

St. Cloud Math and Science Academy Board of Directors
Board Minutes
1025 18th St. N
St. Cloud, MN 56303
November 28, 2018

Mission

To serve the needs of all students as they prepare to become life-long learners and contributing members of society through integration of Science, Technology, Math and Engineering into the traditional content areas of Reading, Language Skills, Social Studies, the Arts and Physical Education. Kindness and respect for others is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

Vision

Is to see all students succeed in school to develop self-confidence, learn to appreciate and get along with others, become proficient in all content areas, explore and use unique abilities, graduate from high school and pursue further training including but not limited to, the fields of Science, Technology, Engineering and Math in order to become productive citizens.

School Improvement Goals:

- 1) Increase student achievement in reading and math
- 2) Increase our English Learner scores by one level each year
- 3) Integrate science so that our students have a higher number of minutes per day dedicated to STEM activities
- 4) Improve student behavior and focus on consistent school wide expectations
- 5) Increase our level of parent and community engagement

1. Call the meeting to Order [called to order at 4:34 PM](#) and Welcome any visitors [Welcome to Jean, here from NEO \(3 minutes\)](#)

Reading of Mission [read by Tammy Bengtson](#)

Reading of Vision [read by Amy Cross](#)

2. Roll Call/Quorum

Sherri Hodge [present](#)

Mary White-Levilain [present](#)

Mohamad Ali [arrived at 4:39](#)

Amy Cross [present](#)

Karsten Potts

Shayna Vastila [present](#)

3. Conflict of Interest –Charter School Board Members [none](#)
4. Public Input
5. CONSENT AGENDA:

The consent agenda consists of noncontroversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption.

October 24, 2018 Board Minutes

November 28, 2018 Board Meeting Agenda

motion to approve, Sherri second, Amy

motion carried

6. Teacher report – Mr. Bruss
Recently finished multiplication unit, moving on to covering fractions. Science-finished matter, moving on to learning about energy
7. Authorizer’s report/comments- Wendy Swanson (Jean)
Jean is happy to be here, reports that we are on track to renew contract
8. Director’s Report- Tammy Bengtson (**minutes**)
 - Update on Enrollment

Current enrollment 177. K-2 is full, enrollment openings in 3-5

Will be interviewing for a new 1st grade teacher this week

Parent Conferences were last week. 65 out 90 families attended conferences. 5 additional families rescheduled conferences for another day. Happy with our turnout.

NEO will be at SCMSA Dec. 13 for Learning Walk

NEO will be at SCMSA Jan. 17 for compliance visit

Our previous SpEd teacher filled a vacancy in PE. Patricia Lowery who filled the vacancy has resigned, interviews for another SpEd teacher will be scheduled soon.

9. Assistant Director Report- Farhiya Iman
 - **Parent Class-** approx. 13 parents graduated through Farhiya’s parenting class. Successes included peer support and advice. Tammy and Farhiya were present to give the school perspective
 - **STEM night parent meeting-** parents who came to STEM night had a mandatory meeting. It went over well. We communicated that parents in the US are expected to be integrated into behavior and academic support. Parents expressed that they have seen improvement in their student at SCMSA.
 - **Discipline trends-** most of the issues students are having when behavior support is called is disruption (not wanting to comply with directions). Second is defiance, followed by physical aggression.
10. Student Progress Report Jill Waldvogel (**10 minutes**)
intervention services for 110 students, 98 receive weekly progress monitoring
11. Facilities Report – (**2 minutes**)
 - Utilities and Cam Costs update

Cam cost should be less in 2019. We have a credit for \$1,020 toward lease costs.

Heat/temperature in classrooms and offices has improved.

