

St. Cloud Math and Science Academy Board of Directors

Board Minutes

1025 18th St. N

St. Cloud, MN 56303

November 29th, 2017

Mission

To serve the needs of all students as they prepare to become life-long learners and contributing members of society through integration of Science, Technology, Math and Engineering into the traditional content areas of Reading, Language Skills, Social Studies, the Arts and Physical Education. Kindness and respect for others is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

Vision

Is to see all students succeed in school to develop self-confidence, learn to appreciate and get along with others, become proficient in all content areas, explore and use unique abilities, graduate from high school and pursue further training including but not limited to, the fields of Science, Technology, Engineering and Math in order to become productive citizens.

School Improvement Goals:

- 1) Increase student achievement in reading and math
- 2) Increase our English Learner scores by one level each year
- 3) Integrate science so that our students have a higher number of minutes per day dedicated to STEM activities
- 4) Improve student behavior and focus on consistent school wide expectations
- 5) Increase our level of parent and community engagement

Board Member to help President with Room set up and Packet for August 4:00 PM – Salah Jama

1. **Call the meeting to Order and Welcome any visitors** Called to order at 4:34pm
2. **Reading of Mission** read by: Tammy Bengtson **Reading of Vision** read by: Jenna Scott
3. **Roll Call/Quorum** There was a Quorum
Present
Jenna Scott
Ahmed Ali
Salah Jama
Mary White-Levilain
Amy Cross
Adow Ali *arrived at 4:56pm*
Non-Board Members Present
Krista Zipp
Jill Waldvogal *left at 6:10pm*
Tammy Bengtson
Kara Schneeberger

4. Conflict of Interest –Charter School Board Members - No Conflict

Public Input – No Input

5. Approval the agenda – Jenna Scott moved to approve the agenda. Jenna Scott seconded the approval of the agenda. Motion was carried.

6. Approval of the consent agenda – Amy Cross moved to approve the consent agenda. Jenna Scott seconded the approval of the consent agenda. Motion was carried.

CONSENT AGENDA:

September 27, 2017 Board Minutes

October 2017 – No Minutes the meeting was not held due to no Quorum

Updated Board Development Plan – Please put the copy in your Board Binder

- Jenna Scott made a motion to accept the board development plan. Adow Ali seconded the motion to accept the board development plan. Motion was carried.

Jenna Scott – Board Treasurer

7. Family Relations: Azad

- Azad told us about a concern parents had had with the move of the school. The school is now further away from most of our student’s homes now that we moved from Waite Park to St. Cloud, so they have been concerned about transportation to be involved with their child. SCMSA has been brainstorming ideas of how to help with that.
 - o SCMSA provided rides to families so that they could attend parent teacher conferences. We had 172/210 conferences attended in November.
 - o We provided bus rides to families for the STEM night event and there was a good turnout.
 - o Overall parents have been pleased with our efforts and ideas to help with transportation.

8. Authorizer’s report/comments (Wendy Swanson)

- No Report
- There is a site visit in January.

9. Director’s Report (Tammy Bengtson)

- Update on Enrollment - 212 students; we have openings in 1st grade, 2nd grade, and 4th grade.
- Stem night /Health Career Fair – We had a great turn out for this event. St. Scholastica students set up health stations in the gym while the SCMSA staff set up STEM stations throughout the rest of the school to engage students and families. SCMSA got buses to provide transportation to families that live further away now.
- Everyday Math Training 10/27/2017- A representative from Everyday Math came and explained more the components to all the teachers including the online components and teaching materials. Teachers feel better and more comfortable about the curriculum. Overall, the training was helpful.
- Fire Safety Week – The St. Cloud Fire Department came to visit SCMSA to do a demonstration and allowed the students to see the firetruck. We have had very fast and efficient fire drills so far this year.
- Student Progress Update – Jill Waldvogel – 98/212 students are being progress monitored in reading each week; 22/212 being progress monitored in math with our new math intervention teacher.

10. Teachers Report – Krista Zipp

- Krista brought in examples of some student work from the new writing curriculum that the school purchased this year.

11. Facilities Report – Tammy Bengtson

- Basketball hoops/Security cameras - 3 cameras will be set up in the back and one up in the front
- Plumbing update – The landlords had purchased new toilets, then they realized the new ones were the same as the current ones. They are now investigating under the floors of toilets to see if there is an issue. The other option would be to get high pressured toilets. Hopefully they will have this problem fixed over winter break while the students and staff are gone.

