

**Minutes of the St. Cloud Math and Science Academy Board of Directors**  
**136 Division St. Waite Park, MN 56387**  
**February 8, 2016 Minutes**

**Mission**

To serve the needs of all students as they prepare to become life-long learners and contributing members of society through integration of Science, Technology, Math and Engineering into the traditional content areas of Reading, Language Skills, Social Studies, the Arts and Physical Education. Kindness and respect for others is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

**Vision**

Is to see all students succeed in school to develop self-confidence, learn to appreciate and get along with others, become proficient in all content areas, explore and use unique abilities, graduate from high school and pursue further training including but not limited to, the fields of Science, Technology, Engineering and Math in order to become productive citizens.

1. **Call the meeting to Order**
2. **Reading of Mission    Reading of Vision**
3. **Roll Call/Quorum**

Present

Debbie Adair  
Lisa Trnka  
Sue Jackson  
Chris DesMarais  
Megan Roberg  
Shannon Dyrud

**There was a Quorum**

Not Present

Ahmed Ali

Non Memebers Present

Jeanne McGuire from St Cloud Technical College  
Tammy Bengtson  
Jill Waldvogel

**Public Input**

4. **Approval the agenda**  
Chris moved to approve the agenda, Megan second motion carries
5. **Approval of the consent agenda**  
Sue moved to approve the agenda, Megan second motion carries
6. **Conflict of Interest –Charter School Board Members**

None

**CONSENT AGENDA:**

- **Approval of January 11, 2016 Minutes**
- **Approval of Out of State Travel Policy**

**7. Authorizer's report/comments** (Wendy Swanson)

**8. Director's Report** (Tammy Bengtson)

Update on Enrollment : 163 Enrollment

Winter Fast Test results- Kindergarten teachers feel that students growth isn't accurate. Possibly will look into a different test. Wendy will be contacted about if kindergarten can do a different test. Jill shared growth and where the students are nationally.

Gargaar and Moonlight Daycare – Marketing visit went very well. SCMSA did activities with preschool. Student got to go to lunch with Mrs. Bengtson. We would like to do it again next year.

NEO informal site visits and NEO formal site visit. They are coming out for the second visit of learning walks. We need to schedule a formal visit. This year it will be on compliance.

Congressman Tom Emmer wants to visit the school. March 28, April 11, or April 25

**9. Teachers Report:** Report cards done, Conferences 16 and STEM night rescheduled to Thursday night 18<sup>th</sup>. Assess testing is being done. Jeffers Training did an outdoor STEM seminar for

**10. Facilities Report** (Lisa Trnka) – Casey O'Malley contacted us that he has a potential sub-lease client that would need the building in September. Tammy is not interested in a build to suit option and we feel that we need to become more stable and diverse.

**11. Executive Committee** (Debbie Adair)

Principal Evaluation- Discussion pursued. We are going to use the same as last year. Evaluations will be mailed and members will bring to next (March) board meeting.

Nomination committee time line - We are going to send out letters by tomorrow, February 9<sup>th</sup>, 2016 in English and Somali. See Addendum C for timeline. March 9<sup>th</sup> is switch to March 4<sup>th</sup> by 2:30 because of spring break.

**12. Marketing Report:** (Sue Jackson) Day Care Marketing was a huge success. Started the box tops and labels for learning. The visit from Tom Emmers would be a good marketing tool. Carnival was put on hold until we have more parent involvement.

**Discussion and/or Action Items:**

Treasure's report/ Finance Committee – Susan Jackson

Chris moved to approve the treasure report, Megan second, motion carries

CACE Program St. Cloud Technical College – Speaker Jeanne McQuire

SCTCC would like to expand sites for student Child, Adult Care and

Education/Paraprofessional internship. Placements are four to five weeks/ 96 hours

total. Teachers are asked to do a midterm and final evaluation and sign off on activities.

We can also call for references to fill para positions at the school.  
Staffing, instructional leadership & Salary timeline for next year Tammy needs to know budget and who is planning on coming back. School Budget needs to be approved by June meeting.

Policy Review Harassment and Violence Policy-discussion pursued  
Tammy is going to work on checklist for new hires.

