

St. Cloud Math and Science Academy Board of Directors

136 Division St. Waite Park, MN 56387

December 12, 2016 Minutes

Mission

To serve the needs of all students as they prepare to become life-long learners and contributing members of society through integration of Science, Technology, Math and Engineering into the traditional content areas of Reading, Language Skills, Social Studies, the Arts and Physical Education. Kindness and respect for others is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

Vision

Is to see all students succeed in school to develop self-confidence, learn to appreciate and get along with others, become proficient in all content areas, explore and use unique abilities, graduate from high school and pursue further training including but not limited to, the fields of Science, Technology, Engineering and Math in order to become productive citizens.

School Improvement Goals:

- 1) Increase student achievement in reading and math
- 2) Increase our English Learner scores by one level each year
- 3) Integrate science so that our students have a higher number of minutes per day dedicated to STEM activities
- 4) Improve student behavior and focus on consistent school wide expectations
- 5) Increase our level of parent and community engagement

- 1. **Call the meeting to Order and Welcome any visitors** Called to order at 5:05
- 2. **Reading of Mission** read by: Ahmed Ali **Reading of Vision** Read By: Ahmed Ali

3. Roll Call/Quorum

Present

Debbie Adair

Jill Waldvogel

Ahmed Ali

Megan Roberg

Salah Jama (at 5:20)

Not Present

Salah Jama (right away)

Non- Members Present

Tammy Bengtson

Krista Zipp

Amy Erickson

Kara Schneeberger

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4. Conflict of Interest –Charter School Board Members - No Conflict

Public Input - None

5. Approval of the agenda - Ahmed Ali made a motion to approve the agenda. Megan Roberg seconded, motion carried.

6. Approval of the consent agenda Ahmed Ali made a motion to approve the agenda. Jill Waldvogel seconded, motion carried.

CONSENT AGENDA :

- Jill Waldvogel position of Treasurer
- Change in Monthly meeting time to 4:30 PM
- Approval of November 14, 2016 minutes
- Hazing Prohibition Policy
- Student Parental, Marital, and Family Status Nondiscrimination Policy

7. Authorizer’s report/comments (Amy Erickson)

- December 15th Deadline date for the Summary Reports
- We can have the summaries reviewed by NEO if we would like to before it is due.

8. Director’s Report (Tammy Bengtson)

- Update on Enrollment: 168 students
- Parent Involvement for Parent Teacher conferences: 82% parents showed up for conferences, which is an increase from last year’s results
- NEO Learning Walk: Erik and Anita from NEO came to observe how we are using the 3 strategies for learning within our school. Overall we got good feedback from them. NEO will give us some ‘wonderings’ and ‘noticing’ for our staff to take a look at. January 10th will be our next NEO visit.
- Student performance progress update – Jill Waldvogel: Jill talked to the group about the goals of progress monitoring and how we have seen some great growth within our last 6 weeks of data.

10. Teachers Report – Krista Zipp

- Talked about units that 2nd grade is currently working on.

11. Facilities Report – Tammy Bengtson

- Counter Proposal was made. Denise wants control of the gym and 4 classrooms on nights and weekends, which was new to us.
- Tammy has been emailing back and forth to come to resolution to this new issue of nights and weekends agreement in the lease, and will hopefully hear back soon.
- Granite City Property will be managing the new building if we get it, which will be nice since we already currently work with them in this building.
- Our current building has been shown to a couple different groups.
- Hoping to have more information soon to get an agreement made up.

12. Executive Committee (Debbie Adair)

Board Training: Ahmed will work out a time to get the training he missed from last week with Kara. Jill and Salah, as new board members, will need to get training with NEO in January with Deb. They will need to register for the event by December 20th. Megan will be unable to make that training, so Deb will look into an alternative for her to get the same training.

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Strategic Plan: We will be electing new board members in May. We would like to recruit more business members from our community to join our board as well as other educators within the area. Deb would like to put together a focus group to help put some new ideas out there. Having this focus group would help us as we update our strategic plan, which is due in May.

13. Marketing Report: - Megan Roberg Minutes from Marketing meeting

- The marketing meeting got postponed due to schedule conflicts, and Megan is trying to set up another meeting before break.

