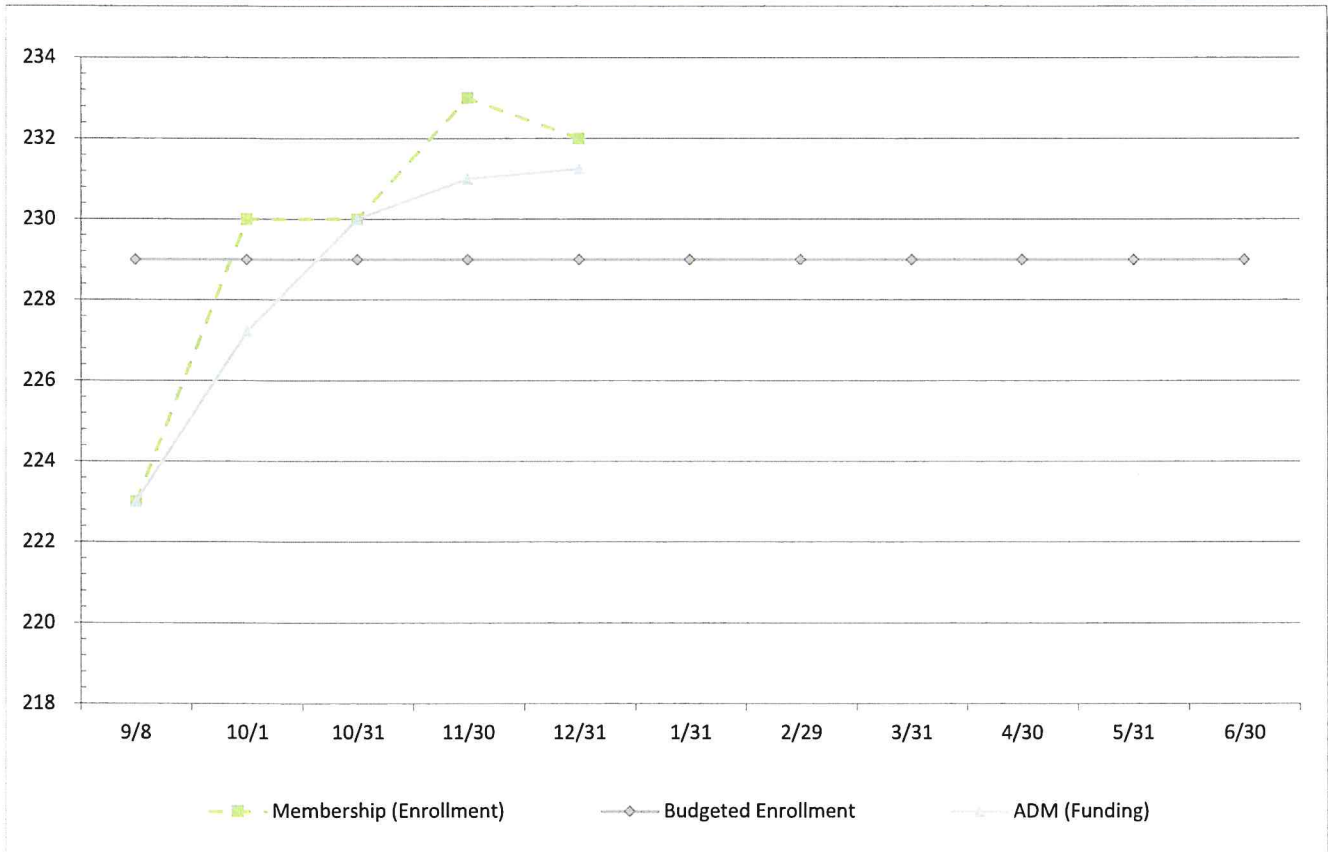
This cash flow projection is to be used only to show that if we follow our working budget for the year that we will not encounter cash flow issues and that we will be able to maintain normal operations. It is not meant to be used to accurately predict what expenditures will be incurred in the short-term. Due to the manner in which MDE regulates the funding, abrupt changes may occur in the amounts of the payments. However, the total amount of the state aids should be reasonable given a stable budget.

