

St. Cloud Math and Science Academy Board of Directors

1025 18th St. N

St. Cloud, MN 56303

September 27, 2017 Minutes

Mission

To serve the needs of all students as they prepare to become life-long learners and contributing members of society through integration of Science, Technology, Math and Engineering into the traditional content areas of Reading, Language Skills, Social Studies, the Arts and Physical Education. Kindness and respect for others is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

Vision

Is to see all students succeed in school to develop self-confidence, learn to appreciate and get along with others, become proficient in all content areas, explore and use unique abilities, graduate from high school and pursue further training including but not limited to, the fields of Science, Technology, Engineering and Math in order to become productive citizens.

School Improvement Goals:

- 1) Increase student achievement in reading and math
- 2) Increase our English Learner scores by one level each year
- 3) Integrate science so that our students have a higher number of minutes per day dedicated to STEM activities
- 4) Improve student behavior and focus on consistent school wide expectations
- 5) Increase our level of parent and community engagement

Board Member to help President with Room set up and Packet for August 4:00 PM – Ahmed Ali

1. **Call the meeting to Order and Welcome any visitors** Called to order at 4:35 pm
2. **Reading of Mission** read by: Adow Ali **Reading of Vision** read by: Ahmed Ali
3. **Roll Call/Quorum** There was a Quorum

Present

Jenna Scott

Ahmed Ali

Salah Jama *arrived at 5:00*

Mary White-Levilain

Adow Ali

Not Present

Megan Roberg

Non-Board Members Present

Tammy Bengtson

Krista Zipp

Jill Waldvogel

Amy Cross

4. Conflict of Interest –Charter School Board Members – No Conflict

Public Input – No Input

5. Approval the agenda – Ahmed Ali moved to approve the agenda. Jenna Scott seconded the approval of the agenda. Motion was carried.

6. Approval of the consent agenda – Jenna Scott moved to approve the consent agenda. Ahmed Ali seconded the approval of the consent agenda. Motion was carried.

CONSENT AGENDA:

August 28, 2017 Board Minutes

7. Authorizer’s report/comments (Wendy Swanson)

- Wendy suggested we really make sure our minutes and schedule are current and up to date on the school website.

8. Director’s Report (Tammy Bengtson)

- Update on Enrollment: 205 – We just enrolled a family of 4 today so our new number will be 209 tomorrow.
- Volunteer update – We currently have 9 St. Ben’s students who are assigned to different classroom teachers. They are completing 20 hours of service here at our school by doing things such as helping the teacher with lessons or even one-on-one interventions. We had 12 St. Scholastica student volunteers that helped our school nurse with vision and hearing screening last week. They also helped inform parents about health related topics at our parent meeting last week.
- Student Progress Update – Jill Waldvogel – From 2016 to now in math, every grade has more students on target. From 2016 to now in reading, every grade has more students on target as well. We are showing great improvement!

10. Teachers Report – Amy Cross

- Our new kindergarteners seem more ready for school than in previous years.
- The kindergarten team has been working on a plan to use our new math curriculum, Everyday Math, in a way that will be engaging and effective for the various levels of students they have in their rooms.

11. Facilities Report – Tammy Bengtson

- We have a sign outside across the school parking lot that says ‘St. Cloud Math and Science Academy’ now!
- We continue to have difficulty with some toilets in our building, and we are looking at getting a few replaced at the landlord’s expense.
- Tammy has been looking into a security system for the school.
- After a couple of the storms that have blown through St. Cloud lately, the woodchips from the landscaping are flowing into the parking lot and making a mess. We are looking into putting pebbles in front of the woodchips to create more of a border and help stop them from moving so much.

12. Executive Committee (Mary White)

- Board Members and president
 - Ahmed Ali made a motion to approve the resignation of Megan Roberg. Salah Jama seconded the motion to approve the resignation of Megan Roberg. Motion was carried.