Discussion and/or Action Items:

Treasure's report/ Finance Committee -Kara/Jill:

- 5 months through the year currently
- Our budget is based out of 171 students
- Our cash flow is very healthy currently
- We have spent our CSP grant.
- We do have a budget for moving costs in case that is needed.

Approve the finance report for October and November: Jill moves the motion and Ahmed Ali seconds the motion. The motion is carried.

Parent Involvement Policy - Deb:

- We reviewed the Parent Involvement Policy for SCMSA handbooks.
- Deb feels that this printed policy is more of an outline/directions of what a Parental Involvement Policy should be; Ahmed agreed with that feeling.
- We would like to look at the paperwork we currently have and compare it to this outline of what the policy should be to really help make a better Parent Involvement Policy.
 - Jill Waldvogel said she will look at these documents and information to help create a better policy and will bring what she makes to the next board meeting for us to review.

World's Best Workforce Report 2016-2017 – Tammy:

- Discussed the current Kindergarten readiness goal and how we can change it to make it better. The goal would look different if we had a Pre-K program at our school.
- Discussed how we hope to see growth in meeting the literacy goals with our new Wonders curriculum.
 - Talked about our new reading program that gets sent home to have students spend more time reading at home.
- Discussed how we have been differentiating by level-grouping our math and reading blocks to really help meet the needs of our students. Last year our 2nd grade classes did this and they had the highest growth in FAST math scores. We hope that this model will really help the whole school to show great growth like it did for them last year.
- One of the goals reflected trying to create a College readiness program, and that is something that Tammy is looking into incorporating as our school continues to grow.
- Discussed our Instructional Leader program and Mentor/Mentee Program that we have in place this year to help support new staff members.
- Ahmed asked about being able to send home ways for students to practice skills online at home. We do have an ixl.com program account for our school that students are using

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in classes to help with their skills, but we can talk to all teachers about getting that log-in information home to allow the students to do the same practice at home.

Approval of the Workforce Report Summary, the other Annual Report, and World's Best Workforce Report - Ahmed Ali motions to approve these reports, Megan seconds the motion to approve these reports, and the motion carries

Future Board Meetings: (Meetings will now start at 4:30)

January 9, 2017	5:00 PM
February 13, 2017	5:00 PM
March 20, 2017	5:00 PM
April 10, 2017	5:00 PM
May 8, 2017	5:00 PM
June 12, 2017	5:00 PM

UPCOMING COMMITTEE MEETINGS:

Executive Committee Meeting

Jan. 3, 2017

STEM NIGHTS:

January 19th - 5:00-6:30

April 20th - 5:00-6:30

May 25 - School picnic 5:00-7:00

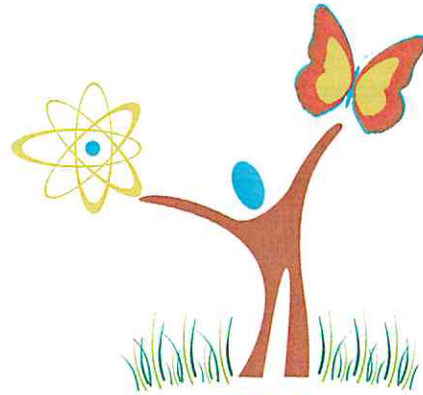
Parent Meetings;

February 9th, 2017

May 25th, 2017

Meeting adjournment Ahmed Ali made a motion to adjourn. Megan Roberg seconded, motion carried.

6:47 meeting adjourned.



ST. CLOUD
MATH AND SCIENCE
ACADEMY
ISD 4223

November 30, 2016 Financial Report
December 2016 Meeting

Prepared by:
Kara Schneeberger, CPA
Senior Finance Manager

BKDA
Beltz, Kes, Darling
& Associates
Committed to the Success of Charter Schools

St. Cloud Math and Science Academy

Waite Park, Minnesota

Financial Statements

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Journal Entries - None	

Executive Summary

Students:

- Original Budget – based on 160 students
- Actual Students – see director’s report

Current Condition:

	160 ADM Original Budget	171 ADM Working Budget	Tentative Year To-Date	% of Working Budget
Gen Fund:				
Revenues	\$ 2,268,335	\$ 2,348,577	\$ 939,330	40.0%
Exp & Transfers Out	2,133,255	2,108,865	742,539	35.2%
Excess (Deficit)	\$ 135,080	\$ 239,712	\$ 196,791	
Beginning Fund Balance	647,032	647,032	647,032	
Ending Fund Balance	782,112	886,744	843,823	
Fund Balance Percentage	37%	42%		

- At month-end, four months, or 41.7% of the school year was complete.