**UPCOMING COMMITTEE MEETINGS:**

**Future Board Meetings:**

March 21, 2016

April 11, 2016

May 9, 2016

June 13, 2016

**UPCOMING COMMITTEE MEETINGS:**

**Executive Committee Meeting**

March 14, 4:00 pm

Feb 29, 4:00 pm

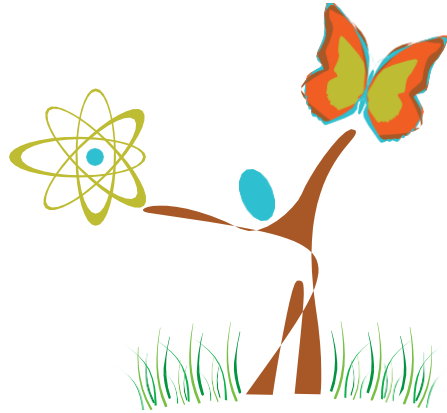
April 4, 4:00 pm

May 2, 4:00 pm

June 6, 4:00 pm

**Meeting adjournment 7:38**

Megan moved to adjourn, Chris second, motion carries



**CLOUD**  
**MATH AND SCIENCE**  
**ACADEMY**  
ISD 4223

January 31, 2016 Financial Report

February 2016 Meeting

*Prepared by:*  
Kara Schneeberger, CPA  
Senior Finance Manager



# St. Cloud Math and Science Academy

Waite Park, Minnesota

## Financial Statements

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## Executive Summary

### Students:

- Original Budget – based on 150 students
- Working Budget – based on 154 students

### Current Condition:

	150 ADM Original Budget	154 ADM Working Budget	Year To-Date	% of Working Budget
Gen Fund:				
Revenues	\$ 2,245,589	\$ 2,177,814	\$ 1,270,647	58.3%
Exp & Transfers Out	<u>2,230,891</u>	<u>1,943,637</u>	<u>1,080,789</u>	<u>55.6%</u>
Excess (Deficit)	<u>\$ 14,698</u>	<u>\$ 234,177</u>	<u>\$ 189,858</u>	
Beginning Fund Balance	<u>254,643</u>	<u>254,643</u>	<u>254,643</u>	
Ending Fund Balance	<u><u>269,341</u></u>	<u><u>488,820</u></u>	<u><u>444,501</u></u>	

Fund Balance Percentage	12%	25%
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At month-end, 58% of the year was complete.

### Cash-Flow:

- At month-end, the school had \$337,034 in cash.
- The school's line-of-credit has expired. Since the school has sufficient cash, we will not renew the LOC at this time.

### Items worth noting:

- **Revenues and Expenditures**
  - Budget changes this month were only made to expenditures as revenues are consistent with expectation for this time of the year.
    - Contracted Services, Postage, Insurance, Furniture and Dues and Memberships – decreased to be in line with YTD costs.
    - Food Service Fund – This fund's operations have exceeded expectations for the first 5 months of the school year. At this point last year, the food service fund had accumulated a loss of \$26,000. Because of the excellent management of the meal counts and participation in the Community Provision program, this fund is nearly breaking even. Given the YTD position, the budget for both revenues and expenditures was updated. Based on this, the school will likely not need to transfer general fund dollars to support the fund!

St. Cloud Math and Science Academy

Balance Sheet

January 31, 2016

<u>Assets</u>	<b>Audited</b> <u>6/30/2015</u>	<u>1/31/2016</u>
Cash and Investments	\$ 263,217	\$ 337,034
State Aids Receivable	50,198	36,667
Federal Aids Receivable	13,426	170,307
Prepaid Expense	9,426	-
<b>Total Current Assets</b>	<b>336,267</b>	<b>544,007</b>
<u>Liabilities and Fund Balance</u>		
Salaries and Wages Payable	\$ 58,890	\$ 83,940
Accounts Payable	7,770	561
Payroll Deductions and Benefits	14,964	15,483
<b>Total Current Liabilities</b>	<b>81,624</b>	<b>99,983</b>
<b>Fund Balance</b>		
Fund Balance	\$ 254,643	\$ 254,643
Excess of Revenues over Expenditures	-	189,381
<b>Total Fund Balance</b>	<b>254,643</b>	<b>444,024</b>
 <b>Total Liabilities and Fund Balance</b>	 <b>336,267</b>	 <b>544,007</b>



