

St. Cloud Math and Science Academy Board of Directors
Board Minutes
1025 18th St. N
February 28, 2018

Board Member to help President with Room set up and Packet 4:00 PM – Jenna Scott
Amy Cross – Time Keeper

1. **Call the meeting to Order and Welcome any visitors**
2. **Reading of Mission** read by: Jenna Scott **Reading of Vision** read by: Tammy Bengtson
3. **Roll Call/Quorum** Called to order at 4:35pm. There was a Quorum.

Present

Jenna Scott
Mary White-Levilain
Adow Ali
Amy Cross
Karsten Potts

Not Present

Ahmed Ali

Non-Board Members

Krista Zipp
Jill Waldvogel
Tammy Bengtson
Kara Schneeberger

4. **Conflict of Interest – Charter School Board Members – No Conflict**

Public Input – No Input

5. **Approval the agenda**
6. **Approval of the consent agenda** – Amy Cross moved to approve the consent agenda. Jenna Scott seconded the approval of the consent agenda. Motion was carried.

CONSENT AGENDA:

January 24, 2018 Board Minutes

Public and private Personnel Data Policy revisions

7. **Authorizer's report/comments** (Wendy Swanson)

- NEO came to do their walk through visit at SCMSA. They observed K, 5th, 2nd grade classes, and all their feedback was good and positive.
- They were impressed with the overall climate of the school in our new building.

8. **Director's Report** (Tammy Bengtson)

- Update on Enrollment – 211 students – There are openings in 1st grade and 4th grade.
- Kindergarten Registration – 27 students are currently registered for the next school year.
- Steve Dunn Training – The writing curriculum training includes tips on turn and talk

engagement incorporated into his writing lessons. His last visit to SCMSA will be next week before spring break. He has asked about his dates for next year as well.

- Parent conferences – There was another good turnout for this set of conferences. Parents completed a parent survey also, and there were very positive responses.
- Access Testing /MCA and FAST testing – Over 180 SCMSA students took the ACCESS test and we are finally finished. The MCA testing dates will be going on our school website.

10. Facilities Report – Tammy Bengtson

- Security Cameras have been installed in the back of the building.
- Basketball Hoops – They have been fixed and put up for the kids to use again.
- Plumbing – Continues to be an issue, Tammy is still trying to set up a meeting with building owners to discuss a way to fix it.

11. Executive Committee (Mary White) Annual Meeting training – There will be 4 open seats for the board to fill this year.

- Community relations committee – Karsten Potts will be the chair of this committee. He would like to make it easier for parents to know what is going on in the school. Rather than having to call with an interpreter, a classroom flyer, or a voicemail; he wants to put videos online for the families. They would be very visual and in Somali so they can watch and hear the explanations at the same time. He has created an example website that he would like to post more videos for communication with the families as a trial.

12. Marketing Report: -Jill

- SCMSA is selling Save-a-lot coupon books for \$25 each.
- Pencils and bookmarks with the school logo have been ordered and will be given out to the students.
- Garden planning for next school year – we will need help with planning out the landscaping/design

13. Preschool Development Committee (Mary White, Tammy Bengtson, Jenna Scott, Amy Cross, and Jill Waldvogel) Set up date for work session

- SCMSA invited a member from Headstart to kindergarten registration. An idea of collaboration has come up, and we will look into the logistics of how this might work out.

Discussion and/or Action Items:

Bylaw revisions – Karsten Potts made a motion to approve the revisions to the bylaws. Jenna Scott seconded the motion to approve the revisions to the bylaws. Motion was carried.

Treasurer's report/ Finance Committee -Kara/Jenna – Approval of Financial report

- The school has adequate collateral at month-end.
- Our lease-Aid application got approved this month.
- At the end of January, 58.7% of the school year was complete.
- Amy Cross made a motion to approve the January financial reports. Jenna Scott seconded the approval of the January financial report. The motion was carried.

Review of Policies:

Protection and Privacy of pupil records – Karsten Potts made a motion to update this policy to reflect the changes suggested. Amy cross made a motion to update this policy to reflect the changes suggested.

Jenna Scott made a motion to purchase a membership to Minnesota Association of Charter Schools (MACS). Karsten Potts seconded the motion to purchase a membership to Minnesota Association of Charter Schools (MACS). Motion was carried.

