

St. Cloud Math and Science Academy Board of Directors

136 Division St. Waite Park, MN 56387

February 13, 2017 Minutes

Mission

To serve the needs of all students as they prepare to become life-long learners and contributing members of society through integration of Science, Technology, Math and Engineering into the traditional content areas of Reading, Language Skills, Social Studies, the Arts and Physical Education. Kindness and respect for others is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

Vision

Is to see all students succeed in school to develop self-confidence, learn to appreciate and get along with others, become proficient in all content areas, explore and use unique abilities, graduate from high school and pursue further training including but not limited to, the fields of Science, Technology, Engineering and Math in order to become productive citizens.

School Improvement Goals:

- 1) Increase student achievement in reading and math
- 2) Increase our English Learner scores by one level each year
- 3) Integrate science so that our students have a higher number of minutes per day dedicated to STEM activities
- 4) Improve student behavior and focus on consistent school wide expectations
- 5) Increase our level of parent and community engagement

1. **Call the meeting to Order and Welcome any visitors at 4:40pm**
2. **Reading of Mission** read by: Krista Zipp **Reading of Vision** read by: Krista Zipp
3. **Roll Call/Quorum**

Present

Debbie Adair
Jill Waldvogel
Megan Roberg

Not Present

Salah Jama
Ahmed Ali

Non- Members Present

Dan Jet
Tammy Bengtson
Krista Zipp
Kara Schneeberger

Conflict of Interest –Charter School Board Members – No Conflict
Public Input – No input

4. **Approval the agenda** Jill Waldvogal made a motion to approve the agenda. Megan Roberg seconded, motion carried.

5. **Approval of the consent agenda** - Megan Roberg made a motion to approve the agenda. Jill Waldvogal seconded, motion carried.

CONSENT AGENDA :

- January 9, 2016 Board Minutes

7. Authorizer's report/comments (Wendy Swanson)

- Dan was here in place of Wendy for the evening.

8. Director's Report (Tammy Bengtson)

- Update on Enrollment – 172 students
- Kindergarten Registration – 11 enrolled for kindergarten, 1 returning for 3rd grade, and 1 returning for 5th grade
- Parent Meeting - Lowest attendance at this meeting which could have been due to communication. The parents may have been confused with having two events (kindergarten registration and parent meeting) in one night.
- Student performance progress update – Jill Waldvogal – Winter Fast Test Results
 - Jill presented on what the students' scores look like compared to the nation.
 - Jill said next we will be able to look at the growth for each grade level for the meeting next month.
 - Tammy stated that, based on this testing information, the teachers will be picking students to work with to try and help move them from the middle percentile to the higher percentile.
- February 21st Parent Teacher Conferences
- Student of the month – Started in January where the teachers pick one student per grade level that have shown great school behavior and academics. They are rewarded at the school assemblies and then given a treat with the principal the following week.
- Reading logs – Used to help encourage kids to read at home. SCMSA tries to keep track of how many reading logs are being returned from each classroom each week.

10. Teachers Report – Tammy Bengtson

- 3rd/4th grade went on a field trip to the Paramount to see the play *James and the Giant Peach*. They have been reading books by this same author and were able to enjoy the play and make connections.
- 5th grade finished their science unit of chemical reactions by creating their own volcanoes.

11. Facilities Report – Tammy Bengtson

- Boser Construction is interested in being our landlord for this new building and helping us with the construction of the building.
- The company is waiting to get approval from the bank and they are hoping to hear back soon.

12. Executive Committee (Debbie Adair)

- Annual Meeting Update
 - The nomination letters have been sent home. Krista Zipp has received 5 letters back so far. The deadline for these letters in March 1st, 2017.

- Annual Meeting will be held on May 8th, 2017
- Deb's term as Board Chair will be up this year and announced that she will not be returning. So her position will be open.