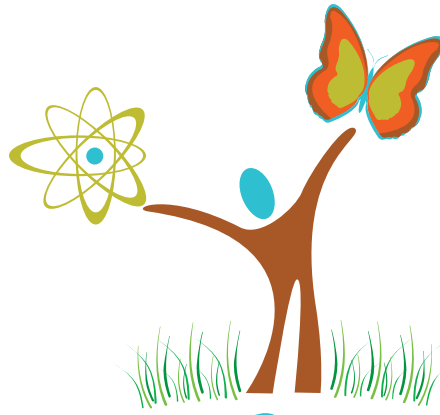
12. Executive Committee Report- Mary White (**2 minutes**)
 - Complete Board Training:
 - Governance, Financials and Employment: Mohamad Ali, Amy Cross, and Mary White-Levilain
 - Finance: Sherri Hodge
 - Initial Board Training: Shayna Vastila

- To be Completed Board Training:
 - Governance, Finance and Employment: Shayna Vastila and Karsten Potts
 - Other Required (after Jan. 1st): Sherri Hodge
 - The board will ask for reimbursement for the online training and mileage for the trainings in St. Paul. Members have been given reimbursement forms as outlined in the Policy for Out of State and Local Travel. [We are looking into finding online or in-person training to avoid travel](#)
 - A review of the SCMSA 2019 budget has been conducted by Charles Speiker of the Initiative Foundation. The context of the review is MDE and Epicenter (NEO) rules. The initial review is in your board packet. We will review implications and recommendations at the January board meeting.
 - Vacant Board Positions: 2 parent, 1 community member
13. Advisory Council:
- Committee Report- Mohamad Ali [haven't met since last update](#)
 - Parent Relations Report- Karsten Potts [classroom routine powerpoints have been added online in Somali as a continuous resource throughout the year](#)
14. Marketing Report: - Bente Bruihler [\(3 minutes\)](#)
- [boxtops were submitted early November for a total of \\$25](#)
 - [also looking into ordering SCMSA t-shirts for students](#)
15. Discussion and/or Action Items: [\(55 minutes\)](#)
- Review and approval of Lease Aid Certification
 - [Parts I-IV \(with signatures\)](#)
 - [Part III- Lease Aid Certification Form signed by all board members except Karsten](#)
 - [Review and approval of Electronic Transfer of Funds Policy](#)
[Motion to approve policy by Sherri, second Shayna. Motion carries.](#)
 - [Review and approval of Organizational Meeting Annual Designations](#)
[Motion to approve designations by Sherri, second Shayna. Motion carries.](#)
 - [Review and Approve "World's Best Workforce"](#)
[Motion to accept WBWF report by Sherri, second Shayna. Motion carries.](#)
 - Treasurer's report/ Finance Committee -Kara/Amy
 - [Approval of October Financial report](#)
[Motion to approve all financial reports and supplemental information by Mohamad, second Amy. Roll call vote.](#)
[Aye votes: Mohamad, Sherri, Mary, Shayna, Amy](#)
 - [October Supplemental Information](#)
 - [Annual Financial Report- FY18](#)
 - [Annual Management Letter- FY 18](#)
 - Policy revisions/review:
 - Update Policy Review Calendar
 - [Drug Free Workplace/ Drug Free School – approval of policy](#)
[Motion to approve policy by Amy, second Shayna. Motion carries.](#)

Meeting adjournment

[Meeting adjourned at 5:56 PM](#)

Next Meeting, January 24, 2018, 4:30 to 6:00 PM SCMSA Room 110



ST. CLOUD
MATH AND SCIENCE
ACADEMY
ISD 4223

Charter No. 4223.07
November 2018 Meeting

October 31, 2018 Financial Statements



Prepared by:
Kara Lundin, CPA
Senior Finance Manager

Executive Summary

Students:

- Original Budget – 223 ADM
- Actual Student – ___ ADM

Current Conditions:

- FY18 is complete. The financial statements represent what the audited financial numbers are.
- In FY18, the school ended with a fund balance of 42.2% for the combined General and Food Service funds.
- Currently, four-months of activity or 33% of FY19 is shown in the YTD column.

Budget to Actual:

- Revenues earned to date are approximately 31% of the budget which is consistent with the budget.
 - Currently Title II is over-spent, however, revenues equal expenditures. This will be updated.
 - State aids are not received in equal installments. The Department of Education pays an amount and assigns it to a revenue. An accrual for the 10% holdback is recorded as a receivable. This is the amount the school has earned to date but not received.
- Expenses spent are 29% of the budget. The school has been spending conservatively due to the lower enrollment than originally anticipated. A revised budget will be presented at the next board meeting.
 - Food is the only category that is over budget. Food has been purchased for STEM nights, staff training and other events. This should be reviewed.