Board Member to help President with Room set up and Packet each month come at 4:00 PM

Future Board Meetings:

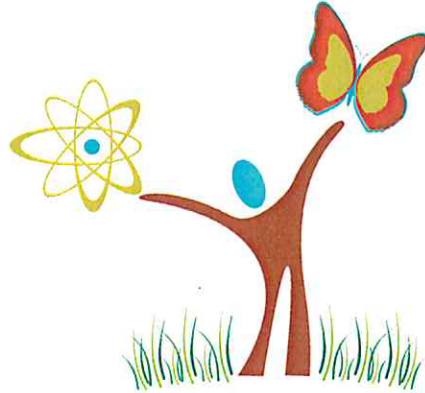
March 28 nd , 2018	4:30 PM	Ahmed Ali
April 25 th , 2018	4:30 PM	Karsten Potts
May 23 th , 2018	4:30 PM	ANNUAL MEETING All Board Members come at 3:45 to set up

UPCOMING COMMITTEE MEETINGS:

Executive Committee Meetings:

March 20 th	3:30PM
April 17 th	3:30PM
May 15 th	3:30PM

Meeting adjournment – Amy Cross made a motion to adjourn the meeting. Adow Ali seconded the motion to adjourn the meeting. Motion carried. Adjourned at 5:50pm.



ST. CLOUD
MATH AND SCIENCE
ACADEMY
ISD 4223

St. Cloud Math and Science Academy
St. Cloud, Minnesota
Charter No. 4223.07
February 2018 Meeting

January 31, 2018 Financial Statements



 **berganKDV**
CPAS | ADVISORS

Prepared by:
Kara Schneeberger, CPA
Senior Finance Manager

St. Cloud Math and Science Academy

St. Cloud, Minnesota

Financial Statements

Table of Contents

Executive Summary	Page 3
Balance Sheet	Page 4
Statement of Revenues and Expenditures	Page 5
Supplemental Information:	
Contracted Services	Page 8
Food Service Operations	Page 9
Monthly Receipts	Page 10
Checks Written	Page 11
Journal Entries	Page 14

Executive Summary

Students:

- Original Budget – 213 ADM
- Revised Budget – 210 ADM
- Actual Student – See Director’s report

Current Condition:

- At January 31st, **58.7%** of the school year was complete.

Cash-Flow:

- At month-end, the school had a book value of \$733,000 in reconciled cash. This balance represents 99 days of operating costs. The school has adequate collateral at month-end.

	<u>1/31/2018</u>
Bank Balance	\$ 758,604.00
Less FDIC	<u>\$ (250,000.00)</u>
	<u>\$ 508,604.00</u>
110%	\$ 559,464.40
Less Market Value of Pledged Collateral	<u>\$ (912,065.00)</u>
(Over)/Under Collateralized	<u>\$ (352,600.60)</u>

Items worth noting:

- **Revenues, Expenditures and Other**
 - Seven months of activity is shown in the year-to-date column. 58.7% of the year is complete.
 - Minor changes have been made to revised working budget and these items are noted in blue.
- **Budget to Actual Variances**
 - General fund revenues are 58% of the budgeted amount with 58% of the year complete. Revenues are consistent with the budget. Nothing to note.
 - General fund expenditures are 57% of the budget with 58% of the year complete. Individual expenditures are consistent with the budget.
 - The food service is showing a small surplus of \$6,057. All activity through 1.31 is shown. In December the school received a \$2,000 USDA Commodities rebate which lowers the food cost for that month.

Blue font indicates a formula or link to a separate document.

St. Cloud Math and Science Academy

Balance Sheet

January 31, 2018

	<u>6/30/2017</u>	<u>1/31/2018</u>
<u>Assets</u>		
Cash and Investments	\$ 874,604	\$ 732,726
Accounts Receivable	31	31
State Aids Receivable	161,822	422,506
Federal Aids Receivable	10,226	40,494
Prepaid Expense	67,128	97,128
Total Current Assets	<u>\$ 1,113,811</u>	<u>\$ 1,292,884</u>
<u>Liabilities and Fund Balance</u>		
Current Liabilities		
Salaries and Wages Payable	\$ 79,790	\$ 84,007
Accounts Payable	2,985	22,501
Payroll Deductions and Benefits	14,560	60,222
Total Current Liabilities	<u>\$ 97,335</u>	<u>\$ 166,730</u>
Fund Balance		
Fund Balance	\$ 1,016,476	\$ 1,016,476
Excess of Revenues over Expenditures	\$ -	109,679
Total Fund Balance	<u>\$ 1,016,476</u>	<u>1,126,155</u>
Total Liabilities and Fund Balance	<u>\$ 1,113,811</u>	<u>\$ 1,292,884</u>
Days of Operating Cash On hand	149	99

Management has elected to omit substantially all disclosures, the Government-Wide Financial Statements, and the Required Supplementary Information.