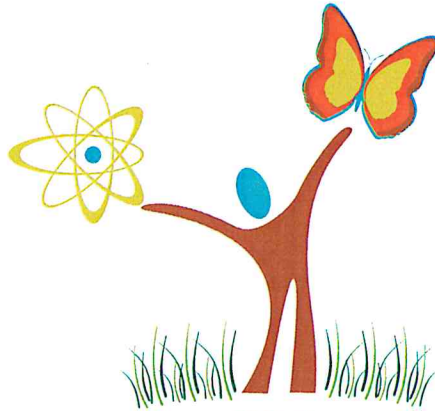
Management has elected to omit substantially all disclosures, government-wide financial statements, and required supplementary information. No CPA provides any assurance on these financial statements.

St. Cloud Math and Science Academy
St. Cloud, MN
Attendance / Enrollment Report
2020-2021 School Year

Membership (Enrollment)											
Grade	9/8	10/1	10/31	11/30	12/31	1/31	2/29	3/31	4/30	5/31	End of Year
KG	32	36	35	37	36						
1	32	33	34	34	34						
2	38	39	39	39	39						
3	37	39	41	41	41						
4	32	32	31	32	32						
5	33	33	33	33	34						
6	19	18	17	17	16						
	223	230	230	233	232	0	-	-	-	-	-

St. Cloud Math & Science Academy ADM 09/08/20 through 12/31/20 - 231.25





ST. CLOUD
MATH AND SCIENCE
ACADEMY
ISD 4223

St. Cloud Math & Science Academy
St. Cloud, MN
District 4223

Management Reports

December 31, 2020

bergankDV | DO MORE.