Cash-Flow:

- At month-end, the school had a book cash value of \$1,143,000 in reconciled cash. This balance represents 142 days of operating costs.
- A cash-flow schedule has been added. This schedule shows that the school will have adequate cash during FY19.

Items worth noting:

- The school's audit is complete and will be presented.
- A separate report is provided with monthly disbursements, receipts and journal entries (if any).

Blue font indicates a formula or link to a separate document.

St. Cloud Math and Science Academy
Balance Sheet
October 31, 2018

	<u>6/30/2018</u>	<u>10/31/2018</u>
Assets		
Cash and Investments	\$ 988,184	\$ 1,143,332
Accounts Receivable	256	256
State Aids Receivable	220,555	151,634
Federal Aids Receivable	36,330	56,459
Prepaid Expense	68,379	73,702
Total Current Assets	\$ 1,313,704	\$ 1,425,382
Liabilities and Fund Balance		
Current Liabilities		
Salaries and Wages Payable	\$ 97,540	\$ 83,458
Accounts Payable	32,337	1,683
Payroll Deductions and Benefits	30,402	30,222
Total Current Liabilities	\$ 160,279	\$ 115,364
Fund Balance		
Fund Balance	\$ 1,153,425	\$ 1,153,425
Excess of Revenues over Expenditures	-	156,594
Total Fund Balance	\$ 1,153,425	\$ 1,310,019
Total Liabilities and Fund Balance	\$ 1,313,704	\$ 1,425,382
Days of Operating Cash On hand	132	142

Management has elected to omit substantially all disclosures, the Government-Wide Financial Statements, and the Required Supplementary Information. No CPA provides any assurance on these financial statements.

SCMSA, Charter No. 4223.07
Monthly Financial Report - Revenues & Expenditures
For the year-ending June 30, 2019
October 31, 2018

	FY18 Actual	Original Budget	Year-To -Date	33.3% % of Budget
ADM	202.05	223	173	78%
Total All Funds				
Revenues				
State Revenues	\$ 2,544,182	\$ 2,941,403	\$ 930,671	32%
Federal Revenues	136,377	135,068	37,473	28%
Local Revenues	2,399	2,500	199	8%
Food service Revenue	188,210	184,485	36,460	20%
Total Revenues	\$ 2,871,168	\$ 3,263,457	\$ 1,004,803	31%
Check #	2,871,168	3,263,457	1,004,803	
Expenditures				
Salaries and Benefits	\$ 1,680,879	\$ 1,851,954	\$ 516,627	28%
Purchased Services	561,642	619,122	195,986	32%
Supplies and Materials	278,334	281,375	79,980	28%
Equipment	54,108	25,000	2,546	10%
Grant and Other Costs	159,255	157,052	53,070	34%
Total Expenditures	\$ 2,734,219	\$ 2,934,503	\$ 848,209	29%
Check #	2,734,219	2,934,503	848,209	
Net effect of Operations, All Funds	\$ 136,949	\$ 328,954	\$ 156,594	
Beginning Fund Balance	\$ 1,016,476	\$ 1,153,425	\$ 1,153,425	
Ending Fund Balance	\$ 1,153,425	\$ 1,482,379	\$ 1,310,019	
Fund Balance % of Expenditures	42.2%	50.5%		

General Fund

Revenues

State Aids

General Education Revenue	\$ 2,003,144	\$ 2,295,935	\$ 766,545	33%
Building Lease Aid	264,860	290,092	-	0%
Special Education Aid	245,132	312,489	-	0%
Endowment Aid	6,642	7,819	4,189	54%
Literacy Incentive	5,364	5,632	-	0%
LT Facilities Maintenance Aid	19,040	29,436	-	0%
Holdback	-	-	159,938	n/a
Total State Aids	2,544,182	2,941,403	930,671	32%