Cash-Flow:

- At month-end, the school had \$726,110 in cash. This balance represents 126 days of operating costs. The school now receives monthly collateral statements to ensure the entire balance is collateralized. At 11/30/16 – the entire bank balance was sufficiently collateralized.

Items worth noting:

- **Revenues, Expenditures and Other**
 - A working budget is presented for the school which anticipates higher revenues due to more students, and, slightly higher costs. The net effect of these changes in an increase in fund balance from \$112,000 to \$239,000. .
 - The CSP grant ended on September 30th and all of the grant was spent.
 - The food service fund has done an amazing job the first three months of the year. There are additional milk costs to be recorded, however, the school has managed to keep additional meals ordered to approximately 1% of the total meals! Great job!

St. Cloud Math and Science Academy

Balance Sheet

November 30, 2016

<u>Assets</u>	Audited <u>6/30/2016</u>	<u>11/30/2016</u>
Cash and Investments	\$ 514,782	\$ 726,110
Accounts Receivable	6,394	-
State Aids Receivable	169,856	79,387
Federal Aids Receivable	29,296	59,795
Prepaid Expense	12,145	52,657
Total Current Assets	<u>732,473</u>	<u>917,949</u>
 Liabilities and Fund Balance		
Current Liabilities		
Salaries and Wages Payable	\$ 65,608	\$ 29,236
Accounts Payable	292	36,112
Payroll Deductions and Benefits	18,225	3,695
Total Current Liabilities	<u>84,125</u>	<u>69,043</u>
 Fund Balance		
Fund Balance	\$ 648,348	\$ 648,348
Excess of Revenues over Expenditures	-	200,558
Total Fund Balance	<u>648,348</u>	<u>848,906</u>
Total Liabilities and Fund Balance	<u>732,473</u>	<u>917,949</u>

SCMSA, Charter No. 4223.07
 Monthly Financial Report - Revenues & Expenditures
 November 30, 2016

	<i>FY16</i> Actual	<i>160 ADMs</i> <i>Original</i> Budget	<i>171 ADMs</i> <i>Working</i> Budget	<i>11/30/2016</i> Year-To -Date	42% % of Budget
Revenue Summary and Projections					
State Aids					
General Education Revenue	\$ 1,545,074	\$ 1,636,187	\$ 1,711,757	\$ 695,066	41%
Building Lease Aid	210,805	206,035	220,200	-	0%
Special Education Aid	160,032	209,607	198,557	33,187	17%
Endowment Aid	4,623	4,530	4,841	2,808	58%
Literacy Incentive	3,048	3,199	8,145	2,443	30%
Other Aids, State TRA/LT Fac Maint Aid	13,924	5,440	5,814	-	0%
Holdback	-	-	-	79,335	N/A
Total State Aids	1,937,505	2,064,998	2,149,314	812,839	38%
Federal Revenue					
Federal Special Ed	23,488	25,875	24,630	8,465	34%
Federal Title I, II and III Funds	94,276	85,976	92,733	34,186	37%
Federal CSP Grant	158,502	89,986	80,400	83,090	103%
Total Federal Revenue	276,266	201,837	197,763	125,741	64%
Other Revenue					
Optional Fees from Students (Other) \$10/ADM	-	500	500	682	136%
Contributions and Gfits, Grants	1,019	500	500	-	0%
Miscellaneous Income, reimbursement	286	500	500	68	n/a
Total Other Revenue	1,305	1,500	1,500	750	50%
Total Revenue	\$ 2,215,076	\$ 2,268,335	\$ 2,348,577	\$ 939,330	40%