12. Executive Committee (Mary White)

Officers: Mary White -President

Ahmed Ali – Vice President

Krista Zipp – non board member secretarial duties

Jenna Scott – Treasure

- Board Background Checks/forms update – Every 3 years our board members should get a new background check.
- Board trainings and certificate updates – January 24th Brain will be here for a board training; Kara will do a financial training on March 28th. Ahmed suggested the option of webinar trainings to allow board members to do these trainings at their own convenience outside of meetings.
- New board member training – Amy Cross is done

13. Marketing Report: - Jill

- The Committee is meeting tomorrow and will have more to share at the next board meeting.

14. Preschool Development Committee (Mary White, Tammy Bengtson, Jenna Scott, Amy Cross, and Jill Waldvogel) Set up date for work session – Reschedule original date

- Wendy suggested we keep working on getting things started for a preschool program because it is a long process.

Discussion and/or Action Items:

Treasurer's report/ Finance Committee -Kara/Jenna – Approval of Financial report

- The school has adequate collateral at month-end.
- At the end of October, 33% of the school year was complete.
- SCMSA has a healthy cash balance and is on track with spending.
- Amy Cross made a motion to approve the September and October financial reports. Jenna Scott seconded the approval of the September and October financial report. The motion was carried.

Audit info – Kara - Board needs to be accepted

- Amy Cross made a motion to accept the audit findings. Jenna Scott seconded the motion to accept the audit findings. Motion was carried.

Review of Policies:

Public and private Personnel Data Policy

- This item will be moved to next month's meeting.

Board Bylaws will be reviewed to clarify member expectations, approve absences and recording attendance. We will also be discussing the number of full board meetings required each year

- Mary made a google account for the board and will send that out for more organization.
- Ahmed asked that the email he received regarding his attendance be included in the minutes.
- Presented the idea of if a Board member may not have transportation we could then do a conference call/skype at the board member to still include them in the meeting.
- Mary made a motion to make an amendment to the bi-laws stating: 'From 10 to 9 meetings a year. All board members are expected at every meeting unless they give a 5 day notice. If there are more than 3 approved absences or extenuating circumstances during which the board member was unable to give 5 days' notice the board may remove that person.' Jenna seconded the motion. Motion was carried.

Development of Board Calendar

Calendar change due to District 742 calendar change

- District 742 made a change to their school calendar which affects us because we get our bussing transportation for the students through them.
 - o District 742 made their last school day for students on May 31st. SCMSA's last school day is currently June 1st, if we keep it that way SCMSA will have to pay for transportation for the students.
- If we change our last day of school to being on May 31st, we will still have 4 additional day than the state of Minnesota requires.
- Mary made a motion to change the last day from June 1st, to May 31st for this school year. Jenna Scott seconded the motion to change the last day from June 1st, to May 31st. Motion was carried.

Board Member to help President with Room set up and Packet each month come at 4:00 PM

Future Board Meetings:

November 29 th , 2017	4:30 PM	Adow Ali
December	– NO MEETING	
January 24 th , 2018	4:30 PM	Amy Cross
February 28 nd , 2018	4:30 PM	Jenna Scott
March 28 nd , 2018	4:30 PM	Ahmed Ali
April 25 th , 2018	4:30 PM	Salah Jama
May 23 th , 2018	4:30 PM	ANNUAL MEETING All Board Members come at 3:45 to set up
June 27 th 2018	4:30 PM	Adow Ali

UPCOMING COMMITTEE MEETINGS:

Executive Committee Meetings:

November 21 st	3:30 PM
January 16 th	3:30 PM
February 20	3:30 PM
March 20 th	3:30 PM
April 17 th	3:30 PM

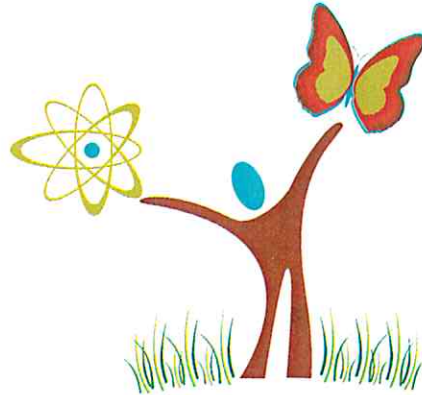
May 15th

3:30 PM

June 19th

3:30 PM

Meeting adjournment – Amy Cross made a motion to adjourn the meeting. Jenna Scott seconded the motion to adjourn the meeting. Motion carried. Adjourned at 6:45pm