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	FY18 Actual	Original Budget	Year-To -Date	33.3% % of Budget
ADM	202.05	223	173	78%
Federal Revenue				
Federal Special Ed	31,969	32,869	9,664	29%
Federal CEIS	4,222	4,329	-	0%
Federal Title I	68,860	66,482	11,360	17%
Federal Title II	14,637	14,864	15,826	106%
Federal Title III	16,690	16,524	623	4%
Total Federal Revenue	136,377	135,068	37,473	28%
Other Revenue				
Fees from Students	197	500	-	0%
Contributions and Gifts, Grants	62	500	-	0%
Misc Income, Pension Reimbursement	2,140	1,500	199	13%
Total Other Revenue	2,399	2,500	199	8%
Total Revenue	\$ 2,682,958	\$ 3,078,972	\$ 968,343	31%
Expenditures				
Salaries	1,123,483	1,211,733	292,633	24%
Benefits	294,795	309,010	68,370	22%
Accrual of summer salaries and benefits	-	-	118,092	N/A
Total Salaries and Benefits	1,418,278	1,520,742	479,095	32%
Contracted Services (see breakout)	110,812	107,599	34,238	32%
Repairs and Technology Maintenance	15	1,000	903	90%
Communications Services (phone, internet, fax)	5,612	5,460	1,691	31%
Postage	369	600	210	35%
Utilities	50,673	66,300	16,117	24%
Property and Casualty Insurance	11,833	13,400	7,191	54%
Repairs and Maintenance	18,778	5,000	2,142	43%
Field Trip Transportation	3,308	2,800	160	6%
Travel and conferences	2,990	5,600	269	5%
Field Trip Admissions	1,276	2,800	-	0%
Lease Expense	326,432	373,740	124,580	33%
Wells Fargo Copier Lease	3,142	4,200	638	15%
Office Supplies/General Supplies	29,771	28,000	7,628	27%
Maintenance Supplies	15,645	14,000	3,407	24%
Noninstructional Software	16,298	15,700	13,022	83%
Instructional Software	13,552	10,100	2,245	22%
Instructional Supplies	8,686	11,200	8,502	76%
Noninstructional Technology	-	5,600	-	0%
Instructional Technology	9,331	14,000	1,887	13%
Textbooks and Workbooks	26,302	31,900	12,854	40%
Standardized Tests	-	-	-	n/a
Media/Library Resources	700	1,700	728	43%

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	FY18 Actual	Original Budget	Year-To -Date	33.3% % of Budget
ADM	202.05	223	173	78%
Food	722	600	1,306	218%
Furniture and Other Equipment	50,915	5,000	1,355	27%
Technology Equipment	3,193	20,000	12	0%
Dues and memberships	22,877	17,082	15,597	91%
State Special Ed Expenditures				
Salaries	192,251	237,117	25,534	11%
Benefits	40,339	64,695	3,896	6%
Other	26,404	30,623	7,846	26%
Federal Expenditures (Equals Revenue)				
Federal Special Education	31,969	37,771	9,664	26%
Federal CEIS	4,222	4,329	-	0%
Federal Title I	68,860	66,482	11,360	17%
Federal Title II	14,637	14,864	15,826	106%
Federal Title III	16,690	16,524	623	4%
Total Expenditures	2,546,881	2,756,528	810,524	29%
Net Change in Fund Balance	136,077	322,444	157,819	
Beginning Fund Balance	1,016,475	1,153,751	1,153,751	
Ending Fund Balance	\$ 1,153,751	\$ 1,476,195	\$ 1,311,570	
Fund Balance Percentage of Annual Expenditures	45.3%	53.6%		

Fund 02, Food Service

Revenues

Breakfast Aid	\$ 59,077	\$ 63,000	\$ 12,911	20%
Lunch and Milk Aid	112,583	120,750	22,447	19%
Fresh Fruits & Vegetable Grant	-	-	1,102	n/a
Commodities	16,311	-	-	n/a
Sale of Lunches	239	735	-	0%
Total Revenue	\$ 188,210	\$ 184,485	\$ 36,460	20%

Expenditures

Salaries and Benefits	\$ 30,011	\$ 29,400	\$ 8,103	28%
Lunch, Breakfast & Milk	139,899	146,475	27,891	19%
Commodities	16,311	-	-	n/a
Equipment, shipping and Installation	-	-	1,179	n/a
Supplies	1,117	2,100	511	24%

Total Expenditures	\$ 187,338	\$ 177,975	\$ 37,685	21%
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Expenditures in Excess of Revenue	\$ 872	\$ 6,510	\$ (1,225)	
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Beginning fund Balance	\$ -	\$ -	\$ -	
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Ending Fund Balance, Food Service Fund	\$ 872	\$ 6,510	\$ (1,225)	
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SCMSA
Cash-flow Statement for Fiscal Year 2019
As of October 31, 2018