	<i>FY16</i> Actual	<i>160 ADMs</i> Original Budget	<i>171 ADMs</i> Working Budget	<i>11/30/2016</i> Year-To -Date	42% % of Budget
Expenditure Calculations					
Salaries	734,279	848,191	853,358	258,114	30%
Benefits	198,854	238,741	231,969	66,627	29%
Accrual of summer salaries and benefits		-	-	38,628	N/A
	933,133	1,086,932	1,085,327	363,369	33%
Contracted Services (see breakout)	102,431	133,905	133,905	48,494	36%
Communications Services (phone, internet, fax)	4,406	4,800	4,620	2,304	50%
Postage, portion with CSP	273	1,000	1,000	146	15%
Utilities	17,000	21,300	17,000	8,500	50%
Property and Casualty Insurance	8,617	10,100	10,335	3,807	37%
Repairs and Maintenance	2,358	2,000	2,600	683	26%
Field Trip Transportation, \$25/ADM	1,930	4,000	4,275	-	0%
Travel and conferences	4,040	5,700	5,700	3,913	69%
Lease Expense	272,000	272,000	272,000	113,333	42%
Other Rentals and Operating Leases	65	-	-	404	n/a
Field Trip Admissions	801	4,000	4,275	174	4%
Office Supplies/General Supplies	5,831	27,500	21,500	2,418	11%
Maintenance Supplies	1,670	8,500	6,500	957	15%
NonInstructional Software	2,789	12,000	3,000	1,243	41%
Noninstructional Technology	-	-	1,000	80	8%
Instructional Software	-	-	8,500	4,990	59%
Textbooks and Workbooks	22	10,000	2,000	(121)	-6%
Instructional Supplies/Classroom Supplies	4,410	18,000	13,000	837	6%
Instructional Technology Non-Capitalized	-	-	1,000	94	9%
Instructional Technology Capitalized	-	-	1,000	-	0%
Standardized Tests	-	2,100	2,100	-	0%

	FY16 Actual	160 ADMs Original Budget	171 ADMs Working Budget	11/30/2016 Year-To -Date	42% % of Budget
Food	1,185	1,200	1,300	725	56%
Media/Library Resources, portion in CSP	31	5,000	3,500	18	1%
Furniture and Other Equipment, with csp	764	5,000	5,000	-	0%
Technology Equipment, included with csp	6,521	10,000	7,500	202	3%
Dues and memberships	17,541	31,500	31,500	12,959	41%
Moving Costs	-	50,000	50,000	-	0%
State Special Ed Expenditures					
Salaries	120,730	157,269	157,086	37,266	24%
Benefits	21,084	40,417	35,845	6,546	18%
Other	16,788	25,300	18,300	3,457	19%
Federal Special Ed Expenditures, equals revenue	23,488	25,875	24,630	8,465	34%
Federal Title I	94,276	62,867	65,808	27,274	41%
Federal title II	-	10,031	11,662	3,700	32%
Federal Titel III	-	13,078	15,263	3,212	21%
CSP Grant Expenditures					
Salaries and Benefits	14,727	3,194	3,400	3,396	100%
Contracted Services	13,598	8,900	5,200	5,191	100%
Supplies	71,798	27,892	57,900	57,894	100%
Capital Expenditures	58,379	50,000	13,900	16,609	119%
Total Expenditures	1,822,688	2,151,360	2,108,431	742,539	35%
Revenues in Excess of Expenditures	392,389	116,975	240,146	196,791	
Transfer out of General Fund to Food Service Fund	-	(4,600)	(434)	-	
Net Change in Fund Balance	392,389	112,375	239,712	196,791	
Beginning fund Balance	254,643	647,032	647,032	647,032	
Ending Fund Balance	\$ 647,032	\$ 759,406	\$ 886,744	\$ 843,823	
Fund Balance Percentage of Annual Expenditures	35.5%	35.3%	42.1%		