**SCMSA, Charter No. 4223.07**  
**Monthly Financial Report - Revenues & Expenditures**  
**January 31, 2016**

	<i>FY15</i> <b>Actual</b>	<i>150 ADMs</i> <b>Original Budget</b>	<i>154 ADMs</i> <b>Working Budget</b>	<i>1/31/2016</i> <b>Year-To -Date</b>	<i>58%</i> <b>% of Budget</b>
<b>Revenue Summary and Projections</b>					
<b><u>State Aids</u></b>					
General Education Revenue	\$ 1,360,501	\$ 1,436,520	\$ 1,490,291	\$ 888,902	60%
Building Lease Aid	183,369	193,737	198,309	47,460	24%
Special Education Aid	130,084	276,727	151,893	42,685	28%
Endowment Aid, \$28.31 per pupil unit	-	4,259	4,494	2,247	50%
State-Aid Holdback	-	-	-	94,948	N/A
<b>Total State Aids</b>	<b>1,673,954</b>	<b>1,911,243</b>	<b>1,844,987</b>	<b>1,076,242</b>	<b>58%</b>
<b><u>Federal Revenue</u></b>					
Federal Special Ed	20,438	23,100	19,513	15,132	78%
Federal Title I, II and III Funds	65,951	84,100	86,167	43,786	51%
Federal CSP Grant	209,171	219,136	219,137	135,486	62%
<b>Total Federal Revenue</b>	<b>295,560</b>	<b>326,336</b>	<b>324,817</b>	<b>194,404</b>	<b>60%</b>
<b><u>Other Revenue</u></b>					
Optional Fees from Students (Other) \$10/ADM	77	1,505	1,505	-	0%
Contributions and Gfits, Grants	1,361	5,000	5,000	-	0%
Miscellaneous Income, reimbursement	3,118	1,505	1,505	-	0%
<b>Total Other Revenue</b>	<b>4,556</b>	<b>8,010</b>	<b>8,010</b>	<b>-</b>	<b>0%</b>
<b>Total Revenue</b>	<b>\$ 1,974,070</b>	<b>\$ 2,245,589</b>	<b>\$ 2,177,814</b>	<b>\$ 1,270,647</b>	<b>58%</b>
<b>Expenditure Calculations</b>					
Salaries	651,319	789,761	782,950	355,785	45%
Benefits	166,339	216,544	196,145	89,763	46%
Accrual of summer salaries and benefits	-	-	-	105,978	N/A
	<b>817,658</b>	<b>1,006,305</b>	<b>979,095</b>	<b>551,526</b>	<b>56%</b>

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	<b>FY15</b>	<b>150 ADMs</b>	<b>154 ADMs</b>	<b>1/31/2016</b>	<b>58%</b>
	<b>Actual</b>	<b>Original</b>	<b>Working</b>	<b>Year-To</b>	<b>% of</b>
		<b>Budget</b>	<b>Budget</b>	<b>-Date</b>	<b>Budget</b>
Contracted Services (see breakout)	89,874	101,000	82,000	46,124	56%
Communications Services (phone, internet, fax)	3,307	62,800	5,100	2,870	56%
Postage, portion with CSP	364	2,300	1,000	106	11%
Utilities	17,000	21,300	21,300	9,917	47%
Property and Casualty Insurance	6,865	12,200	10,000	4,940	49%
Repairs and Maintenance	1,186	1,700	1,700	1,173	69%
Field Trip Transportation, \$25/ADM	1,065	3,761	3,761	380	10%
Travel and conferences	4,762	5,600	5,600	2,699	48%
Lease Expense	255,000	272,000	272,000	158,667	58%
Other Rentals and Operating Leases, copier lease, p	274	-	-	-	0%
Field Trip Admissions	825	3,760	3,760	232	6%
Office Supplies/General Supplies, portion with csp,	13,999	8,275	5,275	3,752	71%
Maintenance Supplies, portion with csp	1,465	3,760	3,760	1,358	36%
NonInstructional Software	856	-	3,000	2,789	93%
Textbooks and Workbooks, portion with csp,	477	4,514	4,514	23	1%
Instructional Supplies/Classroom Supplies	1,127	7,523	7,523	4,263	57%
Standardized Tests	-	2,100	2,100	-	0%
Food	148	900	900	384	43%
Media/Library Resources, portion in CSP	-	600	600	31	5%
Furniture and Other Equipment, with csp	8,435	13,500	5,000		0%
Technology Equipment, included with csp	4,240	7,500	7,500	6,956	93%