	Budget Plus PY pay/rec	YTD Cash Receipts 09/30/18	FY19									Total Cash-flow	Receivable/ Payable	
			November	December	January	February	March	April	May	June				
State Aids	2,941,403	770,733	190,000	190,000	220,000	245,000	245,000	245,000	245,000	245,000	2,595,733	345,670	12%	
Federal Aid	135,068	-	56,459	10,500	10,500	10,500	10,500	10,500	10,500	10,500	129,959	5,110	4%	
Other Receipts	2,500	199	200	200	200	200	200	200	200	200	1,799	701	28%	
Food Service	184,485	17,474	18,000	19,500	19,500	19,500	19,500	19,500	19,500	19,500	171,974	12,511	7%	
Prior Year Receivables/changes	325,519	259,007	5,000	-	-	-	-	-	-	-	264,007	61,512	19%	
Total Cash Receipts	3,588,976	1,047,413	269,659	220,200	250,200	275,200	275,200	275,200	275,200	275,200	3,163,472	425,504	12%	
Salaries and Benefits	1,851,954	398,536	165,000	165,000	165,000	165,000	165,000	165,000	165,000	165,000	1,718,536	133,419	7%	
Purchased Services	619,122	199,538	49,500	49,500	49,500	49,500	49,500	49,500	49,500	49,500	595,538	23,584	4%	
Supplies and Materials	281,375	79,980	23,500	23,500	23,500	23,500	23,500	23,500	23,500	23,500	267,980	13,395	5%	
Equipment	25,000	2,546	5,000	-	5,000	-	-	5,000	-	-	17,546	7,454	30%	
Grant and Other Costs	157,052	53,070	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	153,070	3,982	3%	
Prior Year Payables/changes	160,279	158,596	1,683	-	-	-	-	-	-	-	160,279	0	0%	
Total Cash Outflows	3,094,782	892,265	257,183	250,500	255,500	250,500	250,500	255,500	250,500	250,500	2,912,948	181,834	6%	
Net Cash Effect		155,148	12,476	(30,300)	(5,300)	24,700	24,700	19,700	24,700	24,700	250,524	243,670		
Beginning Cash		988,184	1,143,333	1,155,808	1,125,508	1,120,208	1,144,908	1,169,608	1,189,308	1,214,008				
Ending Cash		1,143,333	1,155,808	1,125,508	1,120,208	1,144,908	1,169,608	1,189,308	1,214,008	1,238,708				
Operating Days Cash on Hand		142.21	143.76	139.99	139.33	142.41	145.48	147.93	151.00	154.07				