- Ahmed Ali Made a motion to approve Amy Cross's application to the SCMSA board. Adow Ali seconded the motion to approve Amy Cross's application to the SCMSA board. Motion was carried. Welcome to the SCMSA Board of Directors Amy!
- **Preschool program exploration**
 - Families would really like us to have a preschool option here at SCMSA.
 - Mary White has started looking into what steps we would need to take to get the ball rolling on a preschool program for SCMSA.
 - We would need to look into how to get continual funding for this program.
 - Mary White, Tammy Bengtson, Jenna Scott, Amy Cross, and Jill Waldvogel will be working together to look further into this idea. Ahmed offered his experience in grant writing to help us if we need to assistance while writing grant for a preschool program.
 - Ahmed suggested we look into if it is possible to partner with an already established preschool program (Headstart for example).

13. Marketing Report: - Jill and Megan Marketing meeting

Discussion and/or Action Items:

Treasurer's report/ Finance Committee -Kara/Jill – Approval of Financial report

- We will be starting to collect box tops and Coborn's receipts.
- Bente Bruhiler, from the marketing committee, is going to look into having a rep from Coborn's come to our stem night in October. The idea was brought up to have the rep in the computer lab to sign up families for the MyRewards Club to help our school.
- The school audit is complete and will be presented at the October meeting. We did receive a perfect audit. We will receive the MDE Finance award, and Tammy will be applying for the NEO Finance award.
- The school has adequate collateral at month-end.
- Ahmed Ali made a motion to approve the June financial report. Jenna Scott seconded the approval of the June financial report. The motion was carried.

Review of Policies:

Students and Employees with Sexually Transmitted infections and diseases and certain other communicable diseases and infections conditions.

- Ahmed Ali moved to approve the Students and Employees with Sexually Transmitted infections and diseases and certain other communicable diseases and infections conditions policy with the corrections we discussed being made. Jenna Scott seconded the motion to approve revised Students and Employees with Sexually Transmitted infections and diseases and certain other communicable diseases and infections conditions policy with the corrections we discussed being made. The motion was carried.

Discussion of Non-Board Member Secretarial duties and contract for 8/2017 – 7/2018

- Mary would like to investigate the specifics on whether we can add Krista as a board member and still pay her for the services she provides us.
- Ahmed Ali moved to approve the contract for non-board member secretarial duties. Jenna Scott seconded to approve the contract for non-board member secretarial duties. Motion was carried.

Board Development Plan

- Changes were discussed for the 2017-2018 Board Development Plan; please see the attached document

Annual Board Training

- Brian Ingvalson will provide our board with a parliamentary procedure training. We have also asked our financial manager to provide training at our board meetings.

Strategic Plan Committee

- We tabled this discussion until January of 2018.

Board Member to help President with Room set up and Packet each month come at 3:45 PM

Future Board Meetings:

October 25 th 2017	4:30 PM	Salah Jama
November 29 th 2017	4:30 PM	Adow Ali
December – NO MEETING		
January 24 th , 2018	4:30 PM	Amy Cross
February 28 nd , 2018	4:30 PM	Jenna Scott
March 28 nd , 2018	4:30 PM	Ahmed Ali
April 25 th , 2018	4:30 PM	Salah Jama
May 23 th , 2018	4:30 PM	ANNUAL MEETING All Board Members come at 3:45 to set up
June 27 th 2018	4:30 PM	Adow Ali

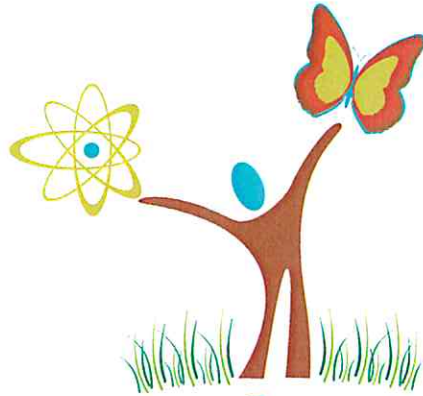
UPCOMING COMMITTEE MEETINGS:

Executive Committee Meetings:

October 17 th	3:30 PM
November 21 st	3:30 PM
January 16 th	3:30 PM
February 20	3:30 PM
March 20 th	3:30 PM
April 17 th	3:30 PM
May 15 th	3:30 PM
June 19 th	3:30 PM

Jenna Scott moved to adjourn the meeting. Amy Cross seconded the motion. Motion is carried.

