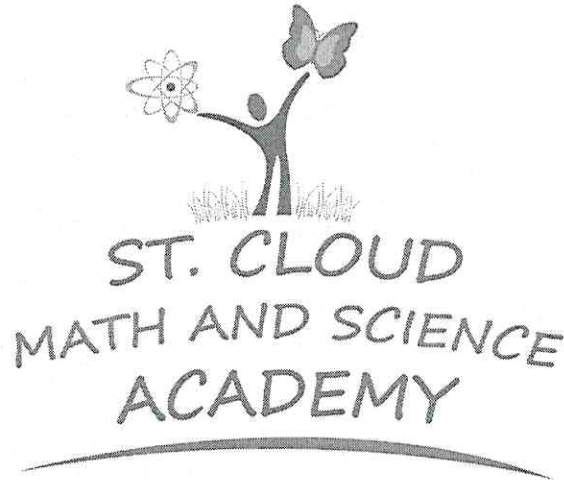


St. Cloud Math and Science Academy Board of Directors
Board Minutes
1025 18th St. N
St. Cloud, MN 56303
February 27, 2019



Mission

To serve the needs of all students as they prepare to become lifelong learners and contributing members of society through integration of science, technology, math, and engineering into the traditional content areas of reading, language skills, social studies, the arts, and physical education. Kindness and respect is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

Vision

Is to see all students succeed in school to develop self-confidence, learn to appreciate and get along with others, become proficient in all content areas, explore and use unique abilities, graduate from high school and pursue further training including but not limited to the fields of science, technology, engineering and math in order to become productive citizens.

School Improvement Goals:

- Increase student achievement in reading and math
- Increase our English Learner scores by one level each year
- Integrate science so students have a higher number of minutes per day dedicated to STEM
 - Improve student behavior and focus on consistent school wide expectations
 - Increase our level of parent and community engagement

1. Call the meeting to order and Welcome any visitors (3 minutes) Call to order at 4:34
Reading of Mission read by Shyana Vastila Reading of Vision read by Shayna Vastila
2. Roll Call/Quorum

	Present	Absent
Sherri Hodge	x	
Mary White-Levilain		x
Mohamad Ali	x	
Amy Cross		x
Shayna Vastila	x	

3. Conflict of Interest –Charter School Board Members No conflict of interest.
4. Public Input
5. CONSENT AGENDA:

The consent agenda consists of noncontroversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption.

January Board Minutes Motion to approve by Shayna Vastila, second by Mohamed Ali. Motion carries.

February Board Meeting Agenda Motion to approve by Shayna Vastila, second by Mohamad Ali. Motion carries.

6. Teacher’s report (**Teacher Name**)
 - MCA will be in early April. We have started to do some test prep and going over test strategies with students
 - We have a Math Corps tutor who recently started servicing 26 students in 4th-5th Grade to support math.
7. Authorizer’s report/comments (Wendy Swanson)
 - Attended this week’s ELL audit, saw good things (communicated through Tammy)
8. Director’s Report (Tammy Bengtson) (minutes)
 - Charter School Transportation: According to our contract with the bus company, they will only provide transportation on days when they are providing transportation for district 742. So, we cannot make up student days if 742 does not.
 - District 742 & SCMSA will have a student day on May 31, 2019. June 3, 2019 will be a full day for staff.
 - Possibility of using April 19 or 22 for a full day of conferences instead of April 4 & 8 evenings
 - Enrollment Update
 - ELL Audit was Feb. 25 & 26- they are working on their final report. There are a few areas we need to send additional data, and some changes will be made to the report. We will get a final report in 45 days.
 - March board meeting: surveys for next year’s staffing
 - Resignation of Ryan Peterson, will be hiring an additional behavior/sp-ed licensed teacher
 - The week of Feb. 12 had training in writing curriculum from Steve Dunn. We will be looking to decrease the amount of trainings he provides next year.