13. Marketing Report: - Megan Roberg Minutes from Marketing meeting

- The committee discussed the possibility of having parents, students, and teachers do testimonials to be broadcasted on the radio to get a positive name out there in the community about our school.
- Box tops/labels for learning – Teachers will be sending out another reminder at conferences to try and increase the amount being brought in.
- The committee thought of a 'penny war' idea that could happen in April for two weeks. The funds that would be made by this would be used towards recess equipment.
- The committee discussed the option of holding an open house in new building to allow the community to see the space and what we will have to offer for the upcoming year.
- There was an idea to hold the spring picnic at the new school location. We might not be able to get in the school for the picnic, but we would at least be able to spend time outdoors at the location and celebrate having a new space.

Discussion and/or Action Items:

Treasurer's report/ Finance Committee -Kara/Jill – Approval of Financial report

- The school has been negotiating a new lease.
- The food service funds cumulative operations are positive!
- FY18's budget will be presented when the future lease is signed.
- Approval of the finance report for February: Megan Roberg moved the motion and Jill Waldvogal seconded the motion. The motion is carried.

Review of Policies:

- Pledge of Allegiance
- Equal Educational Opportunity
- Equal Employment Opportunity
- Disability Nondiscrimination Policy
- Employee Right to know

Board Secretary Position is in our Bylaws – We need a board member to sign off on Secretary Minutes

- Megan Roberg will take the position of the SCMSA Board Secretary.
- Deb Adair moved to approve Megan Roberg as the SCMSA Board Secretary. Jill Waldvogal seconded to move the motion.

Future Board Meetings:

March 20, 2017	4:30 PM
April 10, 2017	4:30 PM
May 8, 2017	4:30 PM
June 12, 2017	4:30 PM

UPCOMING COMMITTEE MEETINGS:

- Executive Committee Meeting and Marketing Committee

March 6th

April 3rd

May 1st

Finance Meeting

March 20th 3:30 PM

Parent Events:

February 8th and 9th Kindergarten Registration

STEM NIGHT: April 20th 5:00-6:30

May 25 School picnic 5:00-7:00

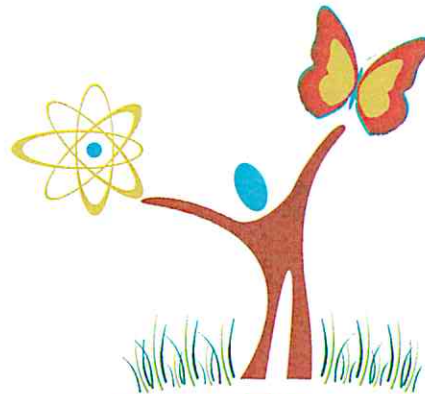
Parent Meetings;

May 25th, 2017 - Will look at trying to change this date so that it is not the same as the school picnic night

Megan moved to adjourn the meeting. Jill Waldvogal seconded the motion.

Meeting adjournment at 6:05pm

Signed by officer: Megan Roberg, SCMSA Board Secretary



ST. CLOUD
MATH AND SCIENCE
ACADEMY
ISD 4223

January 31, 2017 Financial Report
February 2017 Meeting

Prepared by:
Kara Schneeberger, CPA
Senior Finance Manager

BKDA
Beltz, Kes, Darling
& Associates
Committed to the Success of Charter Schools

St. Cloud Math and Science Academy

Waite Park, Minnesota

Financial Statements

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Journal Entries - None	

Executive Summary

Students:

- Original Budget – based on 160 students
- Actual Students – see director’s report

Current Condition:

	160 ADM Original Budget	171 ADM Working Budget	Tentative Year To-Date	% of Working Budget
Gen Fund:				
Revenues	\$ 2,268,335	\$ 2,348,577	\$ 1,336,647	56.9%
Exp & Transfers Out	2,133,255	2,108,865	1,107,882	52.5%
Excess (Deficit)	\$ 135,080	\$ 239,712	\$ 228,765	
Beginning Fund Balance	647,032	647,032	647,032	
Ending Fund Balance	782,112	886,744	875,797	
Fund Balance Percentage	37%	42%		

- At month-end, seven months, or **58%** of the school year was complete.