Meeting adjournment adjourned at 6:30pm



ST. CLOUD
MATH AND SCIENCE
ACADEMY
ISD 4223

St. Cloud Math and Science Academy
St. Cloud, Minnesota
Charter No. 4223
September 2017 Meeting

Financial Statements

August 31, 2017



 **berganKDV**
CPAS | ADVISORS

Prepared by:
Kara Schneeberger, CPA
Senior Finance Manager

St. Cloud Math and Science Academy

Waite Park, Minnesota

Financial Statements

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Executive Summary

Students:

- Original Budget – 213 ADM
- Actual Student – See Director’s report

Current Condition:

- At August 31, 17% of the school year was complete.

Cash-Flow:

- At month-end, the school had \$886,000 in reconciled cash. This balance represents 122 days of operating costs. The school has adequate collateral at month-end.

	<u>8/31/2017</u>
Bank Balance	\$ 950,860.00
Less FDIC	<u>\$ (250,000.00)</u>
	<u>\$ 700,860.00</u>
110%	\$ 770,946.00
Less Market Value of Pledged Collateral	<u>\$ (902,093.00)</u>
(Over)/Under Collateralized	<u>\$ (131,147.00)</u>

Items worth noting:

- **Revenues, Expenditures and Other**
 - The school’s audit is complete and will be presented at the October meeting.
 - The school’s fund balance at the end of fiscal year 2017 is now over \$1m and represents 48.4% of the total annual expenditures! This is an excellent position for the school to be in, financially.
 - Only two months of activity is shown in the year-to-date column, however, these months include the majority of the costs to get the school ready for the FY18 year.

The Budget estimates shown on this report are prepared using both the school and consultant estimates and are prepared for internal use only. This report has not been compiled, reviewed or audited and should not be relied upon for other uses.

Blue font indicates a formula or link to a separate document

St. Cloud Math and Science Academy

Balance Sheet

August 31, 2017

	<u>6/30/2017</u>	<u>8/31/2017</u>
<u>Assets</u>		
Cash and Investments	\$ 874,113	\$ 885,688
Accounts Receivable	31	31
State Aids Receivable	161,822	185,559
Federal Aids Receivable	10,226	18,662
Prepaid Expense	67,128	97,128
Total Current Assets	<u>\$ 1,113,320</u>	<u>\$ 1,187,068</u>
<u>Liabilities and Fund Balance</u>		
Current Liabilities		
Salaries and Wages Payable	\$ 79,790	\$ -
Accounts Payable	2,985	71,642
Payroll Deductions and Benefits	14,560	(9,003)
Total Current Liabilities	<u>97,335</u>	<u>62,639</u>
Fund Balance		
Fund Balance	\$ 1,015,985	\$ 1,015,985
Excess of Revenues over Expenditures	-	108,444
Total Fund Balance	<u>1,015,985</u>	<u>1,124,429</u>
Total Liabilities and Fund Balance	<u>\$ 1,113,320</u>	<u>\$ 1,187,068</u>
Days of Operating Cash On hand	152	122

SCMSA, Charter No. 4223.07
 Monthly Financial Report - Revenues & Expenditures
 August 31, 2017