Prepared by:
Tyler Dehne
Outsourced Controller

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
12/04/2020	2316	Office Furniture Solutions, Inc.	Distance Learning Supplies	579.00
12/28/2020	2317	Deerwood Bank	Cash for Covid Safe Chairs for Library seating	200.00
12/01/2020	44198	Cashier - City of St. Cloud	Field Rental for Gym - 10/6	25.00
12/01/2020	44199	Menards - St. Cloud	Facility Supplies	91.24
12/01/2020	44200	Precise Heating	Installation of (2) bottle filling stations (COVID)	2,130.00
12/01/2020	44201	PreferredOne Insurance Company	Health Insurance Premiums: December 2020	14,084.87
12/01/2020	44202	Westerberg, Owen	Mileage Reimbursement: Sept, Oct, Nov	48.89
12/07/2020	44203	ESI	Payroll accrual 11/30	500.00
12/08/2020	44204	Access Corp	Shredding Service	34.25
12/08/2020	44205	Accident Fund	Workers Comp FY20 Final Premium	413.00
12/08/2020	44206	Arrow Ace Hardware	Facility Supplies	2.99
12/08/2020	44207	Batteries Plus	Bulb Recycling	39.60
12/08/2020	44208	BerganKDV Outsourced Services LLC	Financial management and accounting services for November 2020	5,415.00
12/08/2020	44209	Brian Ingvalson & Associates	Grant Consulting Services: December 2020	400.00
12/08/2020	44210	cmERDC	Copier count	271.83
12/08/2020	44211	Dept of Human Services - SWFIT	SFY 2020 IEP Admin Fee	11.00
12/08/2020	44212	Fish, Tom	Milk Delivery (Nov)	2,436.00
12/08/2020	44213	Healthiest You c/o Teledoc Inc	Healthcare App	352.00
12/08/2020	44214	MASE	FY21 MASE Membership Renewal	465.00
12/08/2020	44215	New Horizon Foods	Food Service: December Pre-bill + November over/under	13,573.89
12/08/2020	44216	Safeguard Security Inc.	Monthly Fire Alarm Monitoring (Dec)	39.95
12/08/2020	44217	Schneider, Meghan	Expense Reimbursement: SPED Sensory Tools	35.51
12/14/2020	44218	Brian Ingvalson & Associates	Grant Consulting Services: October 2020	400.00
12/14/2020	44219	Dell Financial Services	Computer Rental: December 2020 (Inv# 80670193)	437.55
12/14/2020	44220	Leighton Broadcasting	November Advertising	4,095.00
12/14/2020	44221	Millaway, Douglas	Mental Health Consultant: November 2020	600.00
12/14/2020	44222	Office Furniture Solutions, Inc.	Office Chairs	268.00
12/14/2020	44223	Schmitz, Keith	Expense Reimbursement: Books for classroom	161.50
12/14/2020	44224	West Central Sanitation, Inc	December - Waste & Recycling Services (Inv#11921102)	379.97
12/17/2020	44225	Bengtson, Tammy	Expense Reimbursement: Puzzles	13.54
12/17/2020	44226	BerganKDV Outsourced Services LLC	Financial management and accounting services for December 2020	5,415.00
12/17/2020	44227	Cintas	Facility Services: Scrapers, Mats, Mops, Towels	208.13
12/17/2020	44227	Cintas	Facility Services: Mops & Towels	56.76
12/17/2020	44228	The Bridge-World Language Center Inc.	Conference Translator Services 11/24 & 11/25	1,162.50
12/29/2020	44229	ESI	Payroll accrual 12/15	500.00
12/29/2020	44230	Horace Mann Life Insurance Co	Payroll accrual 12/15	415.00
12/30/2020	44231	Wells Fargo Financial Leasing	December Lease Payment	145.68
12/01/2020	202000294	18th Street Campus, LLC	December Rent + CAM estimate	36,797.00
12/01/2020	202000295	Amazon.com	Chromebooks for DL	1,113.00
12/01/2020	202000296	Fleet Farm	Puzzles for Distance Learning	48.23
12/01/2020	202000297	Facebook	Zoom class w/Ms. Olson	10.00
12/03/2020	202000298	USPS	Postage	9.20
12/07/2020	202000299	BerganKDV Ltd.	KPAY 11/30	209.47
12/01/2020	202000300	SAM'S CLUB	Stem activity & batteries	41.86
12/02/2020	202000301	Amazon.com	iPad cases & wall clocks	135.81
12/04/2020	202000302	Amazon.com	Chromebooks (5 @ \$371/ea)	1,855.00
12/07/2020	202000303	Hanover Insurance Group	Monthly Insurance Payment	1,125.48
12/07/2020	202000304	Walmart	COVID Supplies	156.70