Cash-Flow:

- At month-end, the school had \$732,800 in cash. This balance represents 131 days of operating costs. The school has adequate collateral at month-end.

	1/31/2017
Bank Balance	\$ 781,673
Less FDIC	\$ (250,000)
	\$ 531,673
110%	\$ 584,840
Less Market Value of Pledged Collateral	\$ (869,442)
(Over)/Under Collateralized	\$ (284,602)

Items worth noting:

- **Revenues, Expenditures and Other**
 - A working budget is presented for the school which anticipates higher revenues due to more students, and, slightly higher costs. The net effect of these changes in an increase in fund balance from \$135,000 to \$239,000. This has not changed from over the past several months.

- The school has been negotiating the new lease. While it is higher than the current lease, the future budget does support the payments.
- With seven months of operations completed for FY17, the food service fund's cumulative operations are positive!
- Revenues and expenditures are being earned and spent in accordance with the working budget.
- FY18's budget will be presented when the future lease is signed and the new space can be evaluated for student space and future needs.

St. Cloud Math and Science Academy

Balance Sheet

January 31, 2017

<u>Assets</u>	Audited 6/30/2016	1/31/2017
Cash and Investments	\$ 514,782	\$ 757,523
Accounts Receivable	6,394	-
State Aids Receivable	169,856	167,079
Federal Aids Receivable	29,296	26,300
Prepaid Expense	12,145	29,990
Total Current Assets	732,473	980,891
 <u>Liabilities and Fund Balance</u>		
Current Liabilities		
Salaries and Wages Payable	\$ 65,608	\$ 58,519
Accounts Payable	292	27,471
Payroll Deductions and Benefits	18,225	16,278
Total Current Liabilities	84,125	102,268
 Fund Balance		
Fund Balance	\$ 648,348	\$ 648,348
Excess of Revenues over Expenditures	-	230,275
Total Fund Balance	648,348	878,623
Total Liabilities and Fund Balance	732,473	980,891

SCMSA, Charter No. 4223.07
 Monthly Financial Report - Revenues & Expenditures
 January 31, 2017

	<i>FY16</i> Actual	<i>160 ADMs</i> Original Budget	<i>171 ADMs</i> Working Budget	Year-To -Date	58% % of Budget
Revenue Summary and Projections					
State Aids					
General Education Revenue	\$ 1,545,074	\$ 1,636,187	\$ 1,711,757	\$ 987,205	58%
Building Lease Aid	210,805	206,035	220,200	-	0%
Special Education Aid	160,032	209,607	198,557	33,189	17%
Endowment Aid	4,623	4,530	4,841	2,808	58%
Literacy Incentive	3,048	3,199	8,145	2,443	30%
Other Aids, State TRA/LT Fac Maint Aid	13,924	5,440	5,814	-	0%
Holdback	-	-	-	166,817	N/A
Total State Aids	1,937,505	2,064,998	2,149,314	1,192,462	55%
Federal Revenue					
Federal Special Ed	23,488	25,875	24,630	9,898	40%
Federal Title I, II and III Funds	94,276	85,976	92,733	50,390	54%
Federal CSP Grant	158,502	89,986	80,400	83,092	103%
Total Federal Revenue	276,266	201,837	197,763	143,379	73%
Other Revenue					
Optional Fees from Students (Other) \$10/ADM	-	500	500	682	136%
Contributions and Gfits, Grants	1,019	500	500	56	11%
Miscellaneous Income, reimbursement	286	500	500	68	14%
Total Other Revenue	1,305	1,500	1,500	806	54%
Total Revenue	\$ 2,215,076	\$ 2,268,335	\$ 2,348,577	\$ 1,336,647	57%