No CPA provides any assurance on these financial statements.

SCMSA, Charter No. 4223.07
 Monthly Financial Report - Revenues & Expenditures
 January 31, 2018

	FY17 Actual	Original Budget	Revised Budget	Year-To -Date	58% % of Budget
ADM	171.67	213	210	211	100%
General Fund					
Revenues					
State Aids					
General Education Revenue	\$ 1,714,586	\$ 2,053,444	\$ 2,027,977	\$ 1,003,820	49%
Building Lease Aid	225,574	277,083	273,181	-	0%
Special Education Aid	160,136	226,139	241,084	31,683	13%
Endowment Aid	5,683	6,030	6,626	3,313	50%
Literacy Incentive	8,145	8,552	5,364	1,609	30%
Other Aids, State TRA/LT Fac Maint Aid	5,673	18,105	17,672	-	0%
Holdback	-	-	-	448,023	n/a
Total State Aids	2,119,798	2,589,353	2,571,904	1,488,449	58%
Federal Revenue					
Federal Special Ed	30,397	23,399	23,764	17,706	75%
Federal CEIS	-	-	4,203	1,583	38%
Federal Title I	69,559	65,838	67,156	27,131	40%
Federal Title II	7,693	11,079	14,637	14,637	100%
Federal Title III	15,406	14,500	16,476	15,429	94%
Federal CSP Grant	82,168	-	-	-	n/a
Total Federal Revenue	205,224	114,816	126,236	76,486	61%
Other Revenue					
Fees from Students	750	2,130	1,000	197	20%
Contributions and Gifts, Grants	591	500	500	62	12%
Misc Income, Pension Reimbursement	44,910	2,130	2,150	996	46%
Total Other Revenue	46,252	4,760	3,650	1,255	34%
Total Revenue	2,371,273	\$ 2,708,929	\$ 2,701,790	\$ 1,566,190	58%
Expenditures					
Salaries	915,577	1,087,746	1,135,535	550,387	48%
Benefits	216,486	271,723	276,627	128,148	46%
Accrual of summer salaries and benefits	-	-	-	148,080	N/A
Total Salaries and Benefits	1,132,063	1,359,469	1,412,162	826,615	59%
Contracted Services (see breakout)	104,326	109,690	104,840	63,360	60%
Repairs and Technology Maintenance	1,220	2,000	-	-	n/a
Communications Services (phone, internet, fax)	4,669	10,500	9,120	3,245	36%
Postage	455	1,200	500	101	20%
Utilities	17,180	65,000	65,000	30,823	47%