	FY16 Actual	160 ADMs Original Budget	171 ADMs Working Budget	11/30/2016 Year-To -Date	42% % of Budget
Fund 02, Food Service					
Revenues					
Breakfast Aid	49,374	45,600	48,500	15,924	33%
Lunch and Milk Aid	83,318	84,600	89,500	30,829	34%
Sale of Lunches	7	100	100	-	0%
Total Revenue	132,700	130,300	138,100	46,753	34%
Expenditures					
Salaries and Benefits	12,759	12,200	16,500	5,264	32%
Lunch and Breakfast Food	115,695	118,600	118,600	37,690	32%
Equipment, shipping and Installation	-	-	2,750	-	0%
Supplies	2,930	4,100	2,000	32	2%
Total Expenditures	131,384	134,900	139,850	42,986	31%
Expenditures in Excess of Revenue	1,316	(4,600)	(1,750)	3,767	
Beginning fund Balance	-	1,316	1,316	1,316	
Operating Transfer from General Fund	-	4,600	434	-	
Ending Fund Balance, Food Service Fund	1,316	1,316	-	5,083	

The Working Budget estimates shown on this report are prepared using both the school and consultant estimates and are prepared for internal use only. This report has not been compiled, reviewed or audited and should not be relied upon for other uses.

SCMSA, Charter No. 4223.07

Contracted Services

Fiscal Year 2016-2017

Detail of Contracted Services	2016 Actual	2017 Budget	Actual	Comments
Accounting Support	\$ 50,520	\$ 58,800	\$ 21,620	Finance, AP, Payroll, Grants \$4,710/mo
Audit	1,946	9,000	7,553	Audit, portion to CSP
Background Checks	315	331	225	
Banking Fees	348	365	190	
Board Training	800	840	-	required training
Bryan Ingvalson	12,000	12,000	4,000	\$1k/mo
Grant Writing	-	5,000	4,000	Fox Advancement
Legal	29,223	30,000	10,197	Rupp, Anderson, Squire
Marketing	542	-	-	Stellar Assoc, Resource 4 Educators
Nursing	4,183	4,500	-	Est, portion to sped
Other "To Be Determined" Fees	2,264	7,500	710	misc,maintenance, unexpected fees
Teacher and student Recruitment	-	569	-	Ads, WJON, Edpost, etc
Technology Support	-	5,000	-	Misc
WIX, Web Fees	291	-	-	
Total Contracted Services	\$ 102,431	\$ 133,905	\$ 48,494.15	To Rev and Exp/Contracted Services
Dues and Memberships				
Authorizer Fees	\$ 14,275	\$ 24,150	\$ 12,595	NEO 01 005 010 - - 820
Student Accounting Software	\$ 2,753	3,675	\$ -	Skyward 01 005 110 - - 820
Other	\$ 513	3,675	\$ 364	building permit, fire inspection, MSBA, ama:
Total Dues and Memberships	\$ 17,541	\$ 31,500	\$ 12,959	

St. Cloud Math and Science Academy
 Food Service
 Receipts and Expenditures

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Number of Claims Submitted													
Total Breakfast	-	-	2,654	2,539	2,613	-	-	-	-	-	-	-	7,806
Total Lunch	-	-	2,952	2,918	3,196	-	-	-	-	-	-	-	9,066
Breakfast Revenue \$ 2.04	\$ -	\$ -	\$ 5,414	\$ 5,180	\$ 5,331	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,924
Lunch Revenue \$ 3.365	\$ -	\$ -	\$ 9,933	\$ 9,819	\$ 10,755	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,507
State Milk Aid, K \$ 0.20	\$ -	\$ -	\$ 98	\$ 105	\$ 119	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 322
Total Revenue	\$ -	\$ -	\$ 15,446	\$ 15,104	\$ 16,204	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,753
Expenditures													
Salaries	\$ -	\$ 232	\$ 1,163	\$ 2,020	\$ 1,849	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,264
Food \$ 3.09	\$ -	\$ -	\$ 9,455	\$ 9,447	\$ 9,617	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,519
Breakfast	\$ -	\$ -	\$ -	\$ 3,327	\$ 2,205	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,532
Milk	\$ -	\$ -	\$ 1,615	\$ 2,023	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,638
Supplies	\$ -	\$ -	\$ -	\$ 32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32
Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ 232	\$ 12,233	\$ 16,849	\$ 13,671	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,986
Net Income/Loss	\$ -	\$ (232)	\$ 3,212	\$ (1,746)	\$ 2,533	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,767
Lunches Claimed for Reimbursement	-	-	2,952	2,918	3,196	-	-	-	-	-	-	-	9,066
Lunches Delivered	-	-	3,008	2,929	3,266	-	-	-	-	-	-	-	9,203
Extra lunches paid for but not reimbursed	-	-	(56)	(11)	(70)	-	-	-	-	-	-	-	(137)