	FY16 Actual	160 ADMs Original Budget	171 ADMs Working Budget	Year-To -Date	58% % of Budget
Expenditure Calculations					
Salaries	734,279	848,191	853,358	400,260	47%
Benefits	198,854	238,741	231,969	98,579	42%
Accrual of summer salaries and benefits		-	-	83,681	N/A
	933,133	1,086,932	1,085,327	582,520	54%
Contracted Services (see breakout)	102,431	133,905	133,905	60,852	45%
Communications Services (phone, internet, fax)	4,406	4,800	4,620	3,071	66%
Postage, portion with CSP	273	1,000	1,000	305	30%
Utilities	17,000	21,300	17,000	11,333	67%
Property and Casualty Insurance	8,617	10,100	10,335	5,342	52%
Repairs and Maintenance	2,358	2,000	2,600	1,881	72%
Field Trip Transportation, \$25/ADM	1,930	4,000	4,275	215	5%
Travel and conferences	4,040	5,700	5,700	4,295	75%
Lease Expense	272,000	272,000	272,000	181,333	67%
Other Rentals and Operating Leases	65	-	500	595	119%
Field Trip Admissions	801	4,000	4,275	313	7%
Office Supplies/General Supplies	5,831	27,500	21,500	4,252	20%
Maintenance Supplies	1,670	8,500	6,000	2,844	47%
NonInstructional Software	2,789	12,000	3,000	1,532	51%
Noninstructional Technology	-	-	1,000	170	17%
Instructional Software	-	-	8,500	4,837	57%
Textbooks and Workbooks	22	10,000	2,000	(121)	-6%
Instructional Supplies/Classroom Supplies	4,410	18,000	13,000	1,386	11%
Instructional Technology Non-Capitalized	-	-	1,000	94	9%
Instructional Technology Capitalized	-	-	1,000	460	46%
Standardized Tests	-	2,100	2,100	-	0%

	<i>FY16</i> Actual	<i>160 ADMs</i> Original Budget	<i>171 ADMs</i> Working Budget	Year-To -Date	58% % of Budget
Food	1,185	1,200	1,300	1,137	87%
Media/Library Resources, portion in CSP	31	5,000	3,500	18	1%
Furniture and Other Equipment, with csp	764	5,000	5,000	-	0%
Technology Equipment, included with csp	6,521	10,000	7,500	202	3%
Dues and memberships	17,541	31,500	31,500	12,959	41%
Moving Costs	-	50,000	50,000	-	0%
State Special Ed Expenditures					
Salaries	120,730	157,269	157,086	67,036	43%
Benefits	21,084	40,417	35,845	11,574	32%
Other	16,788	25,300	18,300	4,068	22%
Federal Special Ed Expenditures, equals revenue	23,488	25,875	24,630	9,898	40%
Federal Title I	94,276	62,867	65,808	41,488	63%
Federal Title II	-	10,031	11,662	5,690	49%
Federal Title III	-	13,078	15,263	3,212	21%
CSP Grant Expenditures					
Salaries and Benefits	14,727	3,194	3,400	3,396	100%
Contracted Services	13,598	8,900	5,200	5,191	100%
Supplies	71,798	27,892	57,900	57,894	100%
Capital Expenditures	58,379	50,000	13,900	16,609	119%
Total Expenditures	1,822,688	2,151,360	2,108,431	1,107,882	53%
Revenues in Excess of Expenditures	392,389	116,975	240,146	228,765	
Transfer out of General Fund to Food Service Fund	-	(4,600)	(434)	-	
Net Change in Fund Balance	392,389	112,375	239,712	228,765	
Beginning fund Balance	254,643	647,032	647,032	647,032	
Ending Fund Balance	\$ 647,032	\$ 759,406	\$ 886,744	\$ 875,797	
Fund Balance Percentage of Annual Expenditures	35.5%	35.3%	42.1%		