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 Prepared by BerganKDV, ks

	FY17 Actual	Original Budget	Revised Budget	Year-To -Date	58% % of Budget
ADM	171.67	213	210	211	100%
Property and Casualty Insurance	9,181	17,500	9,120	7,381	81%
Repairs and Maintenance	4,185	15,000	23,200	18,275	79%
Field Trip Transportation	2,070	3,300	2,500	815	33%
Travel and conferences	5,016	7,500	5,000	1,524	30%
Field Trip Admissions	1,345	5,600	2,500	410	16%
Lease Expense	272,000	331,380	331,380	165,690	50%
Other Rentals and Operating Leases	1,183	1,330	1,500	1,215	81%
Office Supplies/General Supplies	14,466	27,500	25,000	16,357	65%
Maintenance Supplies	4,806	12,500	12,500	9,049	72%
Noninstructional Software	3,111	10,000	7,500	6,881	92%
Instructional Software	4,864	10,000	7,500	6,265	84%
Instructional Supplies	2,476	27,500	10,000	7,401	74%
Noninstructional Technology	170	12,500	5,000	-	0%
Instructional Technology	751	12,500	12,500	9,131	73%
Textbooks and Workbooks	(121)	15,000	33,500	26,302	79%
Standardized Tests	-	2,800	2,800	-	0%
Media/Library Resources	284	2,000	2,000	700	35%
Food	1,660	2,300	2,000	196	10%
Furniture and Other Equipment	1,277	32,500	30,000	26,556	89%
Technology Equipment	11,071	15,000	27,500	26,540	97%
Dues and memberships	16,182	30,308	16,280	12,850	79%
Taxes & Assessments	5,823	-	-	-	n/a
State Special Ed Expenditures					
Salaries & Benefits	169,459	222,378	227,307	101,572	45%
Other	229	18,165	29,165	16,828	58%
Federal Expenditures (Equals Revenue)					
Federal Special Education	30,397	23,399	23,764	17,706	75%
Federal CEIS	-	-	4,203	1,583	38%
Federal Title I	69,578	65,838	67,156	27,131	40%
Federal Title II	7,693	11,079	14,637	14,637	100%
Federal Title III	15,406	14,500	16,476	15,429	94%
CSP Grant Expenditures	82,168	-	-	-	n/a
Total Expenditures	1,996,643	2,497,236	2,543,610	1,462,568	57%
Revenues in Excess of Expenditures	374,630	211,693	158,180	103,622	
Transfer out of General Fund to Food Service Fund	(5,185)	(1,838)	-	-	
Net Change in Fund Balance	369,445	209,855	158,180	103,622	
Beginning fund Balance	647,031	1,016,476	1,016,476	1,016,476	
Ending Fund Balance	\$ 1,016,476	\$ 1,226,331	\$ 1,174,656	\$ 1,120,097	
Fund Balance Percentage of Annual Expenditures	50.9%	49.1%	46.2%		

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Prepared by BerganKDV, ks

	FY17 Actual	Original Budget	Revised Budget	Year-To -Date	58% % of Budget
ADM	171.67	213	210	211	100%

Fund 02, Food Service

Revenues

Breakfast Aid	45,551	50,925	60,000	33,632	56%
Lunch and Milk Aid	93,554	93,975	105,000	63,506	60%
Sale of Lunches	-	105	105	-	0%

Total Revenue	139,105	145,005	165,105	97,138	59%
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Expenditures

Salaries and Benefits	23,815	17,325	25,333	15,066	59%
Lunch, Breakfast & Milk	121,317	124,530	130,000	75,330	58%
Equipment, shipping and Installation	-	2,888	2,888	-	0%
Supplies	476	2,100	2,100	685	33%

Total Expenditures	145,606.99	146,843	160,321	91,081	57%
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Expenditures in Excess of Revenue	(6,502)	(1,838)	4,784	6,057	
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Beginning fund Balance	1,317	-	-	-	
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Operating Transfer from General Fund	5,185	1,838	-	-	
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Ending Fund Balance, Food Service Fund	-	-	4,784	6,057	
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Total School Revenues	2,510,379	2,853,934	2,866,895	1,663,328	58%
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Total School Expenditures	2,142,250	2,644,079	2,703,931	1,553,649	57%
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Revenues in Excess of Expenditures	368,129	209,855	162,964	109,679	
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Beginning Fund Balance	648,347	1,016,476	1,016,476	1,016,476	
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Ending Fund Balance	1,016,476	1,226,331	1,179,440	1,126,155	
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Fund Balance as a

Percent of Expenditures

47.4%	46.4%	43.6%
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Prepared by BergankDV, ks