ST. CLOUD
MATH AND SCIENCE
ACADEMY
ISD 4223

St. Cloud Math and Science Academy
St. Cloud, Minnesota
Charter No. 4223
November 2017 Meeting

October 31, 2017 Financial Statements



 **berganKDV**
CPAS | ADVISORS

Prepared by:
Kara Schneeberger, CPA
Senior Finance Manager

St. Cloud Math and Science Academy

Waite Park, Minnesota

Financial Statements

Table of Contents

Executive Summary	Page 3
Balance Sheet	Page 4
Statement of Revenues and Expenditures	Page 5
Supplemental Information:	
Contracted Services	Page 8
Food Service Operations	Page 9
Monthly Receipts	Page 10
Checks Written	Page 11
Journal Entries	Page 14

Executive Summary

Students:

- Original Budget – 213 ADM
- Revised Budget – 205 ADM
- Actual Student – See Director’s report

Current Condition:

- At October 31st, 33% of the school year was complete.

Cash-Flow:

- At month-end, the school had a book value of \$901,000 in reconciled cash. This balance represents 120 days of operating costs. The school has adequate collateral at month-end.

	<u>10/31/2017</u>
Bank Balance	\$ 921,700.00
Less FDIC	<u>\$ (250,000.00)</u>
	<u>\$ 671,700.00</u>
110%	\$ 738,870.00
Less Market Value of Pledged Collateral	<u>\$ (894,151.00)</u>
(Over)/Under Collateralized	<u>\$ (155,281.00)</u>

Items worth noting:

- **Revenues, Expenditures and Other**
 - Only four months of activity is shown in the year-to-date column, however, these months include the majority of the costs to get the school ready for the FY18 year.
 - A revised budget is presented for the first time. Changes from the original to revised budget include:
 - Decrease in student estimate from 213 to 205. This estimate decreases the general education aid and lease aid. Special education aid increased because the special education expenditures increased.
 - General Education salaries and benefits increased. Additional salaries needed for substitutes, building moving staff and additional staff hours.
 - Repairs and maintenance increased due to one-time costs to get the building ready.
 - Instructional supplies decreased and textbooks increased for reallocation of budget.
 - Dues and memberships decreased due to original estimates higher for authorizer fees.
 - Food service revenues increased for actual results coming in higher than original estimates. Food costs also increased for meals served.
 - Overall, revenues increased by \$1,500 and expenditures increased by \$105,000. The original projected fund balance surplus decreased from \$210,000 to \$106,000. This will result in a fund balance of \$40.8%.

Blue font indicates a formula or link to a separate document.

St. Cloud Math and Science Academy

Balance Sheet

October 31, 2017

	<u>6/30/2017</u>	<u>10/31/2017</u>
<u>Assets</u>		
Cash and Investments	\$ 874,604	\$ 901,105
Accounts Receivable	31	31
State Aids Receivable	161,822	234,127
Federal Aids Receivable	10,226	57,303
Prepaid Expense	67,128	97,128
Total Current Assets	<u>\$ 1,113,811</u>	<u>\$ 1,289,694</u>
 <u>Liabilities and Fund Balance</u>		
Current Liabilities		
Salaries and Wages Payable	\$ 79,790	\$ 56,800
Accounts Payable	2,985	79,688
Payroll Deductions and Benefits	14,560	37,199
Total Current Liabilities	<u>\$ 97,335</u>	<u>\$ 173,686</u>
 Fund Balance		
Fund Balance	\$ 1,016,476	\$ 1,016,476
Excess of Revenues over Expenditures	\$ -	99,532
Total Fund Balance	<u>\$ 1,016,476</u>	<u>\$ 1,116,008</u>
Total Liabilities and Fund Balance	<u>\$ 1,113,811</u>	<u>\$ 1,289,694</u>
Days of Operating Cash On hand	149	120

Management has elected to omit substantially all disclosures, the Government-Wide Financial Statements.

and the Required Supplementary Information.

No CPA provides any assurance on these financial statements.