	FY16 Actual	160 ADMs Original Budget	171 ADMs Working Budget	Year-To -Date	58% % of Budget
Fund 02, Food Service					
Revenues					
Breakfast Aid	49,374	45,600	48,500	24,898	51%
Lunch and Milk Aid	83,318	84,600	89,500	49,780	56%
Sale of Lunches	7	100	100	-	0%
Total Revenue	132,700	130,300	138,100	74,679	54%
Expenditures					
Salaries and Benefits	12,759	12,200	16,500	8,500	52%
Lunch and Breakfast Food	115,695	118,600	118,600	64,611	54%
Equipment, shipping and Installation	-	-	2,750	-	0%
Supplies	2,930	4,100	2,000	59	3%
Total Expenditures	131,384	134,900	139,850	73,169	52%
Expenditures in Excess of Revenue	1,316	(4,600)	(1,750)	1,509	
Beginning fund Balance	-	1,316	1,316	1,316	
Operating Transfer from General Fund	-	4,600	434	-	
Ending Fund Balance, Food Service Fund	1,316	1,316	-	2,826	

The Working Budget estimates shown on this report are prepared using both the school and consultant estimates and are prepared for internal use only. This report has not been compiled, reviewed or audited and should not be relied upon for other uses.

SCMSA, Charter No. 4223.07
 Contracted Services
 Fiscal Year 2016-2017

Detail of Contracted Services	2016 Actual	2017 Budget	Actual	Comments
Accounting Support	\$ 50,520	\$ 58,800	\$ 31,228	Finance, AP, Payroll, Grants \$4,710/mo
Audit	1,946	9,000	7,553	Audit
Background Checks	315	331	225	
Banking Fees	348	365	272	
Board Training	800	840	-	
Bryan Ingvalson	12,000	12,000	7,000	\$1k/mo
Grant Writing	-	5,000	3,000	Fox Advancement
Legal	29,223	30,000	10,349	Rupp, Anderson, Squire
Marketing	542	-	-	Stellar Assoc, Resource 4 Educators
Nursing	4,183	4,500	-	Est, portion to sped
Other "To Be Determined" Fees	2,264	7,500	1,225	misc,maintenance, unexpected fees
Teacher and student Recruitment	-	569	-	Ads, WJON, Edpost, etc
Technology Support	-	5,000	-	Misc
WIX, Web Fees	291	-	-	
Total Contracted Services	\$ 102,431	\$ 133,905	\$ 60,852	To Rev and Exp/Contracted Services
Dues and Memberships				
Authorizer Fees	\$ 14,275	\$ 24,150	\$ 12,595	NEO 01 005 010 - - 820
Student Accounting Software	\$ 2,753	3,675	-	Skyward 01 005 110 - - 820
Other	\$ 513	3,675	\$ 364	building permit, fire inspection, MSBA, ama:
Total Dues and Memberships	\$ 17,541	\$ 31,500	\$ 12,959	

St. Cloud Math and Science Academy
 Food Service
 Receipts and Expenditures

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Number of Claims Submitted													
Total Breakfast	-	-	2,654	2,539	2,613	1,943	2,456	-	-	-	-	-	12,205
Total Lunch	-	-	2,952	2,918	3,196	2,475	3,097	-	-	-	-	-	14,638
Breakfast Revenue \$ 2.04	\$ -	\$ -	\$ 5,414	\$ 5,180	\$ 5,331	\$ 3,964	\$ 5,010	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,898
Lunch Revenue \$ 3.365	\$ -	\$ -	\$ 9,933	\$ 9,819	\$ 10,755	\$ 8,328	\$ 10,421	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,257
State Milk Aid, K \$ 0.20	\$ -	\$ -	\$ 98	\$ 105	\$ 119	\$ 90	\$ 112	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 524
Total Revenue	\$ -	\$ -	\$ 15,446	\$ 15,104	\$ 16,204	\$ 12,382	\$ 15,544	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,679
Expenditures													
Salaries	\$ -	\$ 232	\$ 1,163	\$ 2,020	\$ 1,849	\$ 1,782	\$ 1,454	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,500
Food \$ 3.09	\$ -	\$ -	\$ 9,455	\$ 9,447	\$ 9,617	\$ 8,213	\$ 9,619	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,352
Breakfast	\$ -	\$ -	\$ -	\$ 3,327	\$ 2,205	\$ 1,797	\$ 2,005	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,334
Milk	\$ -	\$ -	\$ 1,615	\$ 2,023	\$ 1,938	\$ 1,105	\$ 2,244	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,925
Supplies	\$ -	\$ -	\$ -	\$ 32	\$ -	\$ 26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59
Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ 232	\$ 12,233	\$ 16,849	\$ 15,608	\$ 12,924	\$ 15,322	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73,169
Net Income/Loss	\$ -	\$ (232)	\$ 3,212	\$ (1,746)	\$ 595	\$ (542)	\$ 222	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,509
Lunches Claimed for Reimbursement	-	-	2,952	2,918	3,196	2,475	3,097	-	-	-	-	-	14,638
Lunches Delivered	-	-	3,008	2,929	3,152	2,758	-	-	-	-	-	-	11,847
Extra lunches paid for but not reimbursed	-	-	(56)	(11)	44	(283)	3,097	-	-	-	-	-	2,791