SCMSA, Charter No. 4223.07

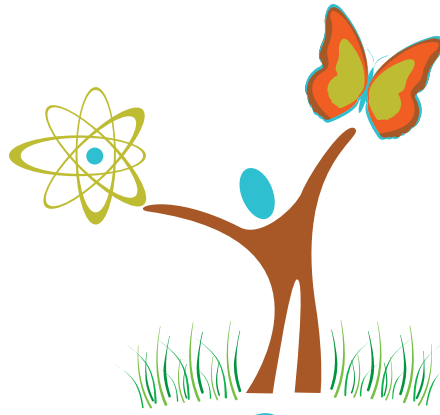
Contracted Services

Fiscal Year 2018-2019

Detail of Contracted Services	2019		YTD	Comments
	Budget			
Accounting Support	\$ 61,476	\$	19,992	Finance, AP, Payroll, Grants \$4,998/mo
Audit	9,000		7,000	Abdo
Background Checks	615		480	BCA
Banking Fees	1,000		281	
Board Training	600		-	
Bryan Ingvalson	12,000		3,000	Title I and other grant work
HR Services	3,075		1,000	Kraus-Anderson Insurance
Legal	5,000		-	Rupp, Anderson, Squire
Marketing	5,000		1,407	Facebook
Nursing	5,000		683	Est, portion to sped, charter school health
Other "To Be Determined" Fees	4,332		394	misc,maintenance, unexpected fees
Teacher and student Recruitment	500		-	Ads, WJON, Edpost, etc
Total Contracted Services	\$ 107,598	\$	34,238	32%
Dues and Memberships				
Authorizer Fees	\$ 16,569	\$	11,649	NEO
Other	513		3,948	building permit, fire inspection,
Total Dues and Memberships	\$ 17,082	\$	15,597	91%
Communication Costs				
Phone and Internet	\$ 5,460	\$	1,691	Charter, \$760/mo
Repairs and Maintenance				
Fire Alarms, batteries and monitoring	\$ 500	\$	160	Safeguard Sec, Summit Co.
Rug and Mat cleaning Services	2,000		1,650	G & K Services
Maintenance	1,500		115	Jackson, People Ready
Misc maintenance supplies, services	1,000		218	
Total Repairs and Maintenance	\$ 5,000	\$	2,142	43%

St. Cloud Math and Science Academy
 Food Service
 Receipts and Expenditures, FY19

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Number of Claims Submitted													
Total Breakfast	-	-	2,781	3,252								-	6,033
Total Lunch	-	-	2,930	3,381									6,311
Revenue and Expenditures													
Breakfast Revenue \$ 2.14			\$ 5,951	\$ 6,959									\$ 12,911
Lunch Revenue \$ 3.515			10,299	11,884									22,183
State Milk Aid, K \$ 0.20			122	142									264
Fresh Fruits & Veg Grant			1,102	-									1,102
Total Revenue	\$ -	\$ -	\$ 17,474	\$ 18,985	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,460
Expenditures													
Salaries	\$ 215	\$ 1,228	\$ 2,424	\$ 4,236									\$ 8,103
Food \$ 3.17	-	-	10,173	13,760									23,933
Milk	-	-	1,914	2,045									3,959
Supplies	511	-	-	-									511
Capital Assets	-	1,179	-	-	-	\$ -	-	-	-	-	-	-	1,179
Total Expenditures	\$ 726	\$ 2,407	\$ 14,511	\$ 20,041	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,685
Net Income/Loss	\$ (726)	\$ (2,407)	\$ 2,964	\$ (1,055)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,225)
Lunches Claimed for Reimburse	-	-	2,930	3,381	-	-	-	-	-	-	-	-	6,311
Lunches Delivered	-	-	3,209	3,524	3,060	-	-	-	-	-	-	-	9,793
Extra lunches paid for but not reimburse	-	-	(279)	(143)	(3,060)	-	-	-	-	-	-	-	(3,482)