**SCMSA, Charter No. 4223.07**  
**Monthly Financial Report - Revenues & Expenditures**  
**January 31, 2016**

	<b>FY15 Actual</b>	<b>150 ADMs Original Budget</b>	<b>154 ADMs Working Budget</b>	<b>1/31/2016 Year-To -Date</b>	<b>58% % of Budget</b>
Interest Expense on LOC	1,880	2,800	-	-	n/a
Dues and memberships	17,224	30,000	27,000	13,115	49%
<b>State Special Ed Expenditures</b>					
Salaries	99,718	99,865	112,720	52,239	46%
Benefits	19,018	23,291	23,868	9,195	39%
Other	19,651	174,400	25,000	13,648	55%
Federal Special Ed Expenditures, equals revenue	20,438	23,100	19,513	15,132	78%
Federal Title Program Expenditures, equals revenue	65,951	84,100	86,167	43,786	51%
<b>CSP Grant Expenditures</b>					
Salaries and Benefits	6,803	-	4,744	5,297	112%
Contracted Services	4,405	14,324	14,324	9,598	67%
Supplies	52,274	57,127	57,127	63,045	110%
Capital Expenditures	139,436	137,386	137,386	57,545	42%
Dues and Memberships	6,253	10,300	10,300	-	0%
<b>Total Expenditures</b>	<b>1,681,978</b>	<b>2,198,091</b>	<b>1,943,637</b>	<b>1,080,789</b>	<b>56%</b>
<b>Revenues in Excess of Expenditures</b>	<b>292,092</b>	<b>47,498</b>	<b>234,177</b>	<b>189,858</b>	
Transfer out of General Fund to Food Service Fund	(37,449)	(36,400)	-	-	
<b>Net Change in Fund Balance</b>	<b>254,643</b>	<b>11,098</b>	<b>234,177</b>	<b>189,858</b>	
<b>Beginning fund Balance</b>	-	254,643	254,643	254,643	
<b>Ending Fund Balance</b>	<b>\$ 254,643</b>	<b>\$ 265,740</b>	<b>\$ 488,819</b>	<b>\$ 444,500</b>	
<b>Fund Balance Percentage of Annual Expenditures</b>	<b>15.1%</b>	<b>12.1%</b>	<b>25.1%</b>		

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**Monthly Financial Report - Revenues & Expenditures**  
**January 31, 2016**

	<i>FY15</i> <b>Actual</b>	<i>150 ADMs</i> <b>Original Budget</b>	<i>154 ADMs</i> <b>Working Budget</b>	<i>1/31/2016</i> <b>Year-To -Date</b>	58% <b>% of Budget</b>
<b>Fund 02, Food Service</b>					
<b>Revenues</b>					
Breakfast Aid	26,267	28,200	45,000	24,117	54%
Lunch and Milk Aid	69,319	79,000	85,000	44,978	53%
Sale of Lunches	281	600	350	7	2%
<b>Total Revenue</b>	<b>95,867</b>	<b>107,800</b>	<b>130,350</b>	<b>69,102</b>	<b>53%</b>
<b>Expenditures</b>					
Salaries and Benefits	18,862	21,200	15,000	7,298	49%
Lunch and Breakfast Food	108,215	121,300	112,000	62,281	56%
Equipment, shipping and Installation	4,919	-	-	-	0%
Other	1,320	1,700	1,500	-	0%
<b>Total Expenditures</b>	<b>133,316</b>	<b>144,200</b>	<b>128,500</b>	<b>69,579</b>	<b>54%</b>
<b>Expenditures in Excess of Revenue</b>	<b>(37,449)</b>	<b>(36,400)</b>	<b>1,850</b>	<b>(477)</b>	
Operating Transfer from General Fund	37,449	36,400	-	-	
<b>Ending Fund Balance, Food Service Fund</b>	<b>-</b>	<b>-</b>	<b>1,850</b>	<b>(477)</b>	

*The Working Budget estimates shown on this report are prepared using both the school and consultant estimates and are prepared for internal use only. This report has not been compiled, reviewed or audited and should not be relied upon for other uses.*