Post Date	Acct Nbr	Description	Amount
01/14/2017	01 A 121 00	FY 15-16 charter school lease	4216.10
01/14/2017	01 R 005 000 000 000 211	FY 16-17 gen ed	73122.43
01/24/2017	01 E 010 220 000 000 406	refund from McGraw Hill -vocab cards bil	172.71
01/24/2017	01 R 005 000 000 000 096	box tops	56.00
01/26/2017	01 R 005 000 000 401 400	FY 16-17 title I part A	8154.14
01/26/2017	02 R 005 770 000 701 471	FY 16-17 HHFKA lunch	148.50
01/26/2017	02 R 005 770 000 701 471	FY 16-17 reg lunch	792.00
01/26/2017	02 R 005 770 000 701 472	FY 16-17 free reduced lunch	7078.50
01/26/2017	02 R 005 770 000 705 476	FY 16-17 breakfast	3963.72
01/27/2017	02 R 005 770 000 701 300	FY 16-17 st school lunch	309.37
01/27/2017	02 R 005 770 000 703 300	FY 16-17 st spe milk	90.40
01/30/2017	01 A 121 00	adj, FY 15-16 gen ed	5793.13-
01/30/2017	01 A 121 00	FY 15-16 special ed	1307.63
01/30/2017	01 A 121 00	FY 15-16 literacy incentive chart	60.95
01/30/2017	01 R 005 000 000 000 211	FY 16-17 gen ed	72947.08
Total for Cash Receipts			166626.40