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
12/07/2020	202000305	UPS	Shipping costs for computer repairs	22.29
12/07/2020	202000306	UPS	Shipping costs for computer repairs	22.29
12/07/2020	202000307	UPS	Shipping costs for computer repairs	22.29
12/07/2020	202000308	Amazon.com	Elem Supplies	7.79
12/08/2020	202000309	Stacy C Bauer	Books for library	160.69
12/09/2020	202000310	Amazon.com	Chromebooks (8 @ \$371/ea)	2,968.00
12/09/2020	202000311	Amazon.com	iPad	329.99
12/09/2020	202000312	ScreenCloud	Annual Studio Subscription for digital announcement board	228.00
12/09/2020	202000313	Office Depot/Max	Envelopes & ruled paper	85.06
12/10/2020	202000314	Walmart	Printer for director	215.00
12/10/2020	202000315	Walmart	Purchase made then refunded	230.17
12/10/2020	202000316	Amazon.com	COVID Supplies	77.40
12/10/2020	202000317	Amazon.com	COVID Supplies	22.50
12/11/2020	202000318	Amazon.com	COVID Supplies	130.00
12/14/2020	202000319	Amazon.com	COVID Supplies - screen protectors	149.70
12/14/2020	202000320	Amazon.com	COVID Supplies - screen protectors	164.85
12/14/2020	202000321	Amazon.com	COVID Supplies - wipes	207.45
12/14/2020	202000322	Amazon.com	COVID Supplies - thermometer	39.98
12/11/2020	202000323	SAM'S CLUB	PBIS Supplies	87.46
12/11/2020	202000324	Walmart	PBIS Supplies	18.14
12/15/2020	202000325	SAM'S CLUB	School Supplies: Stamps, Paper Towels, Face Masks	235.56
12/15/2020	202000326	Riverside Insights	Achievement Standard & Extended Form A Test Record & Subject Response Booklets	217.33
12/15/2020	202000327	Nokomis Energy	Community Solar for Oct 2020	1,235.10
12/16/2020	202000328	Amazon.com	Headphones for DL	119.80
12/16/2020	202000329	Amazon.com	Markers	24.99
12/16/2020	202000330	Amazon.com	Headphone splitters	17.97
12/16/2020	202000331	UPS	Shipping charges for computer repair	96.48
12/17/2020	202000332	Amazon.com	Headphones for DL	299.80
12/17/2020	202000333	Amazon.com	Headphones for DL	83.88
12/17/2020	202000334	Amazon.com	Thermometer	120.00
12/15/2020	202000335	Public Employees Retirement Assoc	Payroll accrual 12/15	3,392.36
12/15/2020	202000336	Teachers Retirement Assoc	Payroll accrual 12/15	8,824.60
12/31/2020	202000337	Public Employees Retirement Assoc	Payroll accrual 12/31	4,160.04
12/31/2020	202000338	Teachers Retirement Assoc	Payroll accrual 12/31	8,674.67
12/14/2020	202000339	Acer Service Corporation	Chromebook repair charge	154.99
12/15/2020	202000340	Crafts Direct	Cardstock	12.99
12/15/2020	202000341	Crafts Direct	Cardstock	12.99
12/16/2020	202000342	Menards - St. Cloud	Tech Supply: USB Cord	32.27
12/17/2020	202000343	Aflac	November 2020 Premiums	430.32
12/18/2020	202000344	Amazon.com	Laptop Sleeve Bags	194.87
12/18/2020	202000345	Amazon.com	iPad (1 @ \$299)	299.00
12/21/2020	202000346	Kwik Trip	Staff meeting refreshments (day care/in person learning)	36.75
12/21/2020	202000347	Amazon.com	WiFi Extender	39.99
12/21/2020	202000348	Amazon.com	Headphones for DL	41.93
12/21/2020	202000349	WPS	SPED Materials	807.40
12/21/2020	202000350	Charter Communications	Internet & Voice Services: December 2020	464.93
12/22/2020	202000351	TARGET	Student Incentives	100.00
12/21/2020	202000352	BerganKDV Ltd.	Payroll 12/15	209.59
12/23/2020	202000353	GIS Benefits	Voluntary Insurance Premiums: January 2021	2,312.33
12/23/2020	202000353	GIS Benefits	Voluntary Insurance Premiums: December 2020	2,670.96
12/24/2020	202000354	Northway Dental Associates	Dental bill for T.Sottis	676.48
12/28/2020	202000355	Acer Service Corporation	Chromebook repair charge	154.99