	<u>FY17</u>	<u>Original</u>	<u>Year-To</u>	17%
	<u>Actual</u>	<u>Budget</u>	<u>-Date</u>	<u>% of</u>
				<u>Budget</u>
ADM	171.67	213		
General Fund				
Revenues				
<u>State Aids</u>				
General Education Revenue	\$ 1,714,586	\$ 2,053,444	\$ 292,121	14%
Building Lease Aid	225,574	277,083	-	0%
Special Education Aid	160,137	226,139	-	0%
Endowment Aid	5,683	6,030	-	0%
Literacy Incentive	8,145	8,552	-	0%
Other Aids, State TRA/LT Fac Maint Aid	5,673	18,105	-	0%
Holdback	-	-	80,997	n/a
Total State Aids	2,119,798	2,589,353	373,118	14%
<u>Federal Revenue</u>				
Federal Special Ed	30,397	23,399	4,775	20%
Federal Title I	69,559	65,838	1,897	3%
Federal Title II	7,693	11,079	11,990	108%
Federal Title III	15,406	14,500	-	0%
Federal CSP Grant	82,168	-	-	n/a
Total Federal Revenue	205,223	114,816	18,662	16%
<u>Other Revenue</u>				
Fees from Students	750	2,130	-	0%
Contributions and Gifts, Grants	591	500	-	0%
Miscellaneous Income, reimbursement	458	2,130	-	0%
Total Other Revenue	1,799	4,760	-	0%
Total Revenue	\$ 2,326,820	\$ 2,708,929	\$ 391,780	14%
Expenditures				
Salaries	870,379	1,087,746	74,893	7%
Benefits	217,233	271,723	14,578	5%
Contracted Services (see breakout)	104,326	109,690	21,645	20%
Repairs and Technology Maintenance	1,220	2,000	-	0%
Communications Services (phone, internet, fax)	4,669	10,500	1,168	11%
Postage	455	1,200	98	8%
Utilities	17,180	65,000	7,690	12%
Property and Casualty Insurance	9,181	17,500	2,040	12%
Repairs and Maintenance	4,185	15,000	2,768	18%
Field Trip Transportation	2,070	3,300	-	0%

	FY17	Original	Year-To	17%
	Actual	Budget	-Date	% of
				Budget
ADM	171.67	213		
Travel and conferences	5,016	7,500	85	1%
Field Trip Admissions	1,345	5,600	-	0%
Lease Expense	272,000	331,380	55,230	17%
Other Rentals and Operating Leases	1,183	1,330	-	0%
Office Supplies/General Supplies	14,466	27,500	10,136	37%
Maintenance Supplies	4,806	12,500	3,160	25%
Noninstructional Software	3,111	10,000	2,555	26%
Instructional Software	4,864	10,000	6,265	63%
Instructional Supplies	2,476	27,500	3,545	13%
Noninstructional Technology	170	12,500	1,030	8%
Instructional Technology	751	12,500	1,996	16%
Textbooks and Workbooks	369	15,000	29,077	194%
Standardized Tests	-	2,800	-	0%
Media/Library Resources	284	2,000	-	0%
Food	1,660	2,300	147	6%
Furniture and Other Equipment	1,277	32,500	22,802	70%
Technology Equipment	11,071	15,000	-	0%
Dues and memberships	16,181	30,308	-	0%
Taxes & Assessments	5,823	-	-	n/a
State Special Ed Expenditures				
Salaries & Benefits	169,459	222,378	2,275	1%
Other	229	18,165	-	0%
Federal Expenditures (Equals Revenue)				
Federal Special Education	30,397	23,399	4,775	20%
Federal Title I	69,578	65,838	1,897	3%
Federal Title II	7,693	11,079	11,990	108%
Federal Title III	15,406	14,500	-	0%
CSP Grant Expenditures	82,168	-	-	n/a
Total Expenditures	1,952,681	2,497,236	281,845	11%
Revenues in Excess of Expenditures	374,139	211,693	109,935	
Transfer out of General Fund to Food Service Fund	(5,185)	(1,838)	-	
Net Change in Fund Balance	368,954	209,855	109,935	
Beginning fund Balance	647,031	1,015,985	1,015,985	
Ending Fund Balance	\$ 1,015,985	\$ 1,225,840	\$ 1,125,920	
Fund Balance Percentage of Annual Expenditures	52.0%	49.1%		