SCMSA, Charter No. 4223.07

Contracted Services

Fiscal Year 2016

Detail of Contracted Services	2015			Comments
	Actual	Budget	Actual	
Accounting Support	\$ 56,244	\$ 47,000	\$ 29,770	Finance Mgr, AP, Payroll, Grants \$4,710/m
Audit	-	2,000	1,946	Audit, portion to CSP
Background Checks	135	500	240	
Banking Fees	343	500	195	budget for FY16
Board Training	-	1,000	800	required training
Bryan Ingvalson	16,000	12,000	7,000	\$1k/mo
Copying and Printing	-	500	-	Monthly fees for printing/copying and
Curriculum Director	7,284	-	-	
Custodial	-	1,000	-	
Interpreting Services	629	-	-	
Legal	2,914	5,000	2,902	Rupp, Anderson, Squire
Marketing	-	-	542	Stellar Assoc, Resource 4 Educators
Nursing	-	2,500	945	Est, portion to sped
Other "To Be Determined" Fees	1,531	5,000	1,672	misc,maintenance, unexpected fees
Teacher and student Recruitment	-	1,000	-	Ads, WJON, Edpost, etc
Technology Support	4,634	4,000	-	\$1,000/month
WIX, Web Fees	160	-	112	
<b>Total Contracted Services</b>	<b>\$ 89,874</b>	<b>\$ 82,000</b>	<b>\$ 46,124</b>	To Rev and Exp/Contracted Services
<b>Dues and Memberships</b>				
Authorizer Fees	\$ 16,009	\$ 20,000	\$ 9,993	NEO 01 005 010 - - 820
Student Accounting Software	1,000	3,500	2,753	Skyward 01 005 110 - - 820
Other	215	3,500	369	building permit, fire inspection, MSBA
<b>Total Dues and Memberships</b>	<b>\$ 17,224</b>	<b>\$ 27,000</b>	<b>\$ 13,115</b>	

St. Cloud Math and Science Academy  
 Food Service  
 Receipts and Expenditures

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Student Days		1	19	19	16	16	18	19	17	20	21	3	169
<b>Number of Claims Submitted</b>													
Breakfast - Free	-	98	2,703	2,587	2,226	2,143	2,362	-	-	-	-	-	12,119
Lunch - Free	-	108	2,935	2,902	2,472	2,483	2,801	-	-	-	-	-	13,701
<b>Breakfast Revenue</b>	\$ 1.99	\$ -	\$ 195	\$ 5,379	\$ 5,148	\$ 4,430	\$ 4,265	\$ 4,700	\$ -	\$ -	\$ -	\$ -	\$ 24,117
<b>Lunch Revenue</b>	\$ 3.26	\$ -	\$ 352	\$ 9,553	\$ 9,446	\$ 8,046	\$ 8,082	\$ 9,117	\$ -	\$ -	\$ -	\$ -	\$ 44,597
													\$ -
<b>Total State and Federal Reimbursement</b>		\$ -	\$ 547	\$ 14,932	\$ 14,594	\$ 12,476	\$ 12,347	\$ 13,818	\$ -	\$ -	\$ -	\$ -	\$ 68,714
State Milk Aid, K	\$ 0.20	\$ -	\$ -	\$ 65	\$ 80	\$ 56	\$ 85	\$ 95	\$ -	\$ -	\$ -	\$ -	\$ 381
Lunch Sales to Staff/Parents/Students		\$ -	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7
<b>Total Revenue</b>		\$ -	\$ 554	\$ 14,998	\$ 14,674	\$ 12,532	\$ 12,432	\$ 13,912	\$ -	\$ -	\$ -	\$ -	\$ 69,102
<b>Expenditures</b>													
Salaries		\$ -	\$ 250	\$ 775	\$ 1,766	\$ 1,680	\$ 1,522	\$ 1,305	\$ -	\$ -	\$ -	\$ -	\$ 7,298
Food	\$ 3.09	\$ -	\$ -	\$ 12,075	\$ 14,095	\$ 12,530	\$ 11,009	\$ 10,022	\$ -	\$ -	\$ -	\$ -	\$ 59,731
Supplies		\$ 953	\$ 1,460	\$ 90	\$ -	\$ -	\$ 30	\$ 17	\$ -	\$ -	\$ -	\$ -	\$ 2,550
<b>Total Expenditures</b>		\$ 953	\$ 1,710	\$ 12,940	\$ 15,861	\$ 14,210	\$ 12,561	\$ 11,343	\$ -	\$ -	\$ -	\$ -	\$ 69,579
<b>Net Income/Loss</b>		\$ (953)	\$ (1,156)	\$ 2,058	\$ (1,187)	\$ (1,678)	\$ (129)	\$ 2,569	\$ -	\$ -	\$ -	\$ -	\$ (477)
Lunches Claimed for Reimbursement		-	108	2,935	2,902	2,472	2,483	2,801	-	-	-	-	13,701
Lunches Delivered		-	-	3,351	3,097	2,507	2,528	3,092	-	-	-	-	14,575
Extra lunches paid for but not reimbursed		-	108	(416)	(195)	(35)	(45)	(291)	-	-	-	-	(874)