CHECK			INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION	AMOUNT
12/28/2020	202000356	Acer Service Corporation	Chromebook repair charge	154.99
12/28/2020	202000357	Acer Service Corporation	Chromebook repair charge	154.99
12/28/2020	202000358	Acer Service Corporation	Chromebook repair charge	154.99
12/28/2020	202000359	Acer Service Corporation	Chromebook repair charge	154.99
12/28/2020	202000360	Deerwood Bank	Positive Pay Monthly Fee	35.00
12/28/2020	202000361	Deerwood Bank	ACH processing fee	35.00
12/30/2020	202000362	Best Buy	Tech Support	215.24
12/30/2020	202000363	Deerwood Bank	Cash withdrawal for change	125.00
12/21/2020	202000364	Walmart	Air Freshener Spray	35.63
12/31/2020	202000365	Walmart	2 rolls of foam for science projects	27.72
12/02/2020	202000366	Harland Clarke	Check order	21.50
12/03/2020	202000367	Adobe Systems Inc	Acrobat Pro DC	16.13
12/14/2020	202000368	TeachersPayTeachers	Missing receipt	5.92
12/18/2020	202000369	Amazon.com	Missing receipt	329.00
12/21/2020	202000370	Amazon.com	Missing receipt	119.90
12/24/2020	202000371	Papa John's	Missing receipt	116.55
12/29/2020	202000372	PrincipalCenter.com	Missing receipt	47.00
12/31/2020	202000373	USPS	Postage	8.70
12/31/2020	202000374	Acer Service Corporation	Chromebook repair	154.99
Totals for checks				140,167.05

Post Date	Account Number	Description	Amount
12/03/2020	01 R 005 000 000 154 400	FY 20-21 CARES Relief Funds, Fin 154	19,074.89
12/08/2020	01 E 005 110 000 000 820	PrincipalCenter.com: FY21 Instructional	47.00
12/08/2020	01 E 005 110 000 000 820	PrincipalCenter.com: FY21 Instructional	47.00
12/15/2020	01 R 005 000 000 000 211	FY 20-21 General Education - Charter	113,869.65
12/17/2020	02 R 005 770 000 701 300	FY 20-21 State School Lunches 21	426.37
12/17/2020	02 R 005 770 000 701 471	FY 20-21 Regular Lunches 21	1,193.85
12/17/2020	02 R 005 770 000 701 471	FY 20-21 HHFKA Lunches 21	238.77
12/17/2020	02 R 005 770 000 701 472	FY 20-21 Free & Reduced Lunches 21	10,846.98
12/17/2020	02 R 005 770 000 705 476	FY 20-21 Breakfast 21	7,661.40
12/17/2020	02 R 005 770 000 706 471	FY 20-21 Fresh Fruit & Veggies SY1921	958.87
12/28/2020	01 R 005 000 000 000 096	Community Giving Donation	1,000.00
12/28/2020	01 R 005 000 000 372 071	State of MN - IEP Reimbursement	-3,546.62
12/28/2020	01 R 005 000 000 372 071	State of MN - IEP Reimbursement COVID	4,728.98
12/30/2020	01 A 121 00	FY 19-20 General Education - ADJ	-5.89
12/30/2020	01 R 005 000 000 000 050	Tech devices, insurance, repairs, and ne	2,700.00
12/30/2020	01 R 005 000 000 000 211	FY 20-21 General Education - Charter	114,131.66
		Total for Cash Receipts	273,372.91

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS		
20-10030	Move Expenses from FIN 154 to FIN 151 and 153	2020-2021	12/22/2020	Activate	History		
LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Office Depot/Max - Envelopes & ruled paper - Inv#140550230-001	01 E 005 110 000 151 401		12/22/2020	85.06	0.00
2		Office Depot/Max - Envelopes & ruled paper - Inv#140550230-001	01 E 005 110 000 154 401		12/22/2020	0.00	85.06
3		ScreenCloud - Annual Studio Subscription for digital announcement board - Inv# INC2929	01 E 005 110 000 151 405		12/22/2020	228.00	0.00
4		ScreenCloud - Annual Studio Subscription for digital announcement board - Inv# INC2929	01 E 005 110 000 154 405		12/22/2020	0.00	228.00
5		Acer Service Corporation - Chromebook repair	01 E 005 630 000 153 315		12/22/2020	154.99	0.00
6		- Acer Service Corporation - Chromebook repair	01 E 005 630 000 154 315		12/22/2020	0.00	154.99
7		Amazon.com - iPad cases & wall clocks - Inv# 113-9847127-8281-867	01 E 010 630 000 153 455		12/22/2020	99.90	0.00
8		Amazon.com - iPad cases & wall clocks - Inv# 113-9847127-8281-867	01 E 010 630 000 154 455		12/22/2020	0.00	99.90
9		Amazon.com - Chromebooks (5 @ \$371/ea) - Inv# 113-0682214-5270-628. The total was \$1,855.00 but only moving \$1,639.62	01 E 010 630 000 153 466		12/22/2020	1,639.62	0.00
10		Amazon.com - Chromebooks (5 @ \$371/ea) - Inv# 113-0682214-5270-628. The total was \$1,855.00 but only moving \$1,639.62	01 E 010 630 000 154 466		12/22/2020	0.00	1,639.62
TOTALS						2,207.57	2,207.57