9. Student Progress Report (Jill Waldvogel)
 - Math and Reading Corps are great tools to track and support student goals
10. Assistant Director's Report (Farhiya Iman)
 - Behavior issues are mainly defiance/not following directions
 - Increase in name-calling (Somali and English)
 - After last month we formed a committee to work on sending a book home to read 3 times per week. We look forward to hearing parent feedback from that!
 - We have had some staff recruit families, and some parents who approached us to enroll students
11. Facilities Report – 2 minutes
 - Our surplus snow will be hauled away soon-restricting parking
 - Snow will also be removed from the roof soon
 - Dripping faucet in teacher's lounge
12. Executive Committee (Mary White) (2 minutes)
 - Training:
 - Shayna Vastila has completed board training for Governance and Employment. Shayna will pilot an online training For Finance through NEO.
 - The board training and planning for annual meeting
 - Annual Meeting prep discuss how to recruit, nominate, and interview potential board candidates
 - Nominating Committee: Mary White Levilain (Chair), will look for other members throughout school
 - Office will start working on nomination and recruiting documents by March 15
 - Vacant board positions: 2 parent, 2 community member
13. Advisory Council Report (Mohamad Ali)
 - No recent meeting, we will set one up soon before the end of the year
14. Marketing Report: - Bente Bruihler (3 minutes)
 - Lowe's Grant was submitted for funds to refurbish the courtyard area with benches and gardening materials
 - Student shirt orders have arrived
 - Boxtops have been submitted, will likely do a coin war later in April
15. Discussion and/or Action Items: (55 minutes)
 - January Finances: Financial Report, Supplemental Report
 - Motion to vote for approval of financial and supplemental report by Shayna Vastila, second by Mohamad Ali.
 - Sherri Hodge: Aye
 - Mary White-Levilain:
 - Mohamad Ali: aye
 - Amy Cross:
 - Shayna Vastila: Aye
 - Policy Revision & Review
 - School Weapons Policy - There are clarifications that need to be made, we will follow-up and vote to approve at the March meeting.
 - Revisions to 2018-2019 Academic Calendar Motion to vote for approval by Shayna Vastila, second by Mohamad Ali.
 - Sherri Hodge: aye
 - Shayna Vastila: aye
 - Mohamad Ali: aye
 - Mary White Levilain:
 - Amy Cross

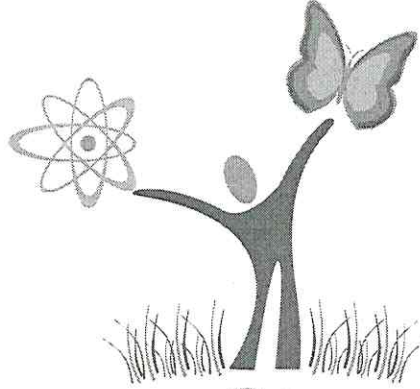
16. Board Evaluation: Performance Framework and oversight

- Parent Satisfaction Surveys have been sent out
- Licensed Staff Climate Surveys have been sent out

Meeting adjournment Motion to adjourn by Shayna Vastila, second by Mohamad Ali Motion Carries.