	<u>FY17</u>	<u>Original</u>	<u>Year-To</u>	17%
	<u>Actual</u>	<u>Budget</u>	<u>-Date</u>	<u>% of</u>
				<u>Budget</u>
ADM	171.67	213		
Fund 02, Food Service				
Revenues				
Breakfast Aid	45,551	50,925	-	0%
Lunch and Milk Aid	93,554	93,975	-	0%
Sale of Lunches	-	105	-	0%
Total Revenue	139,105	145,005	-	0%
Expenditures				
Salaries and Benefits	23,815	17,325	1,499	9%
Lunch and Breakfast Food	121,317	124,530	(8)	0%
Equipment, shipping and Installation	-	2,888	-	0%
Supplies	475	2,100	-	0%
Total Expenditures	145,607	146,843	1,491	1%
Expenditures in Excess of Revenue	(6,502)	(1,838)	(1,491)	
Beginning fund Balance	1,317	-	-	
Operating Transfer from General Fund	5,185	1,838	-	
Ending Fund Balance, Food Service Fund	-	-	(1,491)	
Total School Revenues	2,465,925	2,853,934	391,780	14%
Total School Expenditures	2,098,288	2,644,079	283,336	11%
Revenues in Excess of Expenditures	367,637	209,855	108,444	
Beginning Fund Balance	648,348	1,015,985	1,015,985	
Ending Fund Balance	1,015,985	1,225,840	1,124,429	
Fund Balance as a				
Percent of Expenditures	48.4%	46.4%		

SCMSA, Charter No. 4223.07
 Contracted Services
 Fiscal Year 2017-2018

Detail of Contracted Services	2017		2018		YTD	Comments
	Actual	Budget	Actual	Budget		
Accounting Support	\$ 56,473	\$ 60,270	\$ 9,800			Finance, AP, Payroll, Grants \$4,804/mo
Audit	7,553	7,790	6,500			Abdo
Background Checks	360	400	30			BCA
Banking Fees	458	400	70			
Board Training	-	550	-			
Bryan Ingvalson	22,000	12,000	2,000			
Grant Writing	3,000	-	-			Fox Advancement
HR Services	1,500	3,000	250			Kraus-Anderson Insurance
Legal	10,349	10,000	-			Rupp, Anderson, Squire
Marketing	-	2,000	45			Facebook
Nursing	-	5,000	-			Est, portion to sped
Other "To Be Determined" Fees	1,513	2,050	-			misc,maintenance, unexpected fees
Teacher and student Recruitment	1,121	1,230	-			Ads, WJON, Edpost, etc
Technology Consulting	-	5,000	2,950			GK Consulting
Total Contracted Services	\$ 104,326	\$ 109,690	\$ 21,645			To Rev and Exp/Contracted Services
Dues and Memberships						
Authorizer Fees	\$ 15,727	\$ 26,450	\$ -			NEO 01 005 010 - - 820
Student Accounting Software	-	-	-			Skyward 01 005 110 - - 820
Other	454	3,859	-			building permit, fire inspection, MSBA, ama
Total Dues and Memberships	\$ 16,181	\$ 30,309	\$ -			

Post Date	Acct Nbr	Description	Amount
08/03/2017	01 A 122 00	FY 16-17 FIN 419	8381.74
08/10/2017	01 A 122 00	FY 16-17 Title III FIN 417	2.19
08/15/2017	01 R 005 000 000 000 211	FY 17-18 General Education Charter	73074.17
08/17/2017	01 A 122 00	FY 16-17 Title I FIN 401	275.56
08/30/2017	01 A 121 00	FY 16-17 General Education Charter	49524.87
08/30/2017	01 A 121 00	FY 16-17 Charter School Lease	5328.05
08/30/2017	01 A 121 00	FY 16-17 Long Term Facilities	119.79
08/30/2017	01 A 121 00	FY 16-17 Literacy Incentive Charter	244.34
08/30/2017	01 R 005 000 000 000 211	FY 17-18 general Education Charter	73074.16
		Total for Cash Receipts	210024.87