***** End of report *****

St. Cloud Math and Science Academy

St. Cloud, MN

Contracted Services Report

December 31, 2020

305 - Contracted Services Detail	FY21			
	Original Budget	Working Budget	Actual	
Advertising & Marketing	19,100	19,100	12,037	63.02%
Financial Management Services	72,755	64,980	32,490	50.00%
Time & Attendance Fees	7,647	7,647	2,122	27.76%
Audit & Tax Services	11,200	11,200	9,475	84.60%
Background Checks	750	750	90	12.00%
Bank Fees	1,100	1,100	420	38.18%
E-Rate Consulting	1,600	1,600	1,050	65.63%
Shredding Services	504	504	171	33.93%
Grant Writing	6,600	6,600	2,400	36.36%
Benefit Fees	1,000	4,000	1,758	43.95%
Human Resources Consulting Services	3,000	3,000	2,000	66.67%
Legal Services	5,000	5,000	-	0.00%
Tutoring Services	7,000	7,000	-	0.00%
Translation Services	3,000	3,000	1,803	60.08%
Nursing	5,000	5,000	345	6.90%
Operations & Maintenance Services	-	-	298	0.00%
H.S.A and Other Fees	944	5,719	2,567	44.88%
	<u>146,200</u>	<u>146,200</u>	<u>69,025</u>	<u>47.21%</u>
820 - Dues and Memberships				
Authorizer Fees	21,748	21,748	18,046	82.98%
CPI	150	150	150	100.00%
ASCD	348	348	239	68.68%
Sam's Club	100	100	-	0.00%
MN Association of Charter Schools	-	-	-	0.00%
Other	810	810	47	5.80%
	<u>23,156</u>	<u>23,156</u>	<u>18,482</u>	<u>79.82%</u>

St. Cloud Math & Science
Food Service
Receipts and Expenditures
FY 2020-2021

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Student Days													0
COUNTS													
Breakfast - Free	0	0	3,001	3,390	3,667	3,737	0	0	0	0	0	0	13,795
Breakfast - Reduced	0	0	0	0	0	0	0	0	0	0	0	0	0
Breakfast - Full Paid	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Breakfast	0	0	3,001	3,390	3,667	3,737	0	0	0	0	0	0	13,795
Lunch - Free	0	0	3,090	3,411	3,667	3,737	0	0	0	0	0	0	13,905
Lunch - Reduced	0	0	0	0	0	0	0	0	0	0	0	0	0
Lunch - Full Paid	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Lunch	0	0	3,090	3,411	3,667	3,737	0	0	0	0	0	0	13,905
REVENUE													
Federal													
Breakfast, Free	\$ 2.26	-00	6,782.26	7,661.40	8,287.42	8,445.62	-00	-00	-00	-00	-00	-00	31,176.70
Breakfast, Reduced	\$ 1.96	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00
Breakfast, Regular	\$ 0.32	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00
Lunch, Free - CEP	\$ 3.18	-00	9,826.20	10,846.98	11,661.06	11,883.66	-00	-00	-00	-00	-00	-00	44,217.90
Lunch, Reduced	\$ 2.78	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00
Lunch, Regular	\$ 0.35	-00	1,081.50	1,193.85	1,283.45	1,307.95	-00	-00	-00	-00	-00	-00	4,866.75
Lunch, HHFKA	\$ 0.07	-00	216.30	238.77	256.69	261.59	-00	-00	-00	-00	-00	-00	973.35
Total Federal			17,906.26	19,941.00	21,488.62	21,898.82	-00	-00	-00	-00	-00	-00	81,234.70
State													
Breakfast, Full	\$ 0.550	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00
Breakfast, Reduced	\$ 0.300	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00
Lunch, Free	\$ 0.125	-00	386.25	426.37	458.37	467.12	-00	-00	-00	-00	-00	-00	1,738.11
Lunch, Reduced	\$ 0.525	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00
Lunch, Regular	\$ 0.125	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00	-00
Total State			386.25	426.37	458.37	467.12	-00	-00	-00	-00	-00	-00	1,738.11