ST. CLOUD
MATH AND SCIENCE
ACADEMY
ISD 4223

Charter No. 4223.07
November 2018 Meeting

October 2018 Supplemental Information



Prepared by:
Kara Lundin, CPA
Senior Finance Manager

CHECK	CHECK	INVOICE		
DATE	NUMBER	VENDOR	DESCRIPTION	AMOUNT
10/01/2018	201800220	Facebook	Marketing	193.72
10/02/2018	201800221	Amazon.com	AV protection plan	12.10
10/03/2018	201800223	Adobe Systems Inc	Acrobate Pro Subscription	16.13
10/03/2018	201800224	Amazon.com	Headphones	229.95
10/03/2018	201800222	TeachersPayTeachers	Science	6.00
10/04/2018	201800225	Coborn's	Food for parent training	125.00
10/05/2018	201800226	SAM'S CLUB	Food for parent training	16.96
10/08/2018	201800227	Hanover Insurance Gr	commercial ins instal	953.19
10/09/2018	201800228	Amazon.com	Office supplies	225.55
10/10/2018	201800229	TeachersPayTeachers	Science	12.00
10/12/2018	43229	18th Street Campus,	Oct 2018 base Rent and CAM Charges	32,395.00
10/12/2018	43230	Arrow Ace Hardware	Extension cord, brace, hex key sets and electrical supplies	39.55
10/12/2018	43231	Baker Transportation	Transportation for injured employee	118.20
10/12/2018	43232	Central Locksmiths I	Keys made	5.00
10/12/2018	43232	Central Locksmiths I	Service call to unlock side door	85.00
10/12/2018	43233	Charter Communicatio	Phone and internet	421.17
10/12/2018	43234	Charter School Healt	Vision and hearing screening	683.35
10/12/2018	43235	Cintas	Rugs, mops and towels	116.90
10/12/2018	43236	Fish, Tom	September Milk order	1,914.00
10/12/2018	43237	Follett School Solut	Library system	727.50
10/12/2018	43238	GK Consulting LLC	Computer consulting	902.50
10/12/2018	43239	IXL Learning Inc	Site licenses	2,363.00
10/12/2018	43240	JMC Computer Service	Web hosting FY 18-19	600.00
10/12/2018	43241	Madsen, Rene	Psychologist services 08.08.18 - 09.30.18 plus mileage and misc. forms	5,793.13
10/12/2018	43242	Menards	Bracket and glue	63.73
10/12/2018	43242	Menards	Mulch	24.00
10/12/2018	43243	New Horizon Foods	October student meal order	13,840.04
10/12/2018	43244	Safeguard Security I	Fire alarm monitoring	39.95
10/12/2018	43245	School Nurse Supply,	Ice packs	17.85
10/12/2018	43246	TriMark	Soap	64.38
10/12/2018	43247	Wells Fargo Financia	Copier lease payment	216.96
10/15/2018	201800195	Internal Revenue Ser	Payroll accrual	40.00
10/15/2018	201800196	Internal Revenue Ser	Payroll accrual	4,151.48
10/15/2018	201800197	Internal Revenue Ser	Payroll accrual	4,115.02
10/15/2018	201800198	Internal Revenue Ser	Payroll accrual	962.40
10/15/2018	201800199	Internal Revenue Ser	Payroll accrual	4,115.02
10/15/2018	201800200	Internal Revenue Ser	Payroll accrual	962.40
10/15/2018	201800201	MN Dept of Revenue	Payroll accrual	2,240.71
10/15/2018	201800202	Public Employees Ret	Payroll accrual	1,687.56
10/15/2018	201800203	Public Employees Ret	Payroll accrual	1,947.20
10/15/2018	201800204	Select Account	Payroll accrual	482.83
10/15/2018	201800205	Teachers Retirement	Payroll accrual	3,064.96
10/15/2018	201800207	Teachers Retirement	Payroll accrual	3,150.78
10/15/2018	201800231	Chik Fil A	Parent class meal	131.06
10/15/2018	201800230	SAM'S CLUB	Office supplies	55.72
10/17/2018	201800232	Amazon.com	Stem night supplies	22.18
10/17/2018	201800233	Chipotle	Lunch for workshop training	27.21
10/18/2018	201800235	Aflac	Oct 2018 Insurance	315.26
10/18/2018	201800234	Chipotle	Lunch for workshop training	24.17