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
012916	ideas payment 1/30/16	2015-2016	01/29/2016	Activate	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
1	1		FY 15-16 gen ed		01 R 005 000 000 000 211	32	01/29/16	0.00	69,824.01
1	2		FY 14-15 charter sch lease		01 A 121 00	46	01/29/16	0.00	5,501.06
2 LINE ENTRIES FOR BATCH NUMBER 012916						TOTALS FOR BATCH		0.00	75,325.07
						BATCH TOTAL DIFFERENCE		0.00	-75,325.07

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
011516	ideas payment 1/15/16	2015-2016	01/15/2016	Activate	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
1	1		FY 15-16 gen ed		01 R 005 000 000 000 211	32	01/15/16	0.00	71,174.46

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
011416	food service payment	2015-2016	01/14/2016	Activate	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
1	1		FY 15-16 free reduced lunch		02 R 005 770 000 701 472	49	01/14/16	0.00	6,902.74
1	2		FY 15-16 HHFKA lunch		02 R 005 770 000 701 471	50	01/14/16	0.00	148.98
1	3		FY 15-16 reg lunch		02 R 005 770 000 701 471	51	01/14/16	0.00	720.07
1	4		FY 15-16 breakfast		02 R 005 770 000 705 476	52	01/14/16	0.00	4,264.57
1	5		FY 15-16 st school lunch		02 R 005 770 000 701 300	53	01/14/16	0.00	310.37
1	6		FY 15-16 st spe milk		02 R 005 770 000 703 300	54	01/14/16	0.00	85.40
6 LINE ENTRIES FOR BATCH NUMBER 011416						TOTALS FOR BATCH		0.00	12,432.13
						BATCH TOTAL DIFFERENCE		0.00	-12,432.13