SCMSA, Charter No. 4223.07
 Monthly Financial Report - Revenues & Expenditures
 October 31, 2017

	FY17 Actual	Original Budget	Revised Budget	Year-To -Date	33% % of Budget
ADM	171.67	213	205		
General Fund					
Revenues					
State Aids					
General Education Revenue	\$ 1,714,586	\$ 2,053,444	\$ 1,995,832	\$ 583,463	29%
Building Lease Aid	225,574	277,083	266,676	-	0%
Special Education Aid	160,136	226,139	269,686	-	0%
Endowment Aid	5,683	6,030	6,626	3,313	50%
Literacy Incentive	8,145	8,552	8,552	-	0%
Other Aids, State TRA/LT Fac Maint Aid	5,673	18,105	17,251	-	0%
Holdback	-	-	-	259,498	n/a
Total State Aids	2,119,798	2,589,353	2,564,623	846,273	33%
Federal Revenue					
Federal Special Ed	30,397	23,399	23,764	10,206	43%
Federal Title I	69,559	65,838	67,152	7,045	10%
Federal Title II	7,693	11,079	14,637	14,637	100%
Federal Title III	15,406	14,500	16,476	5,662	34%
Federal CSP Grant	82,168	-	-	-	n/a
Total Federal Revenue	205,224	114,816	122,029	37,551	31%
Other Revenue					
Fees from Students	750	2,130	1,000	-	0%
Contributions and Gifts, Grants	591	500	500	-	0%
Misc Income, Pension Reimbursement	44,910	2,130	2,150	1,785	83%
Total Other Revenue	46,252	4,760	3,650	1,785	49%
Total Revenue	2,371,273	\$ 2,708,929	\$ 2,690,302	\$ 885,609	33%
Expenditures					
Salaries	915,577	1,087,746	1,145,130	268,111	23%
Benefits	216,486	271,723	278,081	58,480	21%
Accrual of summer salaries and benefits	-	-	-	86,040	N/A
	1,132,063	1,359,469	1,423,211	412,630	29%
Contracted Services (see breakout)	104,326	109,690	109,690	41,522	38%
Repairs and Technology Maintenance	1,220	2,000	2,000	-	0%
Communications Services (phone, internet, fax)	4,669	10,500	9,120	1,688	19%
Postage	455	1,200	500	101	20%
Utilities	17,180	65,000	65,000	11,868	18%

Management has elected to omit substantially all disclosures, the Government-wide financial statements and the Required Supplementary Information.

No CPA provides any assurance on these financial statements.

	FY17 Actual	Original Budget	Revised Budget	Year-To -Date	33% % of Budget
ADM	171.67	213	205		
Property and Casualty Insurance	9,181	17,500	9,120	5,982	66%
Repairs and Maintenance	4,185	15,000	24,600	19,216	78%
Field Trip Transportation	2,070	3,300	2,500	-	0%
Travel and conferences	5,016	7,500	5,000	241	5%
Field Trip Admissions	1,345	5,600	2,500	410	16%
Lease Expense	272,000	331,380	331,380	82,845	25%
Other Rentals and Operating Leases	1,183	1,330	1,500	405	27%
Office Supplies/General Supplies	14,466	27,500	25,000	12,392	50%
Maintenance Supplies	4,806	12,500	12,500	4,707	38%
Noninstructional Software	3,111	10,000	5,000	3,179	64%
Instructional Software	4,864	10,000	10,000	6,265	63%
Instructional Supplies	2,476	27,500	10,000	5,709	57%
Noninstructional Technology	170	12,500	5,000	-	0%
Instructional Technology	751	12,500	12,500	8,731	70%
Textbooks and Workbooks	(121)	15,000	33,500	31,055	93%
Standardized Tests	-	2,800	2,800	-	0%
Media/Library Resources	284	2,000	2,000	700	35%
Food	1,660	2,300	2,000	147	7%
Furniture and Other Equipment	1,277	32,500	32,500	24,556	76%
Technology Equipment	11,071	15,000	25,000	23,347	93%
Dues and memberships	16,182	30,308	16,280	12,746	78%
Taxes & Assessments	5,823	-	-	-	n/a
State Special Ed Expenditures					
Salaries & Benefits	169,459	222,378	257,735	34,479	13%
Other	229	18,165	29,165	7,886	27%
Federal Expenditures (Equals Revenue)					
Federal Special Education	30,397	23,399	23,764	10,206	43%
Federal Title I	69,578	65,838	67,152	7,045	10%
Federal Title II	7,693	11,079	14,637	14,637	100%
Federal Title III	15,406	14,500	16,476	5,662	34%
CSP Grant Expenditures	82,168	-	-	-	n/a
Total Expenditures	1,996,643	2,497,236	2,589,130	790,358	31%
Revenues in Excess of Expenditures	374,630	211,693	101,172	95,251	
Transfer out of General Fund to Food Service Fund	(5,185)	(1,838)	-	-	
Net Change in Fund Balance	369,445	209,855	101,172	95,251	
Beginning fund Balance	647,031	1,016,476	1,016,476	1,016,476	
Ending Fund Balance	\$ 1,016,476	\$ 1,226,331	\$ 1,117,648	\$ 1,111,726	
Fund Balance Percentage of Annual Expenditures	50.9%	49.1%	43.2%		

Management has elected to omit substantially all disclosures, the Government-wide financial statements and the Required Supplementary Information.