SCMSA, Charter No. 4223.07
 Contracted Services
 Fiscal Year 2017-2018

Detail of Contracted Services	2017 Actual	2018 Budget	YTD	Comments
Accounting Support	\$ 56,473	\$ 60,270	\$ 34,300	Finance, AP, Payroll, Grants \$4,900/mo
Audit	7,553	8,720	8,713	Abdo
Background Checks	360	600	515	BCA
Banking Fees	458	400	291	
Board Training	-	550	-	
Bryan Ingvalson	22,000	12,000	8,000	Title I and other grant work
Grant Writing	3,000	-	-	Fox Advancement
HR Services	1,500	3,000	2,000	Kraus-Anderson Insurance
Legal	10,349	4,500	780	Rupp, Anderson, Squire
Marketing	-	2,000	1,252	Facebook
Nursing	-	5,000	3,308	Est, portion to sped
Other "To Be Determined" Fees	1,513	2,050	356	misc,maintenance, unexpected fees
Teacher and student Recruitment	1,121	750	-	Ads, WJON, Edpost, etc
Technology Consulting (obj 315)	-	5,000	3,845	GK Consulting
Total Contracted Services	\$ 104,326	\$ 104,840	\$ 63,359.86	60%
Dues and Memberships				
Authorizer Fees	\$ 15,728	\$ 15,780	\$ 12,624	NEO
Other	\$ 454	500	226	building permit, fire inspection,
Total Dues and Memberships	\$ 16,182	\$ 16,280	\$ 12,850	79%
Communication Costs				
Phone and Internet	\$ 3,307	\$ 9,120	\$ 3,245	Charter, \$760/mo
Repairs and Maintenance				
Fire Alarms, batteries and monitoring	\$ -	\$ 1,100	\$ 1,201	Safeguard Sec, Summit Co.
Rug and Mat cleaning Services	2,425	2,000	593	G & K Services
Maintenance	-	4,000	3,120	Jackson, People Ready
Misc maintenance supplies, services	1,550	2,500	375	
Total regular repairs & Maintenance	\$ 3,975	\$ 9,600	\$ 5,290	
One-time Moving Costs				
Phone & Smartboard Moving	\$ 110	\$ 8,500	\$ 8,135	Stainbrook Communications
Kitchen Equip Installed	-	1,000	930	St. Cloud Refrigeration
Keys	100	1,600	1,548	Central Locksmith
BB Hoop Installed	-	-	-	Boser construction
Electrical Work	-	2,500	2,373	Design Electric
Total One-Time Moving Costs	\$ 210	\$ 13,600	\$ 12,986	
Total Repairs and Maintenance	\$ 4,185	\$ 23,200	\$ 18,275	79%

St. Cloud Math and Science Academy
 Food Service
 Receipts and Expenditures

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Number of Claims Submitted													
Total Breakfast	-	-	3,321	3,263	3,334	2,449	3,423	-	-	-	-	-	15,790
Lunch - Free	-	-	3,781	3,885	3,845	2,852	3,980	-	-	-	-	-	18,343
Breakfast Revenue \$ 2.09	\$ -	\$ -	\$ 6,941	\$ 6,820	\$ 6,968	\$ 5,118	\$ 7,154	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,001
Lunch Revenue \$ 3.435	\$ -	\$ -	\$ 12,988	\$ 13,345	\$ 13,208	\$ 9,797	\$ 13,671	\$ -	\$ -	\$ -	\$ -	\$ -	63,008
State Milk Aid, K \$ 0.20	-	-	112	122	107	70	87	-	-	-	-	-	498
Other	\$ -	\$ -	\$ 631	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	631
Total Revenue	\$ -	\$ -	\$ 20,672	\$ 20,287	\$ 20,283	\$ 14,985	\$ 20,912	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 97,138
Expenditures													
Salaries	\$ 276	\$ 1,224	\$ 2,512	\$ 3,031	\$ 3,135	\$ 2,791	\$ 2,097	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,066
Food	(8)	-	10,239	14,729	14,632	10,914	12,440	-	-	-	-	-	62,946
Milk	-	-	2,682	2,574	2,700	1,800	2,628	-	-	-	-	-	12,384
Supplies	676	676	9	-	-	-	-	-	-	-	-	-	685
Total Expenditures	\$ 268	\$ 1,900	\$ 15,442	\$ 20,334	\$ 20,467	\$ 15,505	\$ 17,165	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,081
Net Income/Loss	\$ (268)	\$ (1,900)	\$ 5,230	\$ (47)	\$ (184)	\$ (520)	\$ 3,747	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,057

\$2,090 USDA Credit

Post Date	Acct Nbr	Description	Amount
01/04/2018	01 R 005 000 000 401 400	FY 18 Title I FIN 401	4330.55
01/11/2018	02 R 005 770 000 701 300	State lunch	356.50
01/11/2018	02 R 005 770 000 701 471	HHFKA Lunch	171.12
01/11/2018	02 R 005 770 000 701 471	Reg lunch	941.16
01/11/2018	02 R 005 770 000 701 472	Free and red lunch	8327.84
01/11/2018	02 R 005 770 000 703 300	State milk	69.60
01/11/2018	02 R 005 770 000 705 476	Breakfast	5118.41
01/12/2018	01 E 005 110 000 000 320	Spectrum refund	281.23
01/12/2018	01 R 005 000 000 000 096	Water bottles	32.00
01/12/2018	01 R 005 000 000 000 096	Library books	10.00
01/12/2018	01 R 005 000 000 000 099	Misc refunds	914.29
01/12/2018	01 R 005 000 000 000 099	Book Sales	39.00
01/15/2018	01 R 005 000 000 000 211	FY 17-18 General Education Charter	74142.97
01/18/2018	01 R 005 000 000 419 400	FY18 FIN 419	1846.26
01/18/2018	01 R 005 000 000 425 400	FY 18 FIN 425	351.80
01/25/2018	01 R 005 000 000 401 400	FY18 Title I FIN 401	6906.25
01/25/2018	01 R 005 000 000 417 400	FY18 Title III FIN 417	536.45
01/30/2018	01 R 005 000 000 000 211	FY 17-18 General Education Charter	73965.16
		Total for Cash Receipts	178340.59