9 LINE ENTRIES FOR 3 BATCHES						GRAND TOTALS		0.00	158,931.66
						GRAND TOTAL DIFFERENCE		0.00	-158,931.66

\*\*\*\*\* End of report \*\*\*\*\*

CHECK DATE	BANK CODE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
12/31/2015	Accounts P	201500210	Internal Revenue	Ser Payroll accrual	40.00
12/31/2015	Accounts P	201500210	Internal Revenue	Ser Payroll accrual	2,873.36
12/31/2015	Accounts P	201500210	Internal Revenue	Ser Payroll accrual	2,639.34
12/31/2015	Accounts P	201500210	Internal Revenue	Ser Payroll accrual	617.25
12/31/2015	Accounts P	201500210	Internal Revenue	Ser Payroll accrual	2,639.34
12/31/2015	Accounts P	201500210	Internal Revenue	Ser Payroll accrual	617.25
12/31/2015	Accounts P	201500211	MN Dept of Revenue	Payroll accrual	1,280.92
12/31/2015	Accounts P	201500212	Public Employees Ret	Payroll accrual	1,046.59
12/31/2015	Accounts P	201500212	Public Employees Ret	Payroll accrual	1,207.57
12/31/2015	Accounts P	201500213	Teachers Retirement	Payroll accrual	2,064.89
12/31/2015	Accounts P	201500213	Teachers Retirement	Payroll accrual	2,064.89
01/03/2016	Accounts P	41067	Bengtson, Tammy	reimb homeless student supplies/clothing & mileage to/from Universal academy	174.21
01/05/2016	Accounts P	41069	ESI	Payroll accrual	375.00
01/05/2016	Accounts P	41070	Horace Mann Life Ins	Payroll accrual	185.84
01/05/2016	Accounts P	41068	Indigo Education	Sped director services (ISES) FY 15-16	12,850.00
01/06/2016	Accounts P	41071	Houck, Sherri	reimb sped mileage transportation -drives daughter to/from school each day	76.48
01/12/2016	Accounts P	41072	Barney, LLC	Jan 2016 lease	22,666.67
01/12/2016	Accounts P	41072	Barney, LLC	Jan 2016 utilities	1,416.67
01/12/2016	Accounts P	41073	Brian Ingvalson & As	Grant writing/consulting services - Dec 2015	1,000.00
01/12/2016	Accounts P	41074	Fast Bridge Learning	fast bridge learning licenses	960.00
01/12/2016	Accounts P	41075	Fish, Tom	milk Dec 2015	1,326.00
01/12/2016	Accounts P	41076	Innovative Office So	stapler & note pads	45.93
01/12/2016	Accounts P	41076	Innovative Office So	mailing labels	47.99
01/12/2016	Accounts P	41077	McGraw-Hill Schools	inspire science curriculum	23,274.88
01/12/2016	Accounts P	41077	McGraw-Hill Schools	credit for tax paid-inspire science curriculum	-1,598.71
01/12/2016	Accounts P	41077	McGraw-Hill Schools	credit for tax paid-inspire science curriculum	-50.19
01/12/2016	Accounts P	41077	McGraw-Hill Schools	inspire science curriculum	730.85
01/12/2016	Accounts P	41078	New Horizon Foods	Jan 2016 meals pre-bill & Dec 2015 adjusted bill, Dec 2015 breakfast supplies	10,021.61
01/13/2016	Accounts P	201500214	Amazon.com	Somali book -working & accomadating Somali children in MN schools	17.21
01/13/2016	Accounts P	201500215	Driver Support	driver support software for directors computer	35.94
01/13/2016	Accounts P	201500216	Hanover Insurance Gr	commercial ins instal	735.55
01/13/2016	Accounts P	201500217	SAM'S CLUB	PBIS rewards for no discipline -assembly	15.16
01/13/2016	Accounts P	201500218	SAM'S CLUB	PBIS rewards & cart for recess toys	30.92
01/13/2016	Accounts P	201500219	SAM'S CLUB	return PBIS rewards	-17.94
01/13/2016	Accounts P	201500220	SAM'S CLUB	PBIS rewards for assembly, kleenex, clorox wipes	73.37
01/15/2016	Accounts P	201500221	Internal Revenue	Ser Payroll accrual	40.00
01/15/2016	Accounts P	201500221	Internal Revenue	Ser Payroll accrual	3,011.04
01/15/2016	Accounts P	201500221	Internal Revenue	Ser Payroll accrual	2,512.55
01/15/2016	Accounts P	201500221	Internal Revenue	Ser Payroll accrual	587.63