CHECK	CHECK	INVOICE		
DATE	NUMBER	VENDOR	DESCRIPTION	AMOUNT
10/19/2018	43248	ESI	Payroll accrual	500.00
10/19/2018	43249	Horace Mann Life Ins	Payroll accrual	270.84
10/19/2018	201800236	SAM'S CLUB	Stem night supplies	12.72
10/19/2018	201800237	SAM'S CLUB	Stem night supplies	52.18
10/22/2018	43250	Bengtson, Tammy	Reimbursement for parent meeting supplies	11.98
10/22/2018	43251	BerganKDV Outsourced	Financial Management and accounting services for the month of October 2018.	4,998.00
10/22/2018	43252	Brian Ingvalson & As	Writing services contract: October 2018 13.33 hours @ \$75/hr	1,000.00
10/22/2018	43253	Cintas	Mats, towels and mops	116.90
10/22/2018	43254	cmERDC	Credit for sponges	-1.69
10/22/2018	43254	cmERDC	Copier count	310.60
10/22/2018	43254	cmERDC	Toner for copier	683.00
10/22/2018	43255	Eikmeier, Sandra	Reimbursement for parent meeting supplies	22.55
10/22/2018	43256	JMC Computer Service	Email service for FY18-19	125.00
10/22/2018	43257	Novation Education O	FY18-19 authorizer fees	11,648.64
10/22/2018	43258	Premium Waters, Inc	Water for nurse office	4.00
10/22/2018	43259	SPOT Rehabilitation, OT	contract services 09.18.18	196.00
10/22/2018	43260	West Central Sanitat	Garbage and recycling services	329.08
10/22/2018	43261	Xcel Energy	Gas and electric useage: 08.28.18 - 09.29.18	2,510.93
10/22/2018	201800238	Walmart	Stem night supplies	70.76
10/23/2018	201800239	Amazon.com	Amazon Prime	12.99
10/23/2018	201800240	HEALTHPARTNERS	Medical Insurance - November 2018	9,454.87
10/24/2018	2202	BCA	Background checks	150.00
10/24/2018	201800241	Walmart	Stem night supplies	996.00
10/25/2018	43262	18th Street Campus,	Nov 2018 base Rent and CAM Charges	32,395.00
10/25/2018	43263	Dunn, Steve	Seminar	7,891.26
10/25/2018	43264	Hess, Kimberly	Reimbursement for puzzles for STEM night	5.00
10/25/2018	43265	Wells Fargo Financia	Copier lease payment	216.96
10/26/2018	201800243	Domino's Pizza	Stem night food	68.93
10/26/2018	201800242	SAM'S CLUB	Stem night supplies	17.02
10/29/2018	201800260	Amazon.com	Student supplies	23.97
10/29/2018	201800255	Deerwood Bank	Service fee	35.00
10/29/2018	201800256	Deerwood Bank	Service fee	35.00
10/30/2018	201800241	Walmart	Stem night supplies	-996.00
10/30/2018	201800261	Walmart	Supplies	9.96
10/30/2018	201800257	Amazon.com	Supplies	4.29
10/30/2018	2206	BCA	Background checks	45.00
10/30/2018	201800258	TeachersPayTeachers	Science	9.00
10/31/2018	201800208	Internal Revenue Ser	Payroll accrual	40.00
10/31/2018	201800209	Internal Revenue Ser	Payroll accrual	4,320.18
10/31/2018	201800210	Internal Revenue Ser	Payroll accrual	4,134.10
10/31/2018	201800211	Internal Revenue Ser	Payroll accrual	966.82
10/31/2018	201800212	Internal Revenue Ser	Payroll accrual	4,134.10
10/31/2018	201800213	Internal Revenue Ser	Payroll accrual	966.82
10/31/2018	201800214	MN Dept of Revenue	Payroll accrual	2,321.54
10/31/2018	201800215	Public Employees Ret	Payroll accrual	1,788.90

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION		AMOUNT
10/31/2018	201800216	Public Employees Ret	Payroll accrual		2,064.12
10/31/2018	201800217	Select Account	Payroll accrual		482.83
10/31/2018	201800218	Teachers Retirement	Payroll accrual		2,980.46
10/31/2018	201800219	Teachers Retirement	Payroll accrual		3,063.96
10/31/2018	201800259	TeachersPayTeachers	Science		24.00
				Totals for checks	190,241.34

Post Date	Acct Nbr	Description	Amount
10/31/2018	01 A 121 00	FY 17-18 General Education Charter	60201.14
10/31/2018	01 A 121 00	FY 17-18 Special Ed Charter	3879.40
10/31/2018	01 A 121 00	FY 17-18 Charter School Lease	3427.53
10/31/2018	01 A 121 00	FY 17-18 Long Term Facilities Maint	340.05
10/31/2018	01 R 005 000 000 000 211	FY 18-19 General Education Charter	97243.19
10/31/2018	01 R 005 000 000 000 211	FY 18-19 General Education Charter	95666.72
10/31/2018	02 R 005 770 000 701 300	State lunch	366.25
10/31/2018	02 R 005 770 000 701 471	HHFKA Lunch	175.80
10/31/2018	02 R 005 770 000 701 471	Reg lunch	966.90
10/31/2018	02 R 005 770 000 701 472	Free and red lunch	8790.00
10/31/2018	02 R 005 770 000 703 300	State milk	121.80
10/31/2018	02 R 005 770 000 705 476	Breakfast	5951.34
10/31/2018	02 R 005 770 000 706 490	FFVP	1101.96
		Total for Cash Receipts	278232.08

Post Date	Acct Nbr	Description	Amount
10/25/2018	01 E 010 205 000 417 303	3 day workshop	-7934.38
10/25/2018	01 E 010 204 000 414 303	3 day workshop	7934.38
Total for Journal Entries			0.00