No CPA provides any assurance on these financial statements.

	FY17 Actual	Original Budget	Revised Budget	Year-To -Date	33% % of Budget
ADM	171.67	213	205		
Fund 02, Food Service					
Revenues					
Breakfast Aid	45,551	50,925	60,000	14,392	24%
Lunch and Milk Aid	93,554	93,975	105,000	26,567	25%
Sale of Lunches	-	105	105	-	0%
Total Revenue	139,105	145,005	165,105	40,958	25%
Expenditures					
Salaries and Benefits	23,815	17,325	25,333	7,043	28%
Lunch, Breakfast & Milk	121,317	124,530	130,000	28,949	22%
Equipment, shipping and Installation	-	2,888	2,888	-	0%
Supplies	476	2,100	2,100	685	33%
Total Expenditures	145,606.99	146,843	160,321	36,677	23%
Expenditures in Excess of Revenue	(6,502)	(1,838)	4,784	4,281	
Beginning fund Balance	1,317	-	-	-	
Operating Transfer from General Fund	5,185	1,838	-	-	
Ending Fund Balance, Food Service Fund	-	-	4,784	4,281	
Total School Revenues	2,510,379	2,853,934	2,855,407	926,567	32%
Total School Expenditures	2,142,250	2,644,079	2,749,451	827,035	30%
Revenues in Excess of Expenditures	368,129	209,855	105,956	99,532	
Beginning Fund Balance	648,347	1,016,476	1,016,476	1,016,476	
Ending Fund Balance	1,016,476	1,226,331	1,122,432	1,116,008	
Fund Balance as a Percent of Expenditures	47.4%	46.4%	40.8%		

Management has elected to omit substantially all disclosures, the Government-wide financial statements and the Required Supplementary Information.

No CPA provides any assurance on these financial statements.

SCMSA, Charter No. 4223.07
 Contracted Services
 Fiscal Year 2017-2018

Detail of Contracted Services	2017 Actual	2018 Budget	YTD	Comments
Accounting Support	\$ 56,473	\$ 60,270	\$ 19,600	Finance, AP, Payroll, Grants \$4,900/mo
Audit	7,553	7,790	8,713	Abdo
Background Checks	360	400	270	BCA
Banking Fees	458	400	175	
Board Training	-	550	-	
Bryan Ingvalson	22,000	12,000	4,000	
Grant Writing	3,000	-	-	Fox Advancement
HR Services	1,500	3,000	1,000	Kraus-Anderson Insurance
Legal	10,349	10,000	780	Rupp, Anderson, Squire
Marketing	-	2,000	1,217	Facebook
Nursing	-	5,000	1,653	Est, portion to sped
Other "To Be Determined" Fees	1,513	2,050	270	misc,maintenance, unexpected fees
Teacher and student Recruitment	1,121	1,230	-	Ads, WJON, Edpost, etc
Technology Consulting	-	5,000	3,845	GK Consulting
Total Contracted Services	\$ 104,326	\$ 109,690	\$ 41,522	
Dues and Memberships				
Authorizer Fees	\$ 15,728	\$ 15,780	\$ 12,624	NEO
Other	\$ 454	500	122	building permit, fire inspection,
Total Dues and Memberships	\$ 16,182	\$ 16,280	\$ 12,746	
Communication Costs				
Phone and Internet	\$ 3,307	\$ 9,120	\$ 1,688	Charter, \$760/mo
Repairs and Maintenance				
Fire Alarms, batteries and monitoring	\$ -	\$ 1,100	\$ 899	Safeguard Sec, Summit Co.
Rug and Mat cleaning Services	2,425	2,000	593	G & K Services
Maintenance	-	4,000	2,010	Jackson,
Misc maintenance supplies, services	1,550	2,500	1,425	
Total regular repairs & Maintenance	\$ 3,975	\$ 9,600	\$ 4,927	
One-time Moving Costs				
Phone & Smartboard Moving	\$ 110	\$ 8,500	\$ 8,135	Stainbrook Communications
Kitchen Equip Installed		1,000	930	St. Cloud Refrigeration
Keys	100	1,000	851	Central Locksmith
BB Hoop Installed		2,000	2,000	Boser construction
Electrical Work		2,500	2,373	Design Electric
Total One-Time Moving Costs	\$ 210	\$ 15,000	\$ 14,289	
Total Repairs and Maintenance	\$ 4,185	\$ 24,600	\$ 19,216	