CHECK DATE	BANK CODE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
01/15/2016	Accounts P	201500221	Internal Revenue Ser	Payroll accrual	2,512.55
01/15/2016	Accounts P	201500221	Internal Revenue Ser	Payroll accrual	587.63
01/15/2016	Accounts P	201500222	MN Dept of Revenue	Payroll accrual	1,324.42
01/15/2016	Accounts P	201500223	Public Employees Ret	Payroll accrual	521.42
01/15/2016	Accounts P	201500223	Public Employees Ret	Payroll accrual	601.64
01/15/2016	Accounts P	201500224	Teachers Retirement	Payroll accrual	2,431.64
01/15/2016	Accounts P	201500224	Teachers Retirement	Payroll accrual	2,431.64
01/18/2016	Accounts P	41079	Beltz, Kes, Darling	Jan 2016 accounting services	4,710.00
01/18/2016	Accounts P	41081	ESI	Payroll accrual	375.00
01/18/2016	Accounts P	41082	Horace Mann Life Ins	Payroll accrual	185.84
01/18/2016	Accounts P	41080	Hylla, Margaux	reimb background check	15.00
01/22/2016	Accounts P	41083	Bemidji Speech - Lan	speech services 11/30-1/10/16, 8.75 hrs@ 80.00 per hr	700.00
01/22/2016	Accounts P	41084	Brian Ingvalson & As	Grant writing/consulting services - Jan 2016	1,000.00
01/22/2016	Accounts P	41085	cmERDC	Copier Count - Dec 2015	265.11
01/22/2016	Accounts P	41085	cmERDC	copy paper	1,106.00
01/22/2016	Accounts P	41085	cmERDC	toner	699.00
01/22/2016	Accounts P	41086	G & K Services	cleaning services -mats, rags, mops	46.46
01/22/2016	Accounts P	41086	G & K Services	cleaning services -mats, rags, mops	46.46
01/22/2016	Accounts P	41087	Indigo Education	woodcock johnson IV training 10/24/15	90.00
01/22/2016	Accounts P	41088	Jackson, Sue	reimb folding wall, file cabinet, PBIS incentives & heater for office	191.80
01/22/2016	Accounts P	41089	McGraw-Hill Schools	inspire science curriculum	2,042.97
01/22/2016	Accounts P	41090	Personnel Concepts	HR posters	375.72
01/22/2016	Accounts P	41091	Scholastic Inc.	books k-6	218.00
01/22/2016	Accounts P	41092	School Nurse Supply,	health office supplies	39.93
01/22/2016	Accounts P	41093	Strategic Equipment	cleaning supplies-handsoap, cleaner, TP	201.55
01/22/2016	Accounts P	41094	Tierney	interactive document camera	707.19
01/26/2016	Accounts P	201500225	Amazon.com	folders for 2nd gr	13.85
01/26/2016	Accounts P	2090	BCA	background check for Collen	15.00
01/26/2016	Accounts P	2091	BCA	background check for Luke	15.00
01/26/2016	Accounts P	2087	BCA	background check for Maggie	15.00
01/26/2016	Accounts P	2088	BCA	background check for Anna	15.00
01/26/2016	Accounts P	2089	BCA	background check for Katie	15.00
01/26/2016	Accounts P	201500226	DELTA DENTAL OF MN	dental ins Jan 2016	620.94
01/26/2016	Accounts P	201500227	Farfaria.com	reading iPadapp/subscripton schoolwide	340.00
01/26/2016	Accounts P	201500228	SAM'S CLUB	cake & supplies for para appreciation week & dishsoap for kitchen	56.89
01/26/2016	Accounts P	201500229	Security Life Insura	vision ins Jan 2016	118.73
01/26/2016	Accounts P	201500230	USPS	postage for kindergarten registration flyers	41.18
01/26/2016	Accounts P	201500231	WALMART	table for board meetings, binder for board policies & storage box for science curriculum	43.57
01/27/2016	Accounts P	41095	Brih Design	behavior diagnostic assessment services	1,025.00

CHECK DATE	BANK CODE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
				12/12-12/16/15, 5 hrs@190.00 plus travel time 1 hr@75.00	
01/27/2016	Accounts P	41096	Charter Communicatio	internet & phone services	370.78
				1/24-2/23/16	
01/27/2016	Accounts P	41097	HEALTHPARTNERS	medical ins Feb 2016	8,416.10
01/27/2016	Accounts P	41098	Madsen, Rene	psychologist services Dec 2015, 36.5 hrs@ 80.00, plus mileage 20.70 & test protocol fees 21.25	2,961.95
01/27/2016	Accounts P	41099	SPOT Rehabilitation, SPED -	Physical Therapy and Occupational Therapy 12/3/15 & 1/13/16 (no hrs or rate on inv)	285.00
01/27/2016	Accounts P	41100	Wells Fargo Financia	Copier lease - Kyocera, Model 4551ci, 2/12-3/11/16	201.82
01/31/2016	Accounts P	201500242	Aflac	Oct 2015 ins billing	224.88
01/31/2016	Accounts P	201500243	Aflac	Nov 2015 ins billing	224.88
01/31/2016	Accounts P	201500244	Aflac	Dec 2015 ins billing	224.88
01/31/2016	Accounts P	201500236	Amazon.com	books & prize for STEM night	40.06
01/31/2016	Accounts P	201500237	Panera Bread	staff dev food	71.38
01/31/2016	Accounts P	201500232	Plaza Park Bank	service charge	28.30
01/31/2016	Accounts P	201500245	Unum	life, AD&D, STD & LTD ins Dec 2015 & Jan 2016	1,034.28
01/31/2016	Accounts P	201500246	Unum	life, AD&D, STD & LTD ins Feb 2016 & March?	1,034.28
01/31/2016	Accounts P	201500234	WALMART	STEM items -gloves, cornstarch, jar, bottle	32.89
01/31/2016	Accounts P	201500235	WALMART	rods for playroom	29.92
01/31/2016	Accounts P	201500233	WIX 18009495171, New	Jan 2016 Web fees - auto deduct	15.95
Totals for checks					138,595.54