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
113016	ideas payment 11/30/16	2016-2017	11/30/2016	Activate	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADD'T'L DSC/PAY TYPE	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT	
1	1		FY 16-17 special ed	CHECK	01 R 005 000 000 740 360	32	11/30/16	0.00	33,188.66	
1	2		FY 16-17 literacy incentive chart	CHECK	01 R 005 000 000 000 212	63	11/30/16	0.00	2,443.48	
1	4		FY 16-17 gen ed	CHECK	01 R 005 000 000 000 211	69	11/30/16	0.00	41,047.24	
4 LINE ENTRIES FOR BATCH NUMBER 113016								CHECK TOTAL	0.00	76,679.38
								TOTALS FOR BATCH	0.00	76,679.38
								BATCH TOTAL DIFFERENCE	0.00	-76,679.38

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
111616	CSP Payment 11/16/16	2016-2017	11/16/2016	Activate	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADD'T'L DSC/PAY TYPE	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
1	1		FY 16-17 CSP payment	CHECK	01 R 005 000 003 859 400	19	11/16/16	0.00	82,168.01

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
111516	ideas payment 11/15/16	2016-2017	11/15/2016	Activate	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADD'T'L DSC/PAY TYPE	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT	
1	3		adj, FY 15-16 sped	CHECK	01 A 121 00	67	11/15/16	7,674.62	0.00	
1	4		FY 16-17 gen ed	CHECK	01 R 005 000 000 000 211	69	11/15/16	0.00	75,170.14	
4 LINE ENTRIES FOR BATCH NUMBER 111516								CHECK TOTAL	7,674.62	75,170.14
								TOTALS FOR BATCH	7,674.62	75,170.14
								BATCH TOTAL DIFFERENCE	0.00	-67,495.52

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
111016	food service payment	2016-2017	11/10/2016	Activate	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADD'T'L DSC/PAY TYPE	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
1	1		FY 16-17 free reduced lunch	CHECK	02 R 005 770 000 701 472	49	11/10/16	0.00	8,345.48
1	2		FY 16-17 HHFKA lunch	CHECK	02 R 005 770 000 701 471	50	11/10/16	0.00	175.08
1	3		FY 16-17 reg lunch	CHECK	02 R 005 770 000 701 471	51	11/10/16	0.00	933.76

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
111016	food service payment	2016-2017	11/10/2016	Activate	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DSC/PAY TYPE	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT	
. . . CONTINUED										
1	4		FY 16-17 breakfast		02 R 005 770 000 705 476	52	11/10/16	0.00	5,179.56	
				CHECK						
1	5		FY 16-17 st school lunch		02 R 005 770 000 701 300	53	11/10/16	0.00	364.75	
				CHECK						
1	6		FY 16-17 st spe milk		02 R 005 770 000 703 300	54	11/10/16	0.00	105.00	
				CHECK						
								CHECK TOTAL	0.00	15,103.63
								TOTALS FOR BATCH	0.00	15,103.63
								BATCH TOTAL DIFFERENCE	0.00	-15,103.63

6 LINE ENTRIES FOR BATCH NUMBER 111016

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
110416	deposit 11/4/16	2016-2017	11/04/2016	Activate	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DSC/PAY TYPE	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT	
1	1		refund from aflag		01 L 215 13	60	11/04/16	0.00	109.90	
				CHECK						
1	2		picture \$		01 R 005 000 000 000 050	61	11/04/16	0.00	516.00	
				CHECK						
								CHECK TOTAL	0.00	625.90
								TOTALS FOR BATCH	0.00	625.90
								BATCH TOTAL DIFFERENCE	0.00	-625.90

2 LINE ENTRIES FOR BATCH NUMBER 110416

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
110416	deposit 11/4/16	2016-2017	11/04/2016	Activate	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DSC/PAY TYPE	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT	
1	2		STEM night 2016		01 R 005 000 000 000 050	61	11/04/16	0.00	166.47	
				CHECK						
1	3		deposit petty cash -taken out last FY		01 A 101 01	62	11/04/16	0.00	100.00	
				CHECK						
								CHECK TOTAL	0.00	266.47
								TOTALS FOR BATCH	0.00	266.47
								BATCH TOTAL DIFFERENCE	0.00	-266.47