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
08/01/2017	201700056	Aflac	July and August Insurance	409.28
08/01/2017	201700058	Amazon.com	Technology supplies	34.26
08/01/2017	201700060	HEALTHPARTNERS	Medical Insurance - August 2017	7,222.53
08/01/2017	201700061	Learning A-Z	License for Reading A to Z	109.95
08/01/2017	201700062	MN Unemployment	Unemployment tax	805.00
08/01/2017	201700063	Unum	Life, AD&D, STD & LTD Insurance August 2017	407.85
08/01/2017	201700065	Walmart	School supplies for students	149.62
08/01/2017	201700066	Walmart	School supplies for students	184.70
08/01/2017	201700081	Amazon.com	Technology supplies	34.26
08/01/2017	201700125	DELTA DENTAL OF MN	Dental Insurance - August 2017	653.70
08/01/2017	201700124	Facebook	Marketing	35.00
08/02/2017	41660	ESI	Payroll accrual	375.00
08/02/2017	41661	Horace Mann Life Ins	Payroll accrual	435.84
08/03/2017	201700057	Amazon.com	3 year protection plan for vacuum cleaner	29.99
08/03/2017	201700059	Amazon.com	Vacuum cleaner and bags	274.48
08/04/2017	41662	Charter Communicatio	Internet/phone: 07.10.17 - 08.09.17	758.53
08/04/2017	41663	Dunn, Steve	Writing curriculum	4,827.90
08/04/2017	41664	Fast Bridge Learning	FY17-18 FAST Subscription	1,320.00
08/04/2017	41665	Scenic Sign Corp.	Deposit on sign for school	997.50
08/04/2017	201700064	Walmart	Bulletin board and garbage bags	49.91
08/04/2017	201700126	Walmart	Bulletin board and garbage bags	42.91
08/07/2017	201700067	Walmart	2 bulletin board and mailbox	207.28
08/08/2017	201700087	Erberts & Gerberts	Faculty lunch	62.71
08/10/2017	201700083	Amazon.com	Technology Supplies	261.13
08/10/2017	201700098	Walmart	Sales tax credit	-14.93
08/10/2017	201700100	Walmart	White board	217.35
08/11/2017	41670	cmERDC	Copier for office and toner	1,325.00
08/11/2017	41671	Decker Equipment	Building supplies	787.39
08/11/2017	41672	Microsoft	Online services	21.88
08/11/2017	41673	West Central Sanitat	Garbage and recycling	332.10
08/11/2017	201700084	Barcodes, Inc.	Office supplies	50.32
08/11/2017	201700086	Crafts Direct	Double sided tape	43.96
08/12/2017	41674	BerganKDV Outsourced	Financial Management and accounting services for the month of August 2017.	4,900.00
08/14/2017	201700099	Walmart	White board	176.01
08/15/2017	201700068	Internal Revenue Ser	Payroll accrual	40.00
08/15/2017	201700069	Internal Revenue Ser	Payroll accrual	3,646.63
08/15/2017	201700070	Internal Revenue Ser	Payroll accrual	2,266.39
08/15/2017	201700071	Internal Revenue Ser	Payroll accrual	530.03
08/15/2017	201700072	Internal Revenue Ser	Payroll accrual	2,266.39
08/15/2017	201700073	Internal Revenue Ser	Payroll accrual	530.03
08/15/2017	201700074	MN Dept of Revenue	Payroll accrual	1,496.24
08/15/2017	201700075	Public Employees Ret	Payroll accrual	228.37
08/15/2017	201700076	Public Employees Ret	Payroll accrual	263.50
08/15/2017	201700077	Teachers Retirement	Payroll accrual	2,445.39
08/15/2017	201700078	Teachers Retirement	Payroll accrual	2,445.39
08/15/2017	201700096	SAM'S CLUB	Stamps	98.00
08/16/2017	201700085	Bed Bath & Beyond	Bathroom storage for cleaning	23.99