St. Cloud Math & Science
Food Service
Receipts and Expenditures
FY 2020-2021

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Federal													
Breakfast	0.00	0.00	6,782.26	7,661.40	8,287.42	8,445.62	0.00	0.00	0.00	0.00	0.00	0.00	31,176.70
	0.00	0.00	6,782.26	7,661.40	8,287.42	8,445.62	0.00	0.00	0.00	0.00	0.00	0.00	31,176.70
													31,177
Lunch - Free/Reduced	0.00	0.00	9,826.20	10,846.98	11,661.06	11,883.66	0.00	0.00	0.00	0.00	0.00	0.00	44,217.90
Lunch - Full Paid/HHFKA	0.00	0.00	1,297.80	1,432.62	1,540.14	1,569.54	0.00	0.00	0.00	0.00	0.00	0.00	5,840.10
	0.00	0.00	11,124.00	12,279.60	13,201.20	13,453.20	0.00	0.00	0.00	0.00	0.00	0.00	50,058.00
													50,058.00
State													
Breakfast	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lunch	0.00	0.00	386.25	426.37	458.37	467.12	0.00	0.00	0.00	0.00	0.00	0.00	1,738.11
	0.00	0.00	386.25	426.37	458.37	467.12	0.00	0.00	0.00	0.00	0.00	0.00	1,738.11
													1,738.11
Other													
Other-Sales to Students	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other-Sales to Adults	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fresh Fruits/Vegetables	0.00	0.00	0.00	472.85	0.00	958.87	0.00	0.00	0.00	0.00	0.00	0.00	1,431.72
Commodities - Food	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Commodities - Cash Rebate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	472.85	0.00	958.87	0.00	0.00	0.00	0.00	0.00	0.00	1,431.72
													1,431.72
Total Revenue	0.00	0.00	18,292.51	20,840.22	21,946.99	23,324.81	0.00	0.00	0.00	0.00	0.00	0.00	84,404.53
													84,404.53
Expenditures													
Salaries	0.00	0.00	965.48	2,124.08	2,168.88	2,061.50							7,319.94
Benefits	0.00	0.00	145.48	323.88	330.82	314.26							1,114.44
Food	0.00	0.00	9,084.80	19,958.99	15,274.78	13,573.89							57,892.46
Milk	0.00	0.00	0.00	2,291.00	2,523.00	2,436.00							7,250.00
Supplies	0.00	767.25	2,240.84	0.00	43.98	0.00							3,052.07
Commodities	0.00	0.00	0.00	0.00	0.00	0.00							0.00
Other	0.00	75.00	0.00	60.00	0.00	0.00							135.00
	0.00	842.25	12,436.60	24,757.95	20,341.46	18,385.65	0.00	0.00	0.00	0.00	0.00	0.00	76,763.91
Total Expenditures	0.00	842.25	12,436.60	24,757.95	20,341.46	18,385.65	0.00	0.00	0.00	0.00	0.00	0.00	76,763.91

Net Income/Loss for 2020-21	0.00	(842.25)	5,855.91	(3,917.73)	1,605.53	4,959.16	0.00	0.00	0.00	0.00	0.00	0.00	7,640.62
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