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
01/03/2017	41456	ESI	Payroll accrual	375.00
01/03/2017	41457	Horace Mann Life Ins	Payroll accrual	235.84
01/13/2017	201600220	Internal Revenue Ser	Payroll accrual	40.00
01/13/2017	201600220	Internal Revenue Ser	Payroll accrual	3,281.82
01/13/2017	201600220	Internal Revenue Ser	Payroll accrual	2,702.28
01/13/2017	201600220	Internal Revenue Ser	Payroll accrual	632.01
01/13/2017	201600220	Internal Revenue Ser	Payroll accrual	2,702.28
01/13/2017	201600220	Internal Revenue Ser	Payroll accrual	632.01
01/13/2017	201600221	MN Dept of Revenue	Payroll accrual	1,458.22
01/13/2017	201600221	MN Dept of Revenue	Payroll accrual	0.00
01/13/2017	201600222	Public Employees Ret	Payroll accrual	554.23
01/13/2017	201600222	Public Employees Ret	Payroll accrual	639.49
01/13/2017	201600223	Teachers Retirement	Payroll accrual	2,667.21
01/13/2017	201600223	Teachers Retirement	Payroll accrual	2,667.21
01/17/2017	41458	Beltz, Kes, Darling	accounting services Jan 2017	4,804.00
01/17/2017	41459	Brian Ingvalson & As	grant writing services Jan 2017	1,000.00
01/17/2017	41460	cmERDC	toner	675.00
01/17/2017	41465	ESI	Payroll accrual	375.00
01/17/2017	41461	Fish, Tom	milk Dec 2016	1,105.00
01/17/2017	41462	G & K Services	cleaning services -mats, rags, mops	63.44
01/17/2017	41462	G & K Services	cleaning services -mats, rags, mops	63.44
01/17/2017	41466	Horace Mann Life Ins	Payroll accrual	235.84
01/17/2017	41463	Madsen, Rene	psychologist services Dec 2016, 4.75 hrs@ 100.00, plus mileage 41.04	516.04
01/17/2017	41464	New Horizon Foods	Jan 2017 meals pre-bill & Dec 2016 adjusted bill, Dec 2016 breakfast supplies	11,623.88
01/19/2017	201600228	Aflac	Dec 2016 ins	284.72
01/19/2017	201600229	DELTA DENTAL OF MN	dental ins Jan 2017	588.00
01/19/2017	201600231	Hanover Insurance Gr	commercial ins instal	767.76
01/19/2017	2007	Pesi Inc	PD -2nd gr teacher -zipp behavioral training Jan 2017	199.99
01/19/2017	201600232	Plaza Park Bank	replacement fee for lost debit card	10.00
01/19/2017	201600230	Unum	life, AD&D, STD & LTD ins Jan 2017	991.91
01/19/2017	2006	USPS	postage	61.00
01/19/2017	2005	Waite Park Police De	fee for fingerprinting services	15.00
01/19/2017	201600233	Walmart	supplies for STEM night, cleaning supplies & nurse office supplies	163.20
01/24/2017	41467	Ameritas Life Insura	Feb 2017 vision ins	107.73
01/24/2017	41468	Bengtson, Tammy	PD mileage reimb for star of the north learning walk on 12/6/16	91.80
01/24/2017	41469	Charter Communicatio	internet & phone services 1/24-2/23/17	383.49
01/24/2017	41470	cmERDC	copier count Dec 2016	255.65
01/24/2017	41471	G & K Services	cleaning services -mats, rags, mops	73.18
01/24/2017	41471	G & K Services	cleaning services -mats, rags, mops	63.44

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
			rags, mops	
01/24/2017	41472	Kraus-Anderson Insur	premier HR policy -new business 1/1/17-1/1/18	250.00
01/24/2017	41473	Menards	maintenance supplies	58.47
01/24/2017	41473	Menards	maintenance supplies	100.85
01/24/2017	41474	Office Furniture Sol	storage cabinet	289.00
01/24/2017	41475	SpEd Forms, Inc.	sped forms	411.80
01/24/2017	41476	STAINBROOK COMMUNICA	phone repairs/reprogram in reception area, additional phone	65.00
01/24/2017	41477	Strategic Equipment	facility supplies	269.68
01/24/2017	41478	Waldvogel, Jill	PD mileage reimb for school board training on 1/7/17	89.88
01/24/2017	41479	Wells Fargo Financia	copier lease - kyocera, model 4551ci, 1/12-2/11/17	187.96
01/30/2017	201600234	Amazon.com	instr book -Look	4.78
01/30/2017	201600235	Amazon.com	instr book -Sniff Sniff	4.88
01/30/2017	201600236	Amazon.com	instr book -about your 5 senses	9.48
01/30/2017	201600237	Amazon.com	instr books -about your 5 senses	11.64
01/30/2017	201600238	Amazon.com	instr books -about your 5 senses	17.00
01/30/2017	201600239	Amazon.com	instr books -about your 5 senses	29.77
01/30/2017	201600240	Cash Wise	snacks for STEM night	7.76
01/30/2017	201600241	Cash Wise	snacks for para appreciation week	7.96
01/30/2017	201600242	Cash Wise	student of the month rewards	12.96
01/30/2017	201600243	Cash Wise	refreshments for staff development day	59.43
01/30/2017	201600244	Eventbrite	sped crisis prevention training 1/30/17	193.88
01/30/2017	201600245	Eventbrite	sped crisis prevention training 1/30/17	638.94
01/30/2017	201600246	Granite City Food	refreshments for lunch meeting	27.23
01/30/2017	201600247	Office Depot/Max	2 wall clocks & hanging file folders	42.27
01/30/2017	201600248	Office Depot/Max	2 filing cabinets, 1 office chair & misc office supplies	405.17
01/30/2017	2011	Plaza Park Bank	petty cash for STEM night	125.00
01/30/2017	201600249	SAM'S CLUB	cake for para appreciation week	21.98
01/30/2017	201600250	SAM'S CLUB	vacuum cleaner w/warranty & STEM night refreshments	267.08
01/30/2017	201600251	USPS	postage for K mailing	98.00
01/30/2017	201600252	Walmart	supplies for 1st gr activity	14.24
01/30/2017	201600253	Walmart	supplies for 3rd gr projects	17.70
01/30/2017	201600254	Walmart	science supplies	22.86
01/30/2017	201600255	Walmart	refreshments for staff development & STEM night	72.08
01/31/2017	41485	ESI	Payroll accrual	375.00
01/31/2017	41480	Great River Educatio	3rd & 4th gr field trip	139.00
01/31/2017	41486	Horace Mann Life Ins	Payroll accrual	335.84
01/31/2017	41481	Kraus-Anderson Insur	HR services- monthly	250.00