St. Cloud Math and Science Academy
 Food Service
 Receipts and Expenditures

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Number of Claims Submitted													
Total Breakfast			3,321	3,263									6,584
Lunch - Free			3,781	3,885									7,666
Breakfast Revenue \$ 2.09	\$ -	\$ -	\$ 6,941	\$ 6,820	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,761
Lunch Revenue \$ 3.435	\$ -	\$ -	\$ 12,988	\$ 13,345	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,333
State Milk Aid, K \$ 0.20	-	-	112	122									234
Sale of Lunches	\$ -	\$ -	\$ -	\$ -									\$ -
Other	\$ -	\$ -	\$ 631	\$ -									\$ 631
Total Revenue	\$ -	\$ -	\$ 20,672	\$ 20,287	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,958
Expenditures													
Salaries	\$ 276	\$ 1,224	\$ 2,512	\$ 3,031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,043
Food	(8)	-	9,708	13,993	-	-	-	-	-	-	-	-	\$ 23,693
Milk	-	-	2,682	2,574	-	-	-	-	-	-	-	-	\$ 5,256
Supplies	-	676	9	-	-	-	-	-	-	-	-	-	\$ 685
Total Expenditures	\$ 268	\$ 1,900.01	\$ 14,911	\$ 19,598	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,677
Net Income/Loss	\$ (268)	\$ (1,900)	\$ 5,761	\$ 688	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,281

Post Date	Acct Nbr	Description	Amount
10/05/2017	01 R 005 000 000 414 400	FY 18 CRS 000 FIN 414	7674.31
10/05/2017	01 R 005 000 011 414 400	FY18 CRS 001 FIN 414	4315.23
10/15/2017	01 R 005 000 000 000 211	FY 17-18 General Education Charter	73043.91
10/19/2017	01 E 005 110 000 000 320	Spectrum refund	149.52
10/19/2017	01 L 215 10	Alliance Benefit - S. Jackson	1764.00
10/19/2017	01 L 215 10	Alliance Benefit - S. Jackson	3528.00
10/19/2017	01 L 215 10	Alliance Benefit - B. Chapman	1630.30
10/19/2017	01 R 005 000 000 000 099	Office max refund	1785.00
10/19/2017	01 R 005 000 000 401 400	FY 18 Title I CRS 000 FIN 401	3808.87
10/19/2017	01 R 005 000 000 419 400	FY 17-18 FIN 419	4774.73
10/19/2017	01 R 005 000 011 401 400	FY18 Title I CRS 001 FIN 401	2.00
10/30/2017	01 A 121 00	FY 16-17 General Education Charter	51457.18
10/30/2017	01 A 121 00	FY 16-17 Charter School Lease	2244.47
10/30/2017	01 A 121 00	FY 16-17 Literacy Incentive	81.45
10/30/2017	01 R 005 000 000 000 211	FY 17-18 General Education Charter	72505.46
		Total for Cash Receipts	228764.43

