

St. Cloud Math and Science Academy Board of Directors

Charter School #4223

Proposed and Tentative Board Agenda

1025 18th Street North

St. Cloud, MN 56303

May 18, 2022

4:30 - ~6:00 PM



1. Call to Order at 4:30pm

Reading and Reflection on the school's Mission Statement: **With kindness and respect as our foundation, our highly skilled educators prepare students to become lifelong learners through the integrated instruction of Science, Technology, Engineering and Math in a safe and caring environment.**

2. ROLL CALL PRESENT/ ABSENT: Mohamad Ali –absent, Amy Cross –present, Alex Johnson – present , Michael Mullin- present, Andrew Schultz –present, Mary White-Levilain- present

a. Quorum has been met

Staff and/or Guests present – Tammy Bengtson, Nancy Benson, Janette Yiran, Rachel Saatzer, Bridget Merrill-Myhre

3. Conflict of Interest Declarations- none

4. CONSENT AGENDA:

The consent agenda consists of routine matters that the Board considers without debate. Any Director may remove an item from the consent agenda and add it to the ACTION ITEMS by requesting removal of the item at the time the consent agenda is moved for approval. (Roll Call)

- April 20, 2022 Board Minutes
- Today's Board Meeting Agenda
 - Alex Johnson made a motion to approve the consent agenda, Andrew Schultz seconds the motion
 - All in favor, motion carried

5. Chief Financial Officer (CFO) Report – Bridget Merrill-Myhre

- a. Oral summary and presentation of April 2022 financial statements
- b. Recommendations related to FY22 Budget Revisions
- c. Presentation of Preliminary FY23 Operating Budget

6. Program Report(s)

- a. Guest teacher and/or staff member **Janette Yiran – Dean of Students**
 - i. Annual Behavior Report
 - ii. Leader in Training (LIT) Program
 - iii. Student Bus Patrol
- b. **Novation Education Opportunities** report/comments – Wendy Swanson-Choi- none

7. Executive Director/ Principal Report – Tammy Bengtson
 - a. Enrollment Report
 - i. currently at 236 students
 - b. COVIDs-related plague and Response(s) to laws, rules, regulations, policies
 - i. none
 - c. Hired a new EL para, reading interventionist para, para sub
 - d. Recognized students that exceeded on MCA tests- took a limo to Applebee’s for lunch
 - e. NEO learning walk - visited 3 classrooms
 - f. Preparing for summer school
 - g. Looking at getting some new signs outside our school

8. Assistant Principal/ Student Progress Report – Nancy Benson
 - a. Testing is winding down for the year
 - b. Shared Preliminary MCA science results
 - c. FAST testing for Spring has started

9. Standing Committee Reports
 - A. Finance Committee Report – Amy Cross/ Mary White-Levilain- none
 - B. Educational Programs and Accountability Report – Andrew Schultz
 - a. Leadership making plans for last day of school field day and family picnic
 - b. Interviewing for open positions
 - C. Facilities Committee Report – Michael Mullin- none
 - D. Executive Committee Report – Michael Mullin
 - a. FY2023 Calendar of Board Meeting Dates/ Agendas

10. Action Items:
 - a. Consideration of April 2022 Financial Statements (Roll Call)
 - i. Andrew Schultz made a motion to approve the April 2022 Financial Statements, Alex Johnson seconded the motion
 - ii. Amy Cross –aye, Alex Johnson –aye, Michael Mullin-aye , Andrew Schultz –aye, Mary White-Levilain- aye
 - iii. motion carries
 - b. Consideration of proposed budget revisions for FY22 (Roll Call)
 - i. Alex Johnson made a motion to approve the proposed budget revisions for FY22, Andrew Schulz seconded the motion
 - ii. Amy Cross –aye, Alex Johnson –aye, Michael Mullin-aye , Andrew Schultz –aye, Mary White-Levilain- aye
 - iii. motion carries
 - c. Consideration of preliminary FY23 Operating Budget (Roll Call)
 - i. Amy Cross made a motion to approve the preliminary FY23 Operating Budget, Alex Johnson seconded the motion
 - ii. Amy Cross –aye, Alex Johnson –aye, Michael Mullin-aye , Andrew Schultz –aye, Mary White-Levilain- aye
 - iii. motion carries
 - d. Consideration of Restatement of Articles of Incorporation and By-Laws
 - i. Alex Johnson made a motion to approve the reinstatement of By-Laws, Andrew Schultz seconded the motion
 - ii. All in favor, motion carries
 - e. Consideration of Policy on Hazing/ Bullying #6

- i. Alex Johnson made a motion to amend our policy #6 to follow the MSBA recommendations, Mary White- Levilain seconded the motion
- ii. All in favor, motion carried

11. Executive Session (Directors Only)

- a. **Consideration of Executive Director/ Principal Performance Review**
- b. Alex Johnson made a motion to approve the Executive Director/Principal Performance Review as printed and presented in front of us, and as it relates to compensation. Andrew Schultz seconded the motion. The motion carried with 5 ayes 0 nays.

12. Any further business

- a. Public Comment, if any (Please register in advance of the meeting)
 - i. List guests who wish to speak/ did speak:

13. Announce date/ time of next meeting: August 10, 2022 at 4:30 PM

14. Adjourn

2021-2022 St. Cloud Math and Science Academy Charter School #4223
Tentative Board Meeting Calendar -- Tentative/ Policy Review Schedule – Subject to change

Board Meeting Date	Policy to Review
August 11, 2021 4:30 PM	Annual Organizational Meeting/ Officers Elected
*September 22, 2021 4:30 PM *	Staff Notification Violent Behaviour
October 27, 2021 4:30 PM	Student Transportation
November 17, 2021 4:30 PM	Auditor’s Report/ Tobacco Free Environment
January 26, 2022 4:30 PM	Student Disability Non-Discrimination
February 16, 2022 4:30 PM	Parent/ Guardian Involvement
March 23, 2022 4:30 PM POSTPONED to March 30, 2022 4:30 PM	Health Care/ Student Medications #25 Kindergarten Admission Policy #54
April 20, 2022 4:30 PM	Fund Balance/ Fiscal Management
May 18, 2022 4:30 PM	Hazing/ Bullying Articles of Incorporation and By Laws Restated
May 18, 2022 = Annual Meeting May 18, 2022 4:30 PM	Election of Directors Consideration of FY23 Operating Budget

DRAFT Minutes Respectfully Submitted by Recording Secretary/ Clerk, Kim Hess

Certified/ Approved: Mary White-Levilain, Board of Directors Secretary
These *Minutes* are official only after approved by a vote of the Board of Directors