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
01/03/2018	201700385	Adobe Systems Inc	Acrobate Pro Subscription	16.13
01/03/2018	201700386	HEALTHPARTNERS	Medical Insurance - Jan 2018	3,595.79
01/05/2018	201700387	Amazon.com	Headsets with microphones	6.93
01/05/2018	201700389	Amazon.com	Warranty for headsets	75.88
01/05/2018	201700390	Hanover Insurance Gr	commercial ins instal	890.42
01/05/2018	201700388	MN Association for C	Educator guides	51.40
01/08/2018	201700393	Amazon.com	Stability cushion	16.29
01/08/2018	2066	Hormund Daily Food	Sanbus	82.00
01/08/2018	201700394	SAM'S CLUB	Craft supplies	70.92
01/08/2018	201700395	Walmart	STEM night supplies	177.84
01/09/2018	201700396	Amazon.com	Headphones	239.80
01/10/2018	201700397	Classroom Products	Desktop dividers	39.80
01/10/2018	201700398	Webstrurant	Boot trays for lockers	131.49
01/11/2018	41943	18th Street Campus,	October 2017 base Rent and CAM Charges	28,865.00
01/11/2018	41943	18th Street Campus,	January 2018 base Rent and CAM Charges	28,865.00
01/11/2018	41944	Arrow Ace Hardware	Building supplies: Seal kit and wire connectors	16.57
01/11/2018	41944	Arrow Ace Hardware	Building supplies: Solar salt	4.99
01/11/2018	41944	Arrow Ace Hardware	Building supplies: Lever flush sure fit	13.58
01/11/2018	41945	Fish, Tom	Student milk order for December 2017	1,800.00
01/11/2018	41946	G & K Services LLC	Rugs, mops and towels	159.02
01/11/2018	41947	Madsen, Rene	Psychologist services 11.01.17 - 11.30.17, 47 hours, plus mileage and misc. forms	3,233.04
01/11/2018	41948	Office Furniture Sol	White boards	100.00
01/11/2018	41948	Office Furniture Sol	Storage cabinet	229.00
01/11/2018	41949	Safegaurd Security I	Monthly monitoring plan	39.95
01/11/2018	41950	STAINBROOK COMMUNICA	Security cameras and installation	2,083.00
01/11/2018	41950	STAINBROOK COMMUNICA	Security cameras and installation	70.37
01/11/2018	41951	Wells Fargo Financia	Copier lease: 01.12.18 - 02.11.18	187.96
01/11/2018	41952	White, Allison	Reimbursement for mileage for PODD training	138.03
01/11/2018	2068	BCA	Background Checks	45.00
01/11/2018	201700399	IFIXIT	Computer repair tools	29.99
01/11/2018	201700400	Walmart	Office supplies	118.67
01/12/2018	41954	ESI	Payroll accrual	375.00
01/12/2018	41955	Horace Mann Life Ins	Payroll accrual	385.84
01/12/2018	201700360	Internal Revenue Ser	Payroll accrual	40.00
01/12/2018	201700361	Internal Revenue Ser	Payroll accrual	3,911.45
01/12/2018	201700362	Internal Revenue Ser	Payroll accrual	3,029.16
01/12/2018	201700363	Internal Revenue Ser	Payroll accrual	708.45
01/12/2018	201700364	Internal Revenue Ser	Payroll accrual	3,029.16
01/12/2018	201700365	Internal Revenue Ser	Payroll accrual	708.45
01/12/2018	201700366	MN Dept of Revenue	Payroll accrual	1,672.55
01/12/2018	201700367	Public Employees Ret	Payroll accrual	669.10
01/12/2018	201700368	Public Employees Ret	Payroll accrual	772.08
01/12/2018	201700369	Select Account	Payroll accrual	283.34
01/12/2018	201700370	Teachers Retirement	Payroll accrual	2,913.96