3 LINE ENTRIES FOR BATCH NUMBER 110416

CHECK GRAND TOTAL 7,674.62 250,013.43

		Cash Posting				
Check #	Payee Key	Payee Name	T	Check Date	Check Amount	Date Stmt Date
1	Plaza Park Bank					
2140	BCA 000	BCA	M	11/30/2016	\$45.00	11/30/2016
41392	ABDO, EI000	Abdo, Eick & Meyers, LLP	R	11/02/2016	\$489.00	11/02/2016
41393	CHARTER 000	Charter Communications	R	11/02/2016	\$383.78	11/02/2016
41394	ETA HAND000	ETA hand2mind	R	11/02/2016	\$54.95	11/02/2016
41395	G & K SE000	G & K Services	R	11/02/2016	\$112.94	11/02/2016
41396	INNOVATI000	Innovative Office Solutio	R	11/02/2016	\$15.15	11/02/2016
41397	RAM MUTU000	Ram Mutual Insurance Comp	R	11/02/2016	\$574.75	11/02/2016
41398	ROBERMEG000	Roberg, Megan L.	R	11/02/2016	\$33.00	11/02/2016
41399	ESI 000	ESI	R	11/02/2016	\$375.00	11/02/2016
41400	HORACE M000	Horace Mann Life Insuranc	R	11/02/2016	\$185.84	11/02/2016
41401	BARNEY, 000	Barney, LLC	R	11/07/2016	\$24,083.34	11/07/2016
41402	BRIAN IN000	Brian Ingvalson & Associa	R	11/07/2016	\$1,000.00	11/07/2016
41403	FISH TOM000	Fish, Tom	R	11/07/2016	\$2,023.00	11/07/2016
41404	MADSEREN000	Madsen, Rene E.	R	11/07/2016	\$1,549.04	11/07/2016
41405	NEW HORI000	New Horizon Foods	R	11/07/2016	\$11,821.80	11/07/2016
41406	SCHOLAST004	Scholastic Reading Club	R	11/07/2016	\$32.00	11/07/2016
41407	AMERITAS000	Ameritas Life Insurance C	R	11/11/2016	\$47.18	11/11/2016
41408	SAPPHIRE000	Sapphire Property Mainten	R	11/11/2016	\$35.98	11/11/2016
41409	BELTZ, K000	Beltz, Kes, Darling & Ass	R	11/15/2016	\$4,804.00	11/15/2016
41410	CMERDC 000	cmERDC	R	11/15/2016	\$338.00	11/15/2016
41411	G & K SE000	G & K Services	R	11/15/2016	\$119.91	11/15/2016
41412	INNOVATI000	Innovative Office Solutio	R	11/15/2016	\$21.40	11/15/2016
41413	MICROSOF000	Microsoft	R	11/15/2016	\$541.17	11/15/2016
41414	TRIARCO 000	Triarco	R	11/15/2016	\$24.07	11/15/2016
41415	ESI 000	ESI	R	11/16/2016	\$375.00	11/16/2016
41416	HORACE M000	Horace Mann Life Insuranc	R	11/16/2016	\$185.84	11/16/2016
41417	CMERDC 000	cmERDC	R	11/21/2016	\$214.64	11/21/2016
41418	DELTA DE000	DELTA DENTAL OF MN	R	11/21/2016	\$117.15	11/21/2016
41419	G & K SE000	G & K Services	R	11/21/2016	\$63.44	11/21/2016
41420	RAM MUTU000	Ram Mutual Insurance Comp	R	11/21/2016	\$574.75	11/21/2016
41421	CHARTER 000	Charter Communications	R	11/29/2016	\$383.78	11/29/2016
41422	JMC COMP000	JMC Computer Service, Inc	R	11/29/2016	\$600.00	11/29/2016
201600151	BARNES &000	Barnes & Noble	W	11/11/2016	\$17.99	11/11/2016
201600152	HANOVER 000	Hanover Insurance Group	W	11/11/2016	\$767.77	11/11/2016
201600153	HEALTHPA000	HEALTHPARTNERS	W	11/11/2016	\$8,405.41	11/11/2016
201600154	WALMART 000	Walmart	W	11/11/2016	\$19.94	11/11/2016
201600155	INTERNAL000	Internal Revenue Service	W	11/15/2016	\$11,336.44	11/15/2016
201600156	MN DEPT 000	MN Dept of Revenue	W	11/15/2016	\$1,653.87	11/15/2016
201600157	PUBLIC E000	Public Employees Retireme	W	11/15/2016	\$1,704.87	11/15/2016
201600158	TEACHERS000	Teachers Retirement Assoc	W	11/15/2016	\$5,742.72	11/15/2016
201600159	AFLAC 000	Aflac	W	11/22/2016	\$256.64	11/22/2016
201600160	UNUM 000	Unum	W	11/22/2016	\$961.72	11/22/2016
201600161	DELTA DE000	DELTA DENTAL OF MN	W	11/22/2016	\$158.55	11/22/2016
201600162	HEINEMAN000	Heinemann	W	11/22/2016	\$-120.51	11/22/2016
201600163	IKEA 000	Ikea	W	11/22/2016	\$99.83	11/22/2016
201600164	AMAZON.C000	Amazon.com	W	11/22/2016	\$26.47	11/22/2016
201600165	AMAZON.C000	Amazon.com	W	11/22/2016	\$49.00	11/22/2016
201600166	AMAZON.C000	Amazon.com	W	11/22/2016	\$55.39	11/22/2016
201600167	AMAZON.C000	Amazon.com	W	11/22/2016	\$67.85	11/22/2016
201600168	AMAZON.C000	Amazon.com	W	11/22/2016	\$79.99	11/22/2016
201600169	AMAZON.C000	Amazon.com	W	11/22/2016	\$145.39	11/22/2016
201600170	CASH WIS000	Cash Wise	W	11/22/2016	\$19.42	11/22/2016