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
10/01/2017	201700198	Office Depot/Max	File cabinet for school board	144.99
10/02/2017	41732	ESI	Payroll accrual	375.00
10/02/2017	41733	Horace Mann Life Ins	Payroll accrual	385.84
10/03/2017	201700197	Amazon.com	Supplies: Dell notebook charger adapter and electric pencil sharpner	56.44
10/04/2017	201700199	Select Account	Payroll	133.34
10/04/2017	2055	BCA	Background checks	150.00
10/04/2017	2144	BCA	Background checks	15.00
10/04/2017	201700233	Subway	Food for training - S. Dunn	7.58
10/05/2017	201700241	Hanover Insurance Gr	commercial ins instal	890.42
10/06/2017	201700232	Chipotle	Food for training - S. Dunn	21.78
10/06/2017	201700235	Walmart	5th grade leader t-shirts	26.77
10/06/2017	201700236	Walmart	Ducktape and PBSI treats	21.48
10/06/2017	201700237	Walmart	Totes for cleaning supplies	13.94
10/11/2017	201700234	Walmart	Supplies: Mop, broom, cleaning supplies and office file folders	39.53
10/13/2017	201700174	Internal Revenue Ser	Payroll accrual	40.00
10/13/2017	201700175	Internal Revenue Ser	Payroll accrual	4,579.01
10/13/2017	201700176	Internal Revenue Ser	Payroll accrual	3,711.69
10/13/2017	201700177	Internal Revenue Ser	Payroll accrual	868.09
10/13/2017	201700178	Internal Revenue Ser	Payroll accrual	3,711.69
10/13/2017	201700179	Internal Revenue Ser	Payroll accrual	868.09
10/13/2017	201700180	MN Dept of Revenue	Payroll accrual	2,013.49
10/13/2017	201700181	Public Employees Ret	Payroll accrual	1,274.75
10/13/2017	201700182	Public Employees Ret	Payroll accrual	1,470.86
10/13/2017	201700183	Select Account	Payroll accrual	133.34
10/13/2017	201700184	Teachers Retirement	Payroll accrual	3,036.34
10/13/2017	201700185	Teachers Retirement	Payroll accrual	3,036.34
10/14/2017	41734	Accident Fund	Installment on ploicy WCV 6145878 00 02	1,272.75
10/14/2017	41735	Alerus Retirement &	Cobra monthly service fee	30.00
10/14/2017	41735	Alerus Retirement &	Cobra monthly service fee	30.00
10/14/2017	41735	Alerus Retirement &	Cobra monthly service fee	30.00
10/14/2017	41735	Alerus Retirement &	Cobra monthly service fee	30.00
10/14/2017	41736	BerganKDV Outsourced	Financial Management and accounting services for the month of October 2017.	4,900.00
10/14/2017	41737	Boser Construction,	Install smartboards, Computer room electrical, added walls and gym floor stripping	21,181.00
10/14/2017	41738	Brian Ingvalson & As	Writing services contract: October 2017 13.33 hours @ \$75/hr	1,000.00
10/14/2017	41741	cmERDC	Supplies: Tape	9.95
10/14/2017	41741	cmERDC	Supplies: Post it's	25.64
10/14/2017	41741	cmERDC	Supplies: Wastebaskets	35.50
10/14/2017	41741	cmERDC	Supplies: Legal pads and graph paper	15.37
10/14/2017	41741	cmERDC	Supplies: Correction tape	4.89
10/14/2017	41741	cmERDC	Supplies: Glue sticks, pens and note pads	48.30
10/14/2017	41741	cmERDC	Waste toner bottles for copier	36.00
10/14/2017	41741	cmERDC	Supplies: Brooms with handles	-4.80

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
10/14/2017	41741	cmERDC	Supplies: Construction paper	-1.55
10/14/2017	41741	cmERDC	Supplies: Binder clips	-0.80
10/14/2017	41741	cmERDC	Supplies: Paper bags, gloves and plastic knives	676.28
10/14/2017	41741	cmERDC	Supplies: Art supplies	587.18
10/14/2017	41741	cmERDC	Supplies: Art supplies	639.69
10/14/2017	41741	cmERDC	Supplies: Staples for copier	70.00
10/14/2017	41742	Fish, Tom	Student milk order for September 2017	2,682.00
10/14/2017	41743	Follett School Solut	Library services online	700.00
10/14/2017	41744	G & K Services	Credit	-90.03
10/14/2017	41744	G & K Services	Cleaning services for rugs, mops and towels	97.36
10/14/2017	41744	G & K Services	Cleaning services for rugs, mops and towels	83.65
10/14/2017	41745	Kraus-Anderson Insur	HR Services Monthly Payment - September 2017	250.00
10/14/2017	41745	Kraus-Anderson Insur	HR Services Monthly Payment - October 2017	250.00
10/14/2017	41746	Lindquist & Vennum L	General school operations and lease review	760.00
10/14/2017	41747	Madsen, Rene	Psychologist services 09.06.17 - 09.30.17, 26.75 hours, plus mileage and misc. forms	3,225.35
10/14/2017	41748	Menards	Supplies: Basalt slate, shims and picture hanger	71.38
10/14/2017	41748	Menards	Supplies: screws and shelf bracket	41.30
10/14/2017	41749	Safeguard Security	Monthly fire alarm monitoring	39.95
10/14/2017	41750	St. Cloud Refrigerat	Equipment install for kitchen	929.71
10/14/2017	41751	State of Minnesota	Fire Inspections	100.00
10/14/2017	41752	Strategic Equipment	Return for paper towels	-43.50
10/14/2017	41752	Strategic Equipment	Garbage bags	29.02
10/14/2017	41752	Strategic Equipment	Supplies: Can liners, towels and tissues	226.73
10/14/2017	41752	Strategic Equipment	Credit for can liners	-21.13
10/14/2017	41753	Tierney	Smart board	1,749.00
10/14/2017	41753	Tierney	Smart boards and projector	2,367.00
10/14/2017	41753	Tierney	Interactive documnet camera	1,450.00
10/14/2017	41754	Wells Fargo Financia	Copier lease - 09.12.17 - 10.11.17	187.96
10/14/2017	41754	Wells Fargo Financia	Copier lease - 10.12.17 - 11.11.17	216.96
10/14/2017	41755	Xcel Energy	Gas and electric services: 09.05.17 - 09.27.17	1,773.36
10/16/2017	41756	ESI	Payroll accrual	375.00
10/16/2017	41757	Horace Mann Life Ins	Payroll accrual	385.84
10/18/2017	201700200	Select Account	Payroll	133.34
10/18/2017	201700240	Walmart	Ice for field trip	11.94
10/19/2017	41850	Charter Communicatio	Internet/Phone: 09.29.17 - 10.28.17	160.91
10/19/2017	41850	Charter Communicatio	Internet/Phone: 10.01.17 - 10.31.17	379.54
10/19/2017	41851	Charter School Healt	Nurse services	1,652.67
10/19/2017	41852	cmERDC	Copier count	284.26