Next Meeting: March 25, 2019 from 4:30 to 6:00 PM SCMSA Room 110

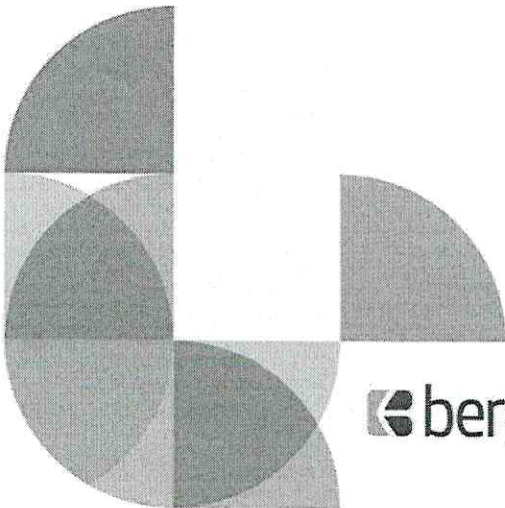
Board Calendar 18/19



ST. CLOUD MATH AND SCIENCE ACADEMY ISD 4223

Charter No. 4223.07
January 2019 Meeting

November 2018 Supplemental Information



 **berganKDV**
CPAS | ADVISORS

Prepared by:
Kara Lundin, CPA
Senior Finance Manager

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
11/01/2018	201800288	Amazon.com	Supplies: Can opener	58.50
11/01/2018	201800287	Facebook	Marketing	4.33
11/01/2018	201800286	MN Unemployment	MN Unemployment	615.00
11/02/2018	201800289	TeachersPayTeachers	Science license	6.00
11/05/2018	43266	Central Locksmiths I	Key for fire lock box	9.50
11/05/2018	43267	Charter Communicatio	Phone and Internet	421.17
11/05/2018	43268	Cintas	Building supplies	67.82
11/05/2018	43269	Eikmeier, Sandra	Reimbursement for dinner supplies for STEM night	17.89
11/05/2018	43270	Innovative Office So	Building supplies	32.45
11/05/2018	43271	TriMark	Building supplies	379.04
11/05/2018	201800292	Adobe Systems Inc	Acrobate Pro Subscription	16.13
11/05/2018	201800291	SAM'S CLUB	Smiles for subs and vet's day and parent education	14.96
11/05/2018	201800290	Walmart	Smiles for subs and vet's day	14.62
11/06/2018	43272	ESI	Payroll accrual	500.00
11/06/2018	43273	Horace Mann Life Ins	Payroll accrual	270.84
11/06/2018	201800293	Hanover Insurance Gr	commercial ins instal	953.19
11/08/2018	201800296	Amazon.com	Office supplies: Markers	10.00
11/08/2018	201800297	SAM'S CLUB	Smiles for subs and parent education food	29.32
11/08/2018	201800294	TeachersPayTeachers	Science supplies	2.00
11/08/2018	201800295	TeachersPayTeachers	Science supplies	6.00
11/09/2018	201800298	SAM'S CLUB	Supplies: Markers, pencil sharpener and pencils	115.40
11/12/2018	201800300	SAM'S CLUB	Office supplies	67.20
11/12/2018	201800299	Walmart	Smiles for subs	9.98
11/12/2018	201800301	Walmart	Office supplies	74.08
11/13/2018	201800302	Coborn's	Veterans Day	27.72
11/14/2018	43274	Arrow Ace Hardware	Finance charges	1.27
11/14/2018	43275	Baker Transportation	Transportation for parent meetings	160.00
11/14/2018	43276	Carver-Lorentz, Cath	Reimbursement for conferenace	145.90
11/14/2018	43277	Cintas	Building supplies	67.82
11/14/2018	43278	Fish, Tom	October Milk order	2,044.50
11/14/2018	43279	Laminator.com	Laminating film roll	265.98
11/14/2018	43280	Madsen, Rene	Psychologist services 10.01.18 - 10.31.18 plus mileage and misc. forms	1,857.08
11/14/2018	43281	New Horizon Foods	November student meal order	12,424.55
11/14/2018	43282	Rochester 100 Inc	Homework folders	250.00
11/14/2018	201800303	SAM'S CLUB	Parent Education food	41.44
11/15/2018	201800262	Internal Revenue Ser	Payroll accrual	40.00
11/15/2018	201800263	Internal Revenue Ser	Payroll accrual	4,217.90
11/15/2018	201800264	Internal Revenue Ser	Payroll accrual	4,141.65
11/15/2018	201800265	Internal Revenue Ser	Payroll accrual	968.63
11/15/2018	201800266	Internal Revenue Ser	Payroll accrual	4,141.65
11/15/2018	201800267	Internal Revenue Ser	Payroll accrual	968.63
11/15/2018	201800268	MN Dept of Revenue	Payroll accrual	2,275.48
11/15/2018	201800269	Public Employees Ret	Payroll accrual	1,726.40
11/15/2018	201800270	Public Employees Ret	Payroll accrual	1,992.01
11/15/2018	201800271	Select Account	Payroll accrual	482.83
11/15/2018	201800272	Teachers Retirement	Payroll accrual	3,047.69
11/15/2018	201800273	Teachers Retirement	Payroll accrual	3,133.04
11/16/2018	201800304	Jett's Pizza	Parent Education Graduation food	98.98