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
			supplies	
08/16/2017	201700092	Menards	Supplies: Hose and nozzle	14.46
08/16/2017	201700094	Menards	Supplies: Path plus, knives, brushes and tray liner	60.38
08/16/2017	201700095	Northern Tool & Equi	Supplies: Casters	37.47
08/17/2017	41675	ESI	Payroll accrual	375.00
08/17/2017	41676	Horace Mann Life Ins	Payroll accrual	435.84
08/17/2017	201700079	Amazon.com	5th grade history book	5.54
08/17/2017	201700080	Amazon.com	Desk calendar for office	6.70
08/17/2017	201700082	Amazon.com	Computer speakers	41.97
08/17/2017	201700116	Barcodes, Inc.	Ribbon for inventory printer	15.75
08/18/2017	41681	cmERDC	Building Supplies: Brooms and absorbant granules	133.35
08/18/2017	41681	cmERDC	Building Supplies: Tissues and all purpose cleaner	309.88
08/18/2017	41681	cmERDC	Building Supplies: Glass cleaner	67.05
08/18/2017	41681	cmERDC	Classroom Supplies: Paper	14.60
08/18/2017	41681	cmERDC	Classroom Supplies: Paper	103.89
08/18/2017	41681	cmERDC	Classroom Supplies: Paper, easel pads and tag board	417.62
08/18/2017	41681	cmERDC	Classroom Supplies: Paint, glue, sponges, pastels, clay, cups, crayons, pencils, scratchboard, stylus, craft sticks, knife handles and blades	682.25
08/18/2017	41681	cmERDC	Classroom Supplies: Ziploc bags, paper towels, aprons and trays	1,746.14
08/18/2017	41681	cmERDC	Classroom Supplies: Paint, markers, craft sticks, extension cords, batteries, headphones, canned air, paper, glue and pens	2,827.62
08/18/2017	41681	cmERDC	Classroom Supplies: Masking tape	7.86
08/18/2017	41681	cmERDC	Office supplies: Binders, markers, expo markers, expo cleaner, tape, staplers, staples, book tape, post it notes and batteries.	146.30
08/18/2017	41681	cmERDC	Classroom supplies: Paper and art tissues	23.20
08/18/2017	41681	cmERDC	Garbage cans	82.68
08/18/2017	41681	cmERDC	Office Supplies: Binders, envelope, folders, markers, stickers pot it pads, clipboards and sheet protectors	212.86
08/20/2017	201700093	Menards	Supplies: Lounge cleaners	39.90
08/20/2017	201700097	TARGET	Staff development gift card and food	123.81
08/21/2017	201700090	Kwik Trip	Staff development food	21.24
08/22/2017	41682	18th Street Campus,	July 2017 CAM Charges	1,250.00
08/22/2017	41682	18th Street Campus,	August 2017 Rent and CAM	28,865.00