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
01/12/2018	201700371	Teachers Retirement	Payroll accrual	2,913.96
01/16/2018	201700403	Coborn's	Treats for meetings	63.56
01/16/2018	201700401	Super America	Ice for meetings	4.99
01/16/2018	201700402	Walmart	Cups for meetings	8.24
01/17/2018	41956	BerganKDV Outsourced	Financial Management and accounting services for the month of Jan 2018.	4,900.00
01/17/2018	41957	Brian Ingvalson & As	Writing services contract: Jan 2018 13.33 hours @ \$75/hr	2,000.00
01/17/2018	41958	City of St. Cloud	Water and sewer charge	1,611.88
01/17/2018	41963	cmERDC	Toner	565.00
01/17/2018	41963	cmERDC	Toner	75.00
01/17/2018	41959	GIS Benefits	January 2018 Insurance	1,698.00
01/17/2018	41964	Kraus-Anderson Insur	HR Services Monthly Payment - Feb 2018	250.00
01/17/2018	41960	New Horizon Foods	Prebill for June meals (24.72) and gluten free meals	-7.80
01/17/2018	41960	New Horizon Foods	Jan 2018 Student Lunch and breakfast Order - Prebill for Dec 17 (2090.00)	12,358.08
01/17/2018	41965	Premium Waters, Inc	Water cooler and water bottles for nurse's office	21.99
01/17/2018	41961	TriMark	Building supplies: Towels, tissues and can liners	283.09
01/17/2018	41962	Xcel Energy	Gas and electric service: 11.28.17 - 12.31.17	2,762.38
01/17/2018	201700405	Charter Communicatio	Phone and internet	674.17
01/17/2018	201700404	Walmart	Classroom supplies	116.92
01/18/2018	201700421	Aflac	Jan 2018 Insurance	204.64
01/18/2018	201700407	Internal Revenue Ser	Additional deposit made due to 3rd party sick pay	425.88
01/18/2018	201700406	Office Depot/Max	Supplies for tem night	94.28
01/18/2018	201700392	Once Upon A Child	Behavior room supplies	7.97
01/19/2018	201700408	Chipotle	Food for meetings	20.58
01/19/2018	201700409	Chipotle	Food for meetings	25.69
01/22/2018	201700410	Chipotle	Food for meetings	26.12
01/23/2018	201700411	Amazon.com	Amazon Prime	10.99
01/23/2018	201700414	MN Unemployment	MN Unemployment	662.00
01/23/2018	201700412	TARGET	Stem night supplies	42.94
01/23/2018	201700413	Walmart	Classroom supplies	228.89
01/24/2018	201700415	Scholastic	Classroom books	80.50
01/26/2018	201700416	SAM'S CLUB	PBIS incentives	27.46
01/29/2018	201700417	Amazon.com	Markers	33.48
01/29/2018	201700418	Amazon.com	Projector	399.99
01/29/2018	201700419	Amazon.com	Folding table	25.87
01/31/2018	201700373	Internal Revenue Ser	Payroll accrual	40.00
01/31/2018	201700374	Internal Revenue Ser	Payroll accrual	3,598.40
01/31/2018	201700375	Internal Revenue Ser	Payroll accrual	3,809.97
01/31/2018	201700376	Internal Revenue Ser	Payroll accrual	891.07
01/31/2018	201700377	Internal Revenue Ser	Payroll accrual	3,809.97
01/31/2018	201700378	Internal Revenue Ser	Payroll accrual	891.07
01/31/2018	201700379	MN Dept of Revenue	Payroll accrual	1,982.57
01/31/2018	201700391	Plaza Park Bank	Service Charge	37.10
01/31/2018	201700380	Public Employees Ret	Payroll accrual	1,349.24
01/31/2018	201700381	Public Employees Ret	Payroll accrual	1,556.80
01/31/2018	201700382	Select Account	Payroll accrual	283.34

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION		AMOUNT
01/31/2018	201700383	Teachers Retirement	Payroll accrual		3,117.30
01/31/2018	201700384	Teachers Retirement	Payroll accrual		3,117.30
01/31/2018	201700420	Walmart	Office supplies		129.30
Totals for checks					147,122.57

Post Date	Acct Nbr	Description	Amount
		Total for Journal Entries	0.00