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
11/20/2018	201800306	Aflac	Nov 2018 Insurance	368.44
11/20/2018	201800305	CPI	Training materials	57.00
11/21/2018	201800307	TeachersPayTeachers	Science supplies	6.00
11/21/2018	201800308	TeachersPayTeachers	Science supplies	7.50
11/21/2018	201800309	Walmart	Teacher Incentives	8.95
11/23/2018	201800342	Amazon.com	Office supplies	12.99
11/23/2018	201800311	HEALTHPARTNERS	Medical Insurance - December 2018	9,454.87
11/23/2018	201800310	Paypal	Books from community members	20.00
11/26/2018	43283	Arrow Ace Hardware	Salt	39.92
11/26/2018	43284	BerganKDV Outsourced	Financial Management and accounting services for the month of November 2018.	4,998.00
11/26/2018	43285	Bremer, Bill	Reimbursement for vacuum belt	5.91
11/26/2018	43286	Cintas	Building supplies	116.90
11/26/2018	43287	City of St. Cloud	Water and Sewer - 08.01.18 - 10.01.18	2,073.45
11/26/2018	43288	cmERDC	Copier count	327.19
11/26/2018	43289	FaceTime Business Re	Spanish flyers	65.00
11/26/2018	43290	Kraus-Anderson Insur	HR Services monthly payment - November 2018	250.00
11/26/2018	43291	Menards	Batteries and sand	51.76
11/26/2018	43292	Microsoft	Online services	624.00
11/26/2018	43293	Osoble, Abshir	Arabic Curriculum	315.00
11/26/2018	43294	Premium Waters, Inc	Water cooler rental	6.00
11/26/2018	43295	Safegaard Security I	Alarm monitoring	39.95
11/26/2018	43296	Spanier Bus Service,	Stem night bus service	390.00
11/26/2018	43297	The Bridge-World Lan	Interpreting services	167.50
11/26/2018	43297	The Bridge-World Lan	Interpreting services	155.00
11/26/2018	43298	TriMark	Building supplies	343.30
11/26/2018	43299	West Central Sanitat	Trash services	330.42
11/26/2018	43300	Xcel Energy	Gas and electric usage: 09.29.18 - 10.27.18	1,577.31
11/27/2018	201800313	City of St. Cloud	Food service license renewal	60.00
11/27/2018	201800312	Paypal	Books from community members	60.00
11/28/2018	43301	ESI	Payroll accrual	500.00
11/28/2018	43302	Horace Mann Life Ins	Payroll accrual	270.84
11/28/2018	201800314	Deerwood Bank	Positive pay fee	35.00
11/28/2018	201800315	Deerwood Bank	ACH processing fee	35.00
11/28/2018	201800343	SAM'S CLUB	New teacher training	58.40
11/30/2018	43303	18th Street Campus,	Dec 2018 base Rent and CAM Charges	31,367.31
11/30/2018	43304	Arrow Ace Hardware	Supplies: Padlock	7.59
11/30/2018	43305	Wells Fargo Financia	Copier lease payment	187.96
11/30/2018	43306	White-Levilain, Mary	Reimbursement for school board training	56.77
11/30/2018	201800274	Internal Revenue Ser	Payroll accrual	40.00
11/30/2018	201800275	Internal Revenue Ser	Payroll accrual	4,930.51
11/30/2018	201800276	Internal Revenue Ser	Payroll accrual	4,484.44
11/30/2018	201800277	Internal Revenue Ser	Payroll accrual	1,048.77
11/30/2018	201800278	Internal Revenue Ser	Payroll accrual	4,484.44
11/30/2018	201800279	Internal Revenue Ser	Payroll accrual	1,048.77
11/30/2018	201800280	MN Dept of Revenue	Payroll accrual	2,599.40
11/30/2018	201800281	Public Employees Ret	Payroll accrual	1,823.56
11/30/2018	201800282	Public Employees Ret	Payroll accrual	2,104.10
11/30/2018	201800283	Select Account	Payroll accrual	482.83

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION	AMOUNT	
11/30/2018	201800316	St. Cloud Times	Marketing	6.99	
11/30/2018	201800284	Teachers Retirement	Payroll accrual	3,364.31	
11/30/2018	201800285	Teachers Retirement	Payroll accrual	3,458.52	
Totals for checks				132,544.44	

Post Date	Acct Nbr	Description	Amount
11/30/2018	01 A 121 00	FY 17-18 General Education Charter	15495.69-
11/30/2018	01 R 005 000 000 000 211	FY 18-19 General Education Charter	95904.33
11/30/2018	01 R 005 000 000 000 211	FY 18-19 General Education Charter	48455.41
11/30/2018	01 R 005 000 000 000 212	FY 18-19 Literacy Incentive	3860.50
11/30/2018	01 R 005 000 000 740 360	FY 18-19 Special Ed Charter	29999.92
11/30/2018	02 R 005 770 000 701 300	State lunch	422.62
11/30/2018	02 R 005 770 000 701 471	HHFKA lunch	202.86
11/30/2018	02 R 005 770 000 701 471	Reg lunch	1115.73
11/30/2018	02 R 005 770 000 701 472	Free and red lunch	10143.00
11/30/2018	02 R 005 770 000 703 300	State milk	141.80
11/30/2018	02 R 005 770 000 705 476	Breakfast	6959.28
		Total for Cash Receipts	181709.76

Post Date Acct Nbr Description Amount

Total for Journal Entries 0.00