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
			Charges	
08/22/2017	41682	18th Street Campus,	Security Deposit	30,000.00
08/22/2017	201700088	Holiday Station Stor	Staff development food	11.28
08/22/2017	201700089	Kwik Trip	Staff development food	17.45
08/22/2017	201700091	McDonalds	Lunch for guest speaker	10.27
08/22/2017	201700115	Amazon.com	Office supplies: Echo pots, table sign display holders and general office supplies	391.68
08/23/2017	201700112	Amazon.com	Various computer room parts	300.19
08/23/2017	201700113	Amazon.com	Various computer room parts	22.95
08/24/2017	201700114	Amazon.com	Office supplies: Clocks, timers, tape power strips and surge protectors	373.70
08/24/2017	201700117	Blick Art Supplies	Art supplies	97.50
08/24/2017	201700118	NEWEGG.com	Mac book airs	1,996.00
08/24/2017	201700119	Walmart	Office supplies	39.50
08/28/2017	41683	Brian Ingvalson & As	Writing services contract: August 13.33 hours @ \$75/hr	1,000.00
08/28/2017	41684	Design Electric	Electrical work	1,739.03
08/28/2017	41685	Extra Packaging, LLC	Folders	350.00
08/28/2017	41686	GK Consulting LLC	Removed equipment from old site and installed it at new site and purchased 2 POE switches to accommodate new access point.	1,414.96
08/28/2017	41686	GK Consulting LLC	Configured new access point for new building and updated firmware twice to get it working.	940.00
08/28/2017	41686	GK Consulting LLC	Access point	595.00
08/28/2017	41687	McGraw-Hill Schools	Wonders Grade 4 and Inspire Science	4,835.05
08/28/2017	41688	Menards	Maintenance Supplies: Screws and brackets	36.72
08/28/2017	41688	Menards	Maintenance Supplies: Drywall anchors	9.98
08/28/2017	41688	Menards	Maintenance Supplies: Shelf	34.79
08/28/2017	41688	Menards	Maintenance Supplies: Combo pan, screws, drill bits and shelf brackets	197.11
08/28/2017	41689	Menth, Sharon	Reimbursement for envelopes	18.97
08/28/2017	41690	Office Max	2 bookcases	1,347.00
08/28/2017	41690	Office Max	White boards	438.00
08/28/2017	41691	Peterson, Jeffrey	Reimbursement for gym shoes	40.14
08/28/2017	41692	School Outlet	School Virco 16" chairs (50) School Virco 18" chairs (21), Kidney activity tables (3) and school desks (25)	4,916.93
08/28/2017	41693	SpEd Forms, Inc.	Sped forms	1,184.82
08/29/2017	41694	McGraw-Hill Schools	Math Teaching Series	21,303.36
08/29/2017	41695	Scholastic	Classroom magazines	1,213.63
08/29/2017	201700122	Amazon.com	Refund for echo pot	-9.99
08/29/2017	201700123	Amazon.com	Refund for echo pot	-42.01
08/29/2017	201700121	Walmart	White boards	217.35
08/30/2017	201700064	Walmart	Bulletin board and garbage bags	-49.91

CHECK		CHECK		INVOICE		
DATE	NUMBER	VENDOR	DESCRIPTION			AMOUNT
08/30/2017	201700120	Walmart	Building supplies			171.12
08/31/2017	201700101	Internal Revenue Ser	Payroll accrual			40.00
08/31/2017	201700102	Internal Revenue Ser	Payroll accrual			4,190.80
08/31/2017	201700103	Internal Revenue Ser	Payroll accrual			2,746.56
08/31/2017	201700104	Internal Revenue Ser	Payroll accrual			642.34
08/31/2017	201700105	Internal Revenue Ser	Payroll accrual			2,746.56
08/31/2017	201700106	Internal Revenue Ser	Payroll accrual			642.34
08/31/2017	201700107	MN Dept of Revenue	Payroll accrual			1,790.00
08/31/2017	201700108	Public Employees Ret	Payroll accrual			345.64
08/31/2017	201700109	Public Employees Ret	Payroll accrual			398.80
08/31/2017	201700110	Teachers Retirement	Payroll accrual			2,916.55
08/31/2017	201700111	Teachers Retirement	Payroll accrual			2,916.55
Totals for checks						176,415.83

Post Date	Acct Nbr	Description	Amount
08/30/2017	01 E 010 256 000 000 430	Moving to code 460	-21303.36
08/30/2017	01 E 010 256 000 000 460	Moving to code 460	21303.36
Total for Journal Entries			0.00