Cash Posting

Check #	Payee Key	Payee Name	T	Check Date	Check Amount	Date	Stmnt Date
<u>1</u> <u>Plaza Park Bank</u>							
*****Continued*****							
201600171	CASH WIS000	Cash Wise	W	11/22/2016	\$20.88	11/22/2016	
201600172	SAM'S CL000	SAM'S CLUB	W	11/22/2016	\$42.72	11/22/2016	
201600173	SAM'S CL000	SAM'S CLUB	W	11/22/2016	\$112.62	11/22/2016	
201600174	WALMART 000	Walmart	W	11/22/2016	\$50.08	11/22/2016	
201600175	PLAZA PA000	Plaza Park Bank	W	11/30/2016	\$35.00	11/30/2016	
201600176	PLAZA PA000	Plaza Park Bank	W	11/30/2016	\$125.00	11/30/2016	
201600177	CASH WIS000	Cash Wise	W	11/30/2016	\$26.24	11/30/2016	
201600178	INTERNAL000	Internal Revenue Service	W	11/30/2016	\$11,011.24	11/30/2016	
201600179	MN DEPT 000	MN Dept of Revenue	W	11/30/2016	\$1,569.33	11/30/2016	
201600180	PUBLIC E000	Public Employees Retireme	W	11/30/2016	\$2,338.01	11/30/2016	
201600181	TEACHERS000	Teachers Retirement Assoc	W	11/30/2016	\$4,900.28	11/30/2016	
201600182	SURVEY M000	Survey Monkey	W	11/30/2016	\$26.00	11/30/2016	
201600183	WALMART 000	Walmart	W	11/30/2016	\$29.00	11/30/2016	
201600184	CASH WIS000	Cash Wise	W	11/30/2016	\$3.25	11/30/2016	
201600185	ADOBE SY000	Adobe Systems Inc	W	11/30/2016	\$23.88	11/30/2016	
		Number Of Checks:		67	\$102,987.18		
		Total Checks:		67	\$102,987.18		
		<u>Totals:</u>	<u>Bank</u>		<u>Total \$\$</u>		
				1	\$102,987.18		

***** End of report *****