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
10/19/2017	41853	FaceTime Business Re	Business cards	60.00
10/19/2017	41853	FaceTime Business Re	Postcards	647.10
10/19/2017	41853	FaceTime Business Re	Brouchures	465.00
10/19/2017	41853	FaceTime Business Re	Staff apparel	180.00
10/19/2017	41854	G & K Services	Cleaning service for Mats, towels and mops	79.84
10/19/2017	41854	G & K Services	Cleaning service for Mats, towels and mops	116.38
10/19/2017	41855	Microsoft	Online services	23.92
10/19/2017	41856	Scholastic	Scholastic news for classrooms	242.00
10/19/2017	41857	Select Account	Health insurance online services	150.00
10/19/2017	41858	Strategic Equipment	Building supplies: Towels rolls, tissue paper and soap	215.68
10/19/2017	41859	West Central Sanitat	Garbage and recycling	454.90
10/19/2017	201700238	Aflac	September 2017 Insurance	204.64
10/20/2017	201700239	Aflac	October 2017 Insurance	204.64
10/20/2017	2148	M and B Welding	Welding for basketball hoop	165.00
10/23/2017	201700244	Amazon.com	Prime membership	10.99
10/25/2017	2056	Prairie Woods Enviro	Student field trip	410.00
10/26/2017	201700247	SAM'S CLUB	Stem night supplies	39.12
10/30/2017	201700246	Holiday Station Stor	Training - S. Dunn	10.68
10/31/2017	201700248	Center Place Post Of	Postage	3.00
10/31/2017	201700208	Internal Revenue Ser	Payroll accrual	40.00
10/31/2017	201700209	Internal Revenue Ser	Payroll accrual	4,788.28
10/31/2017	201700210	Internal Revenue Ser	Payroll accrual	3,940.34
10/31/2017	201700211	Internal Revenue Ser	Payroll accrual	921.56
10/31/2017	201700212	Internal Revenue Ser	Payroll accrual	3,940.34
10/31/2017	201700213	Internal Revenue Ser	Payroll accrual	921.56
10/31/2017	201700214	MN Dept of Revenue	Payroll accrual	2,107.05
10/31/2017	201700249	Plaza Park Bank	Service Charge	41.60
10/31/2017	201700215	Public Employees Ret	Payroll accrual	1,475.48
10/31/2017	201700216	Public Employees Ret	Payroll accrual	1,702.49
10/31/2017	201700217	Select Account	Payroll accrual	133.34
10/31/2017	201700218	Teachers Retirement	Payroll accrual	3,066.41
10/31/2017	201700219	Teachers Retirement	Payroll accrual	3,066.41

Totals for checks 107,928.52

St Cloud Math & Science
Journal Entry Listing (Dates: 10/01/2017 - 10/31/2017)

3frdtl02.p
05.17.10.00.00-010036

Post Date	Acct Nbr	Description	Amount
		Total for Journal Entries	0.00