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
			installment Feb 2017 (also correcting acct coding on previous inv)	
01/31/2017	41482	Ram Mutual Insurance	workers comp installment, FY16-17, pollicy# WC 313689.02, audited amount also included in this payment	783.75
01/31/2017	41483	Super Duper Publicat	sped supplies -color me fluent CD	149.95
01/31/2017	41484	Wells Fargo Financia	copier lease - kyocera, model 4551ci, 2/12-3/11/17 (credit applied for tax previously paid)	2.98
01/31/2017	201600261	HEALTHPARTNERS	medical ins Jan 2017	7,213.54
01/31/2017	201600256	Internal Revenue Ser	Payroll accrual	40.00
01/31/2017	201600256	Internal Revenue Ser	Payroll accrual	3,322.51
01/31/2017	201600256	Internal Revenue Ser	Payroll accrual	2,897.21
01/31/2017	201600256	Internal Revenue Ser	Payroll accrual	677.55
01/31/2017	201600256	Internal Revenue Ser	Payroll accrual	2,897.21
01/31/2017	201600256	Internal Revenue Ser	Payroll accrual	677.55
01/31/2017	201600263	McDonalds	reward for art contest winners	15.13
01/31/2017	201600257	MN Dept of Revenue	Payroll accrual	1,500.14
01/31/2017	201600258	MN Dept Of Revenue -	Payroll accrual	268.41
01/31/2017	201600262	Plaza Park Bank	service charge	37.40
01/31/2017	201600259	Public Employees Ret	Payroll accrual	945.39
01/31/2017	201600259	Public Employees Ret	Payroll accrual	1,090.82
01/31/2017	201600264	Survey Monkey	online survey service	26.00
01/31/2017	201600260	Teachers Retirement	Payroll accrual	2,448.26
01/31/2017	201600260	Teachers Retirement	Payroll accrual	2,448.26
01/31/2017	201600265	Unum	life, AD&D, STD & LTD ins Feb 2017	647.49
01/31/2017	201600266	Walmart	special ed incentives	37.56
01/31/2017	201600267	Walmart	various school supplies -dry erase markers, folders, tape, sport padlock	78.37
Totals for checks				76,246.16

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St Cloud Math & Science
Journal Entry Listing (Dates: 01/01/2017 - 01/31/2017)

3:46 PM 02/06/17
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Post Date	Acct Nbr	Description	Amount
		Total for Journal Entries	0.00