

Minutes of the St. Cloud Math and Science Academy Board of Directors

136 Division St. Waite Park, MN 56387

October 13, 2014

Mission

To serve the needs of all students as they prepare to become life-long learners and contributing members of society through integration of Science, Technology, Math and Engineering into the traditional content areas of Reading, Language Skills, Social Studies, the Arts and Physical Education. Kindness and respect for others is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

1. **The meeting was called to order** at 5:06 PM by Debbie Adair
2. **Reading of Mission by** Debbie Adair. **Reading of Vision by** Tammy Bengtson
3. **Debra Adair conducted the roll call.**

Members Present:

Britt O' Neal
Debbie Adair
Sarah Klinnert
Shannon Dyrud
Haji Yussuf

Members Absent:

Ismail Ali
Shukri Hashi

Others Present:

Wendy Swanson Choi
Tammy Bengtson
April Herman
Krista Zipp
Andy Lyman
Leah
Shelley
Lisa Trnka
Britney Soldner
Megan Roberg
Mary Niehoff
Cabdicasiis Idoor Cilmi
Lee Hanson
Sue Jackson

There was a quorum.

4. Britt O' Neal **moved to approve the agenda**, Shannon Dyrud seconded. Add to agenda Britney Soldner as Teacher Representative and SCMSA Board secretary Motion passed unanimously.

5. Sarah Klinnert **moved to approve the Consent Agenda**, Britt O' Neal seconded. Motion passed unanimously.

- Acceptance of Donations this month:
- Plaza Park bank \$50.00
- Approval of August 11th minutes
- Approval of September Minutes Sept 8th, Sept. 12th, and Sept 19th

Informational Items:

6. Authorizer- Wendy came to visit the school the past week. She felt that when she came we were meeting SCMSA's vision of kind teaching in a kind place. Students seem to know where to go and how to get there. Wendy needs SCMSA's baseline scores from FAST testing so we can look at our goals that we need to meet. We will look at moving to a five year plan. Discussion of what a transition from a working board to a governing board looks like. We need a member with legal expertise to help look over the board paper work and situation.

7. Facility issues update

- Small Classroom-** New management is working on subcontracting the job to take down the wall. We are unsure of the time frame of that happening
- Gym noise distracting 4th grade classroom-** Someone came to look at problems and they will be fixed. We are unsure of timeline.
- Gym loud and difficult space-** We will fill in the corrugated ceiling, put in installation and a sound board on top. We are unsure of when things will be completed.
- Megan Roberg's wall-** Classroom wall needs to be fixed from water damage. Was looked at by construction workers and is in the plans to be fixed.
- Other options for playground/Gym outside of SCMSA-** Fence needs to be down by 10-30-14. Discussion of fence going in the back of school in the spring depending on parking needs and city permit. Talked about using the other side of Play it Again Sports in the winter for a large space for kids to be able to run. Discussion of what it will take to get that space up to code. Currently using that space as storage and we need to find somewhere for it to go. We would pay for heat and taxes on the building. Need to get this into the lease and have it in writing about SCMSA's agreement using the extra space. Lee needs to call the city and get a time line for putting the fence of and then we can possibly amend the lease. We need to go down to the city and see what they will approve for an outside play space.
- Coat hooks/ Cubbies for boots in the winter-** Debbie's husband was looking into putting up hooks by Erin's desk for winter clothes.

- 8. **Haji Yussuf**- resigned from the board due to other obligations
- 9. **Stem Night and curriculum committee**-Debbie, Britt, and Sarah. The committee talked with Glory about what we were planning to do. We will get a letter out to parents to invite them on November 20th. The committee will meet to decide a time and activities that will be scheduled
- 10. **Committee meeting schedules**- We have a curriculum committee, executive committee, finance committee and we need people for SCMSA's facilities committee. Facilities committee will be Britney Soldner, Lisa Trnka, and Tammy Bengtson. Every committee will meet one Monday a month.
- 11. **Grant update**—Sarah- Needs the NCEs number. Not sure how we get that number need to apply for grants.

Discussion and/or action items:

12. **Lease Questions/Concerns**- Sarah was wondering about wireless internet access as stated in lease it will be provided. SCMSA paid the bill to have internet in each room...Lee said he would pay that bill. The lease also states that Lee will provide the safety doors for the building. We discussed fixing the door in the back on the primary side as the key to shut off the alarm won't come out. Teacher brought up the issue of moving to a new building. Board member mentioned that we are in a three year lease and don't see us moving until we are done. Where will 5th grade next year?

13. **Treasurer Report (Britt O' Neal)**- Debbie Adair moved to approve Treasures Report and Britt O' Neal seconded. No discussion. Motion passed unanimously. Getting SCMSA's first grant wrapped up. SCMSA's new grant starts Oct. 31st. Applying for a line of credit to do automatic deposit.

14. **Secretary Position still open**- Debbie Adair moved to approve Britney Soldner as SCMSA Board Secretary, Britt O' Neal seconded. Motion passed unanimously.

15. **Discipline Policy Review**- Tabled for the November board meeting

16. **Volunteer policy**- Britt O' Neal moved to approve, Debbie Adair seconded. Motion passed unanimously.

17. **ELL policy**- Tabled for the November board meeting. What score would qualify students for new to country? You get an actual number score from tests and how you place them. That should be added to the policy or taken out. The policy could say see ELL handbook that is being created by ELL teacher.

18. **Aesop Sub service for substitute teachers**- Tammy called to get an estimate about an automated sub system. The cost would be \$950 startup cost and \$980 in an annual fee total of \$1,930. Check into getting a trial.

Future Board Meetings:

November 10 th	March 16 th (Tentative date Annual Meeting, before regular board)
December 8 th	April 13 th
January 12 th	May 11 th
February 9 th	June 15 th

STEM Family Nights

November 20th

March 19th

January 22nd

May 21st

Meeting adjourned at 7:58PM

Approved on: 11-17-14

Signature of Secretary, Britney Soldner